

**STATE STREET RECREATION CENTER**

716 NORTH STATE STREET | LOS ANGELES, CA 90033

P: (213) 847-2790 | EMAIL: STATESTREET.RECCENTER@LACITY.ORG

**RECREATION INSTRUCTOR – CULTURAL ARTS**

**POSITIONS AVAILABLE - 3**

**Available Hours:**

0-10 HOURS PER WEK. Based on Programming needs and participation.

**Job Description:**

Recreation Instructor must be able to provide instruction in the Arts: Visual Arts, Performing Arts or Literary Arts. The instructor will provide instruction in proper technique, terms, and fundamentals as well as leadership and guidance. The Recreation instructor will prepare age appropriate lesson plans and maintain a clean and organized workspace. Must be comfortable instructing a small group of children and/or adults in a safe, enjoyable and positive environment that welcomes people of all skill levels.

**Description of Duties:**

- Create and lead age appropriate lesson plans.
- Properly setup, breakdown and store equipment and materials necessary for activity.
- Check in students, greet parents and maintain an open line of communication with patrons and students.
- Adhere to City and Departmental policies and procedures: performs related duties as required.
- Provide excellent customer service.
- Complete other tasks as assigned by FT staff.

**Qualifications:**

- Must possess an enthusiasm for the arts and the knowledge, skill and ability to instruct in at least one specialized art field.
- Ability to move, carry and set-up required equipment and other supplies as needed.
- Must be able to maintain a punctual and consistent work schedule.
- Present and maintain a professional appearance and positive attitude at all times.
- Ability to follow verbal and written instruction, self-motivate, multi-task and be able to work as a part of a team and independently with minimal supervision.

**To Apply:** Email Resume to: Adriana Lopez  
Email: Adriana.Lopez@lacity.org

**Last Day to Apply: DECEMBER 5, 2023**

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: [https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)