The Department of Recreation and Parks at Venice Beach is actively recruiting for Special Program Assistants (SPA II). The SPA II position is part-time, at-will employee who works up to a maximum of 1040 hours per year.

**AVAILABLE HOURS**
16 to 20 hours per work based on the budgetary and operational needs of Venice Beach maintenance

**DESCRIPTION OF DUTIES**
- Maintain Venice Beach grounds (interior and exterior), parking lots, roads and adjacent areas;
- Perform minor irrigation repairs and landscape maintenance such as planting, cultivation and tree care;
- Use small power equipment such as line trimmers, small mowers, backpack blowers, edgers and chainsaws;
- Perform custodial functions including, cleaning buildings, public restroom facilities and public play areas/fields.

**QUALIFICATIONS**
- Must possess a valid California Driver's License;
- Must be available to work morning, night, weekend, and holiday shifts, as needed.
- Must be responsible, dependable and possess a “can-do” attitude
- Excellent customer service skills and a desire to work with the public;
- Ability to understand and follow directions;
- Ability to work under minimum supervision;
- Some knowledge and experience in landscape and custodial maintenance is desirable.

**TO APPLY**
Send resume to: Estrella Sanchez
Estrella.sanchez@lacity.org
310-202-2803