

APPROVED
APR 05 2006

REPORT OF GENERAL MANAGER

NO. 06-92

DATE April 5, 2006

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10122 – SECTION 1B
(ONE-TIME FUNDED POSITIONS)

J. Combs	_____	*H. Fujita	<u> </u>
S. Huntley	_____	B. Jensen	<u> </u>
J. Kolb	_____	F. Mok	_____
K. Regan	_____	M. Shull	_____


General Manager

Approved

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board act to amend Personnel Resolution No. 10122 effective immediately as follows:

Section 1B – One-Time Funded Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1802	Video Production Coordinator	21
1	2426	Park Services Supervisor	20
1	3145	Park Maintenance Supervisor	12
1	6229	Observatory Director	36
1	6230	Senior Observatory Program Supervisor	00

2. DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
4	9999Z	New Civil Service Classification(s)	NA

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SUMMARY:

The budget package sent to the Council for review at the outset of the budget process of this fiscal year created five (5) positions of unknown classification(s) to support the renovated and expanded Griffith Observatory. By the end of the budget process, one (1) of the five (5) positions had been allocated to the classification of Principal Park Services Attendant, Class Code 2424, and classifications for the four (4) remaining positions still needed to be identified.

Staff of the Personnel Department's Classification Division worked with Department staff to identify, develop, and analyze the duties of the remaining positions which needed to be established. The conclusion of that analysis was that five (5), rather than four (4), positions would be needed to effectively support the Griffith Observatory when it reopens. This matter was then discussed with staff of the City Administrative Officer (CAO), who concurred with the creation of five (5) rather than four (4) positions.

FISCAL IMPACT STATEMENT:

The allocation of five positions, instead of four, will not negatively impact this Department's operating budget in the current fiscal year due to these positions not being filled until later in this year. However, it is unknown at this time how the addition of one position will be funded in the Fiscal Year 2006-07 Budget. Also, since the salary for the new classification of Senior Observatory Program Supervisor is unknown given that it must still be set, addition of the position could impact the Department's operating budget. Management anticipates that some funding will be provided in Fiscal Year 2006-07 but does not know this amount at this time.

Staff of the City Administrative Officer has reviewed this Board Report.

Prepared by James Schiffhauer, Senior Personnel Analyst I, Human Resources Division.