

REPORT OF GENERAL MANAGER

APPROVED
APR 16 2008

NO. 08-95

DATE April 16, 2008

C.D. ALL

BOARD OF RECREATION
and PARK COMMISSIONERS

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SUBJECT: AMENDMENT TO CONSULTANT CONTRACT NO. 3174 WITH SHANE'S
INSPIRATION FOR AS-NEEDED ARCHITECTURAL DESIGN SERVICES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>cm fms</u>

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the proposed Amendment, to Contract No. 3174 with Shane's Inspiration, a non-profit corporation, substantially in the form on file in the Board Office, extending the term of the contract by three (3) years for a new total of six (6) years and increasing the contract amount by \$300,000 to \$600,000, subject to approval of the Mayor, the City Council, and the City Attorney as to form;
2. Find that the Department does not have personnel available in its employ with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible, economical and in the Department's best interest to secure these services by contract;
3. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review as to form; and,
4. Upon receipt of necessary approvals, authorize the Board President and Secretary to execute the Amendment.

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SUMMARY:

On November 22, 2005, the Department entered into a personal services contract with Shane's Inspiration for as-needed architectural design services. The term was for three years, expiring on November 21, 2008, and the amount was not to exceed \$300,000.

Over the past several years, Shane's Inspiration provided the architectural design services to design, develop, and construct ten (10) universally accessible playgrounds (UAP) throughout the City. UAP's are significantly different from standard playgrounds and with the shortage of staff, the outside design and project management services were contracted to Shane's Inspiration.

Shane's Inspiration is a non-profit organization founded in 1998 with offices in the City of Los Angeles. They have extensive experience in the design and construction of UAPs. Within the City of Los Angeles, they have completed Shane's Inspiration in Griffith Park and Aidan's Place in Westwood Park. The firm has worked on the design and development of the Department's 10 UAP: Beilenson Park, Benny H. Potter Memorial Park, Dearborn Park, Hazard Recreation Center, Ken Malloy Harbor Regional Park, Martin Luther King Park, Shadow Ranch Park & Recreation Center, South Park Recreational Center, Stoner Park, and Van Nuys/Sherman Oaks Park.

At this time, the consultant's work on these UAPs will extend beyond the current term of the contract. The Department does not have available personnel to perform these specialized professional tasks in a timely manner due to the existing staff workloads; therefore, it is impossible for existing staff to take on additional project requirements with deadlines. The adjustments in Shane's Inspiration's yearly hourly rates from 2009 through 2011 and the reimbursable automobile mileage expense are acceptable industry practice and conform to normal cost of living adjustments. Approval of this Amendment will allow this consultant to continue working on the various aspects of the project through its completion.

This proposed Amendment is recommended in compliance with all Department and City procedures, policies and laws applicable to the award of contracts. Principals of the firm are not employees or officials of the City, are free to make recommendations or perform the services specified in the contract, and have no authority with respect to the City's decisions relating to the project beyond fulfilling the provisions of the proposed Amendment.

FISCAL IMPACT STATEMENT:

All compensation to the consultant is provided in the funding of each individual project on which the firm works; therefore, there will be no decrease in revenue or increase in costs to the City's General Fund.

Prepared by Gino Ogtong, Management Analyst II, Planning and Development.