



CITY OF LOS ANGELES
Department of Recreation and Parks
CITYWIDE AQUATICS DIVISION



WebSite:www.laparks.org

Email:citywide.aquatics@lacity.org

PARK PROUD LA

SEASONAL PART-TIME JOB ANNOUNCEMENT

LOCKER ROOM ATTENDANT

(Code No. 0844)

This position is exempt from civil service.*

THIS EXAMINATION IS GIVEN TO FILL SUMMER 2022 SWIMMING POOL POSITIONS ONLY.

SALARY: \$16.62/hour (The salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

DUTIES: Check in and out patrons' clothing; cleans dressing rooms, showers, restrooms and other parts of the pool building including trash cans on the pool deck; enforces proper patron conduct by communicating pool health and safety regulations; and may be assigned related work.

As a condition of employment, a Locker Room Attendant must attend all in-service trainings and must work a minimum of 20 hours (does not include paid training time such as orientation; HO, CPTO/VC or SK Hours) between Opening Day and Labor Day (6/12/22-9/5/22) in order to continue employment with Citywide Aquatics (after Labor Day).

REQUIREMENTS:

- 1. EXPERIENCE:** None
- 2. AGE:** 15 years of age by May 21, 2022.
- 3. MEDICAL:** A negative tuberculosis skin test provided by Medical Services Division is required prior to selection and appointment.
- 4. DOCUMENTS:** DEPARTMENT OF HOMELAND SECURITY: All new City employees must show satisfactory proof of identity and a legal right to work in the United States.

If you have ONE document from CATEGORY A, you will need no further documentation.

A. Documents that show both identity and employment eligibility:

U.S. Passport, Alien Registration Receipt Card (Form I-551, Permanent Resident Card, or Unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, I-688B).

If you DO NOT have documentation from CATEGORY A, you need one document EACH from Categories B and C.

B. Documents that show identity only:

Valid Driver License, D.M.V. ID Card, Current School ID with photograph, U.S. Military Card, Draft Record or Military Dependent's ID Card.

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C. Documents that show employment eligibility only:

Social Security Card, Original Copy of U.S. Birth Certificate by a government agency with a seal, U.S. Citizen ID Card, or I.N.S Employment Authorization Document.

All names and initials MUST match exactly when presenting one document from CATEGORY B and CATEGORY C. This includes, but is not limited to: spelling, titles, initials and surnames. Documents with missing information will NOT be accepted.

5. For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment may be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf (Download PDF reader).

PROCESSING:

Candidates will be provided information on fingerprinting, tuberculosis screening, and other job requirements.

APPLICATION:

Applications will be processed on an as-received basis and promulgated to the eligible list accordingly.

*****IMPORTANT INFORMATION*****

ALL CANDIDATES MUST COMPLETE THE FOLLOWING STEPS:

1. **REGISTER ONLINE:** <http://bit.ly/2022la>

Registration Link Opens Friday, February 25, 2022 AT 3:00 PM

THE ONLINE APPLICATION IS LIMITED TO THE FIRST 150 REGISTRATIONS.

2. **INVITED APPLICANTS WILL ATTEND APPLICATION PROCESSING:**

DATE: Sunday, March 6, 2022

TIME: By appointment.

LOCATION: CITYWIDE AQUATICS HEADQUARTERS

3900 Chevy Chase Drive,
Los Angeles, CA 90039

CANDIDATES MUST SHOW DOCUMENTATION LISTED ON REQUIREMENT # 4 ABOVE AT CHECK-IN.

CORRESPONDENCE AND UPDATES WILL BE SENT VIA E-MAIL. We strongly advise applicants to add

citywide.aquatics@lacity.org to your e-mail address book/contacts and/or safe list, to ensure receipt of notifications and to check your junk/spam e-mail folder regularly.

FOR MORE INFORMATION CALL OR EMAIL CITYWIDE AQUATICS

(323) 906-7953 citywide.aquatics@lacity.org

The City of Los Angeles does not discriminate on the basis of race, religion, national origin, sex, age, marital status, sexual orientation, disability, creed, color, ancestry, medical condition (cancer), or Acquired Immune Deficiency Syndrome. Applicants or employees who believe that they have been discriminated against are encouraged to contact the Office of Discrimination Complaint Resolution at (213) 473-9123.

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