

## **Wabash Recreation Center**

2765 Wabash Avenue

Los Angeles, CA 90033

Phone: 323.262.6534

Email: [Al.ramos@lacity.org](mailto:Al.ramos@lacity.org)

### **RECREATION ASSISTANT**

**(Sports Official)**

**AVAILABLE HOURS:** Hours vary. Must be available to work 1-10 hours per week, Monday- Saturday, 8:00 a.m.-9:30 p.m. (as needed), and all game and tournament days.

**DESCRIPTION OF DUTIES:** Must have a minimum of 2 years of officiating experience. A Recreation Assistant is responsible for planning, implementing, leading and supervising sports activities and working directly with the Recreation Coordinator and Recreation Director. Attend all planned program trainings and meetings; communicating effectively with players, patrons, volunteers and staff; the ability to effectively communicate orally and in writing; provide a safe and positive experience; successfully supervising players, coaches and patrons at all times. Recreation Assistant must demonstrate effective leadership and officiating rules in basketball, softball, baseball, volleyball, football; enable youth in developing positive skills; providing a safe, inclusive environment and experience. Recreation Assistant must have experience working with children with disabilities.

**QUALIFICATIONS:** Recreation Assistant must provide a current resume with references, and pertinent proof of certifications. Recreation Assistant must be certified to officiate high school sports and be knowledgeable of updated rules in the following sports: basketball, softball, baseball, volleyball, football. Recreation Assistant must be able to work scheduled game and tournament days, and attend all mandatory trainings (specific dates and times TBA). Recreation Assistant must have prior experience with officiating; knowledge of all current rules; ability to work effectively and positively with people; ability to work in a fast-paced environment and efficiently multi-task; ability to be punctual, dependable, and participate effectively with other staff.

**TO APPLY PLEASE EMAIL RESUME TO:**

**Al Ramos**, Recreation Facility Director

[Al.ramos@lacity.org](mailto:Al.ramos@lacity.org)

Office: 323-262-6534

**LAST DAY TO APPLY: Wednesday, January 29<sup>th</sup>, 2020 or until position is filled.**