

City of Los Angeles Department of Recreation and Parks

# VICTORY VINELAND RECREATION CENTER

11117 Victory Blvd. ~ North Hollywood, California 91606 ~ T: (818) 985-9516

## **Recreation Assistant – Sports Camp Coach**

(4 positions available)

**Available hours:** 0 - 35 hours/week - seasonal  
Camp runs June 8, 2020 – August 21, 2020

**Description of Duties:** Assist full-time recreation staff in the delivery of recreational activities or programs in a day camp setting. Duties may include, but are not limited to, organizing individual or group activities; supervising children; leading children in creative activities ranging from singing camp songs, indoor and outdoor games, special events, arts and crafts, hikes, pool trips, and field trips; dress up for special events and participate in special event activities; set up and tear down games and activities. Must have experience working with children ages 5-12 years old in a camp environment. Must be comfortable in the water for pool and beach trip days. Must be able to actively lead children, work independently and work collaboratively with others. Must be able to work weekends, holidays, days and evenings as needed. Must be able to attend all pre-camp training sessions. Must have basic computer skills. Must be able to work Monday – Friday, 7:30 am – 6:00 pm for the entire 10 weeks of camp. May be required to assist staff with camp activity preparation and maintaining a clean and safe work environment.

**Hours\*:** 7:30 am – 6:00 pm Monday - Friday,  
\*(Some days may extend beyond hours listed).

**Qualifications:** Must have experience working with children ages 5-12 years old in a camp environment. Must be comfortable in the water and able to swim. Must be able to actively lead children and work collaboratively with others. Must be able to work weekends, holidays, days and evenings as needed. Must be able to lift and carry up to 25lbs. Applicants are specifically chosen for their ability and desire to work in a public recreation environment with children.

**To apply:** Send resume:

Paul Landavazo  
Victory Vineland Recreation Center  
11117 Victory Blvd.  
North Hollywood, CA 91606  
Or fax resume to (818) 985-7761  
Or email to [Paul.landavazo@lacity.org](mailto:Paul.landavazo@lacity.org)

**Last date to apply:** March 11, 2020 or until filled.