CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS

STUDIO CITY RECREATION CENTER
12621 RYE ST. STUDIO CITY, CA 91604
Phone: (818) 769-4415 Fax: (818) 769-4724
Email: Rapstudiocityrc@lacity.org

Recreation Assistant
(Summer Camp Counselor)

NUMBER OF POSITIONS AVAILABLE
15

Hours Available:
• Mon-Fri
• 8 a.m. – 6:00 p.m.

Weekly Available Hours
• Varies
• 0-30 hours per week

Description of Duties:
• Assist in teaching and leading children with Sports Camp (Soccer, Basketball, Flag Football, Baseball or Volleyball), Camp programs, and other different activities.
• Assist with supervising children.
• Maintain discipline on indoor and outdoor play areas.
• Be open to all camp activities.
• Assist in preparation and implementation of special events for camp.
• Be able to communicate with parents and staff
• Lead camp songs during group time.

Qualifications:
• Applicants must be available to work early morning and late afternoon shifts.
• Applicant should have prior experience in supervising children.
• Applicants must be available to attend all training sessions and mandatory staff meetings.
• Applicant must have the ability to develop and implement activities for kids of all ages.
• Applicant must have reliable transportation.
• Computer skills are required.
• Applicant must be available to work full or half days.
• Applicant should have enthusiasm for the job, possess good sense of humor, have good character, have good sportsmanship, be responsible, be a good role model, be a team player and have good communication skills.
• Have professional appearance and well groomed.
• By accepting the position, applicant acknowledges that his/her image will be included in promotional materials not limited to photographic, audio and visual media.

To Apply Send Resume to:
Julie Monroy
Recreation Coordinator
Studio City Recreation Center
12621 Rye Street
Studio City, CA 91604
Ph. (818) 769-4415
Email – Julie.monroy@lacity.org

LAST DAY TO APPLY: April 29, 2020