



City of Los Angeles Department of Recreation and Parks

Woodland Hills Recreation Center

5858 Shoup Ave., Woodland Hills, CA 91367



Seasonal Recreation Assistant Camp Director

Available Hours: 0-40 hours per week (may vary depending upon camp enrollment)

Description of Duties: Candidates must be:

- Able to provide care and supervision of children ages 3-15 in a day camp setting
- Able to provide customer service to parents and children
- Able to complete administrative work
- Able to lead and organize activities for children ages 3-15 (Activities include but are not limited to: sports and games, arts and crafts, and field trip supervision)
- Able to walk up to 3 miles for field trips
- Enthusiastic, proactive and energetic and able to encourage children to gain interest in activities in a positive manner
- Aware of environment at all times and must ensure a safe environment for all campers
- Able to assist in overseeing Junior Counselors

Hours: Monday to Friday, 7:00am to 6:30pm, June 10 – August 16

Qualifications: Candidates must be age of 18 or older. Candidates must be available at all 10 weeks of camp between the times of 7:00am and 6:30pm. Candidates must be available **Saturday, June 13th from 8:00am-4:00pm** for training. NO EXCEPTIONS. First aid and CPR certification must be completed before June 1, 2019 and valid for the duration of the camp session.

To Apply: Send resume via email to Camp Sharwood:

RAP.CAMPCHARWOOD@LACITY.ORG with
“Your Name Camp Director Application” in the subject line.

Last Day to Apply: March 1, 2020