

CITY OF LOS ANGELES * DEPARTMENT OF RECREATION AND PARKS

AN EQUAL OPPORTUNITY EMPLOYER

SENIOR CITIZEN SECTION

3900 Chevy Chase Dr, Los Angeles, CA 90039
213-485-7512

Recreation Instructor

Positions Available: **4**

- AVAILABLE HOURS:** 3 – 20 hours/week will be contingent on the applicant’s availability, room availability for classes, program development and success of programs.
- JOB DESCRIPTION:** The selected candidate(s) will assist full time recreation staff with the day-to-day operations of the Senior Citizen Section and Adult Wellness program, including but not limited to developing, organizing, leading, evaluating recreational activities and classes, (on occasion) assisting with special events for adults 50+.
- PAY RATE:** \$19.11 per hour (The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)
- DUTIES PERFORMED:** Assist with the conception/execution of recreational programs, events, and activities for adults 50+; assist/lead adult activities and classes; assist office staff with the recordkeeping of classes.
- MINIMUM QUALIFICATIONS:** Experience in creating a lesson plan and teaching/conducting an 8 week class session in any of the following subjects: **yoga, aerobics, tai chi, tennis, pickle ball, badminton, volleyball, teaching music/instrument, handicrafts, jewelry making, scrapbooking, dance (any style including line dance), Zumba, or guided meditation.** Must have reliable transportation.
- Previous experience in working with adults ages 50+ in a variety of settings; recommended to have units in Psychology, Sociology, Gerontology, Child Development, Human Development, Education, or Leisure Studies (but not required).
- KNOWLEDGE OF:** Working knowledge of Microsoft Office suite; training in First Aid and CPR are a plus; familiar with safety practices around recreational programs.
- ABILITY TO:** Use sound judgment, tact, and common sense with the public and staff; be a role model to adults in the community; lead and organize activities in a professional manner for adults; employ methods that instill the safety of each employee and participant; be able to apply Rec and Parks’ policies and procedures daily; establish and maintain a working relationship with the public, community groups, staff and other agencies; communicate clearly and concisely (oral/written).
- TO APPLY:** Send resume to:
- Daniel Gutierrez, Senior Recreation Director
SENIOR CITIZEN SECTION
3900 Chevy Chase Dr, Los Angeles, CA 90039
213-485-7512
Or email to Daniel.Gutierrez@lacity.org
- LAST DAY TO APPLY:** Open until sufficient number of applications are received.