



42nd Lotus Festival Artisan Village & Exhibits



Saturday, July 15 and Sunday, July 16, 2023
Echo Park Lake, 751 Echo Park Ave. Los Angeles, CA 90026
Official Festival Hours -- 12:00 PM – 8:00 PM

On behalf of the 2023 Lotus Festival Committee you are invited to participate in the “ARTISAN VILLAGE”. The Artisan Village hours are from 12:00pm – 8:00pm. This growing family festival represents the people and cultures of Indonesia. The weekend hosts over 125,000 visitors from all over Southern California. The Artisan Village is the area within the festival for Artisans to demonstrate their special and unique skills and handcrafted items to sell to the public.

Enclosed you will find the 2023 Artisan Village application and Terms and Conditions. You will need to provide a complete application and photograph of your items to be sold and demonstrated. All applications are subject to approval. Submission of an application does not guarantee acceptance to the Festival. Space is limited and we do not want Artisans to be duplicated.

THE FESTIVAL COMMITTEE WILL:

- 1 Provide a uniquely spaced 10'x10' canopy, chairs and tables, 1 light, and 1 - 5AMP plug
- 2 Publicize the event through the Lotus Festival marketing team
- 3 Provide general security during the Lotus Festival official hours
- 4 Determine the location of all booths
- 5 Provide carts to assist in unloading (provided on a first come, first serve basis)
- 6 Provide one (1) vendor parking pass

Important dates

- Application with photo is due by Friday, **April 21, 2023**
- Acceptance letters will be sent Friday, **May 12, 2023**
- Loading/Unloading & Parking Passes will be sent Friday, **June 9, 2023**

If you would like to participate in this year's event, please fully complete and return the application and terms and conditions. For additional information or clarification, please contact us at the information below.

Thank you for your cooperation and we look forward to hearing from you.

PLEASE EMAIL OR RETURN THE APPLICATION TO:

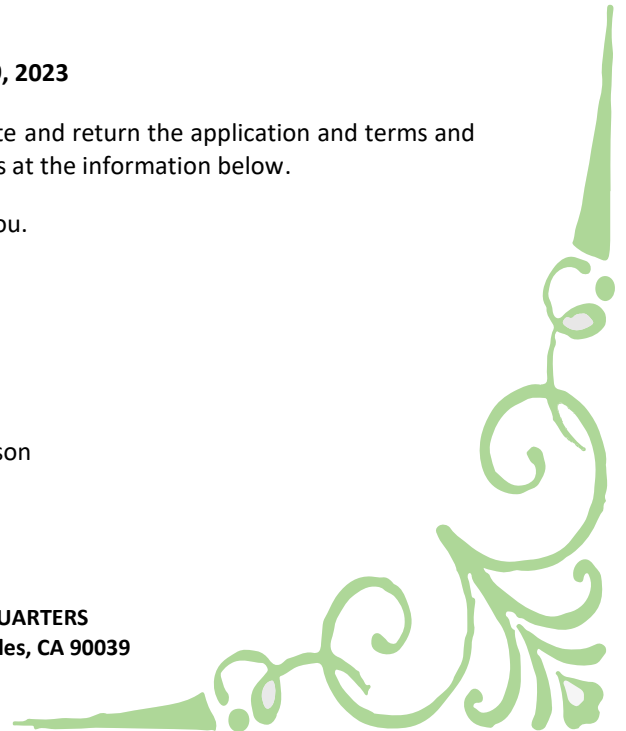
2023 LOTUS FESTIVAL Headquarters – Artisan Village
3900 Chevy Chase Drive
Los Angeles, CA 90039

