

Yosemite Recreation Center

1840 Yosemite Drive, Los Angeles, CA 90041 / Office: (323) 257-1644

**RECREATION AIDE
(Summer Camp Counselor Assistant)**

Age requirement: 14-17

AVAILABLE HOURS

Must be available to work 2-20 hours per week, Monday- Friday, 7:00 a.m.-6:30 p.m.

DESCRIPTION OF DUTIES

- Greet parents and youth during check in and/or check out
- Assist Group Leader – in facilitating and supervising recreational activities in an after school /camp setting, including, but are not limited to
 - Assist in the organization of individual and group activities, while being creative and energetic
 - Assist in supervising a group of 10-12 children
 - Assist in leading children in creative activities, including indoor and outdoor games, sports, special events, arts and crafts, and hikes
- Setup, breakdown, and cleaning/sanitizing of outdoor camp needs; ex: canopies, tables, water coolers, and all games and activities.
- Will assist with the serving of lunch and preparation/serving of snack.
- Attend to any individual needs of the youth ex: restroom use, injuries.
- Support the Recreation Assistant, Recreation Coordinator and/or Director in establishing rules and emergency procedures with youth.
- Most activities are outdoors and may be exposed to the sun and heat for a prolonged period of time.
- Other assigned duties as assigned by Day Camp Director, Recreation Coordinator and/or Director (ex: preparation of crafts, office work, errands, etc.)

QUALIFICATIONS

- Experience volunteering or working with a group of 10-12 children, ages 6-12 years old, in after school or camp environment is preferred.
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor.
- Ability to participate in all camp activities including walking and standing for long periods of time, squatting, kneeling, lifting/carrying at least 20 lbs.
- Must be able to follow directions, be on time, and reliable.
- Candidates must be available all 9 weeks of camp.

TO APPLY PLEASE EMAIL RESUME TO:

Jennifer Rockwell, Senior Recreation Director

Jennifer.Rockwell@lacity.org

Office: 323-257-1644

LAST DAY TO APPLY: May 19, 2023