



City of Los Angeles Department of Recreation and Parks

SYLMAR RECREATION CENTER

13109 Borden Avenue, Sylmar CA 91342 * (818) 367-5656



PARK PROUD—LA

RECREATION ASSISTANT – 18 years & Older **SUMMER CAMP COUNSELOR APPLICATION**

Available Hours:

Hours may vary between 0 - 35 hours per week. Hours may vary between 7:30am - 6:00pm, from Monday - Friday. Hours are based on the needs of the program. Must attend mandatory training prior to working camp.

Job Description:

The Camp Counselors' top priority is to provide a positive and safe environment for all children. Counselors' duties include but are not limited to setting up, implementing, and cleaning up programmed activities including sports, games, arts & crafts, special events, water play, setup/breakdown lunch table, snack, etc. Camp Counselors are responsible for all aspects of their group, such as monitoring and supervising campers and initiating filler activities during downtime. Candidates are also responsible for the initial discipline of children including warning and redirecting behaviors.

Qualifications:

- ◇ Must be at least 18 years or older.
- ◇ Must be available from June 15 – August 14, 2020.
- ◇ Must have experience working with children between ages 3– 12 years old in a camp setting, or youth program setting.
- ◇ Must be First Aide/CPR certified by the start of camp. (*Proof of certification must be submitted by May 29, 2020*).
- ◇ Must be able to lead and supervise children in various summer camp activities in a proficient manner and must actively participate in any indoor and outdoor activities.
- ◇ Must be enthusiastic, responsible, reliable, display good judgment, have a positive attitude and have the ability to inspire and motivate children and CIT's.
- ◇ Must be able to move, carry and set up sports equipment, games, water-play equipment and other supplies needed for programming. This position requires the ability to stand for prolonged periods of time, exposure to hot weather, and walk long distances.
- ◇ Must have the ability to swim, and actively supervise children in pools and water park field trips. Must wear appropriate swim wear during swim time.
- ◇ Must be able to communicate and maintain a professional relationship with children, co-workers, parents, and the public.

To Apply:

Submit resume in the office or by email to:

Marcela Andrea Gonzalez

Marcela.gonzalez@lacity.org

Subject: Recreation Assistant Application

Last day to Apply: Tuesday, March 17, 2020 or until positions are filled

Applicants unable to meet the guidelines will not be contacted for an interview