Leticia Lopez, Chairperson
Leticia.Lopez@lacity.org
(323) 262-0397

Miranda Lara, Co-Chairperson
Miranda.Lara@lacity.org
(213) 847-1726



42nd LOTUS FESTIVAL HEADQUARTERS
3900 Chevy Chase Drive, Los Angeles, CA 90039





42nd Lotus Festival

Artisan Village & Exhibits

APPLICATION FORM

COMPANY NAME:							
NAME OF CONTACT PERSON:							
ADDRESS, City, State, Zip Code:							
DAY TIME PHONE:		EVENING PHONE:					
EMAIL:							
COMPANY WEBSITE:							
SOCIAL MEDIA:							
How many years have you participated in the Lotus Festival?							
NAME FOR YOUR BOOTH: (can be your name/organization or title of the handcrafted item)							
EXPLAIN THE HANDCRAFTED ITEM YOU WILL BE DEMONSTRATING:		TIMES THAT YOU WILL DEMONSTRATE YOUR CRAFT TO THE PUBLIC (SELECT A SECTION TIME SLOT):					
		<input type="checkbox"/>	1	12:00 PM	2:00 PM	4:00 PM	6:00 PM
		<input type="checkbox"/>	2	12:15 PM	2:15 PM	4:15 PM	6:15 PM
		<input type="checkbox"/>	3	12:30 PM	2:30 PM	4:30 PM	6:30 PM
		<input type="checkbox"/>	4	12:45 PM	2:45 PM	4:45 PM	6:45 PM
WHICH DAYS WILL YOU DEMONSTRATION:		SATURDAY AND SUNDAY <input type="checkbox"/>		SATURDAY ONLY <input type="checkbox"/>		SUNDAY ONLY <input type="checkbox"/>	
<p>The Lotus Festival Committee will provide a 10'x10' booth space, 2 chairs and 1 table. If you require a larger area for please communicate with the Artisan Chair</p> <p> <input type="checkbox"/> One Space (Saturday and Sunday) \$150 <input type="checkbox"/> 1 Table (additional) \$25 <input type="checkbox"/> 1 Chair (additional) \$5 <input type="checkbox"/> Electrical – 5 Amps (additional) \$35 </p>							
<u>PLEASE SUBMIT A PHOTOGRAPH OF YOUR SET-UP AND OF ANY CRAFTS TO BE SOLD.</u>							
OTHER SPECIAL NEEDS							

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TERMS AND CONDITIONS

THE ARTISAN VENDOR WILL COMPLETE TASKS AND ABIDE BY THESE TERMS AND CONDITIONS:

Please Initial:	
1	Submit completed application on or prior to Friday, April 23, 2023 (applications submitted after the deadline will be placed on a waiting list)
2	Submit a photo of set-up and items to be sold (photos will not be returned unless accompanied with a self-addressed stamped envelope)
3	Agree NOT to sell any items other than those listed on the application and approved by the committee
4	No sale of live animals, weapons or replicas (anyone violating this condition will be asked to leave the premises immediately)
5	No medicinal items or therapeutic services are allowed (anyone violating this condition will be asked to leave the premises immediately)
6	Only the vendor on the application is allowed to sell products in designated booth. (additional vendors and/or sub-letting is not allowed and both vendors will be asked to leave immediately)
7	Provide all materials and staffing necessary to drop-off, set-up booth, provide demonstration and sales (during festival hours), clean-up and load-out
8	Items must be contained in the designated booth area
9	Remove all equipment and merchandise at the conclusion of each night. (vendors that leave equipment understand the Lotus Festival, City of Los Angeles, and/or its' staff are not responsible for any lost or stolen items)
10	Conduct at least four (4) hands-on demonstrations to the public each day of the festival
11	Provide a copy of a "seller's permit" and post it in the booth (the State Board of Equalization has assured the Festival Committee they will be on site during the festival) (no one will be allowed to sell without a permit) (artisans may ask for a suggested donation in their booth without a seller's permit)
12	I understand and agree to the terms and conditions of the Lotus Festival Artisan Village Area (if chosen as an artisan to participate, I understand that any condition broken may result in a penalty fee or removal from the Lotus Festival)

Except for the active negligence or willful misconduct of the City, ARTISAN VENDOR undertakes and agrees to defend, indemnify and hold harmless Los Angeles Lotus Inc., the City of Los Angeles and any and all of City's Boards, Officers, Agents, Employees, Assigns and Successors in Interest, from and against all suits and causes of action, claims, losses, demands and expenses, including but not limited to, attorney's fees and costs of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including ARTISAN VENDOR'S employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of, or incident to, the performance of the Agreement on the party of the ARTISAN VENDOR or subcontractor of any tier.

Should you elect to relinquish your assigned location for any reason or do not remove items by **Sunday, July 16 at 10:00 PM**, the booth space and any articles left will automatically become the property of the Lotus Festival.

I have read the attached application and agree to the conditions stated within. I understand that this commitment is not final until my application is accepted into the 2023 Lotus Festival.

Print Name

Applicant Signature

Date