

APPROVED

REPORT OF GENERAL MANAGER

NO. 09-009

JAN 21 2009

DATE January 21, 2009

BOARD OF RECREATION  
and PARK COMMISSIONERS

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEoul INTERNATIONAL RECREATION CENTER - AMERICANS WITH DISABILITIES ACT PHASE II IMPROVEMENTS (W.O. #E1903926F) - MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u>One for M.S.</u>

*[Signature]*  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve a Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD) for the construction of the Seoul International Recreation Center - Americans with Disabilities Act (ADA) Phase II Improvements (W.O. #E1903926F) project, subject to the approval of the City Attorney as to form;
2. Authorize the Department's Chief Accounting Employee, subject to City Council and Mayor approval, to request the City Administrative Office (CAO) to include in the CAO report to the City Council a request to approve the transfer of the following appropriations, in the amount of \$326,964.39 for the construction of the Seoul International Recreation Center - ADA Improvements (W.O. #E1903926F) project;

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From:

<u>Funding Sources</u>	<u>Fund No./ Department No./Account No.</u>	<u>Encumbrance Amount</u>
Recreation and Parks Fund - ADA Self Evaluation and Transition Plan	302/89/870K (via GSD Account 140E)	\$115,695.00
Sites and Facilities Fund	209/88/E140	<u>\$211,269.39</u>
TOTAL		\$326,964.39

To:

GSD Accounts Fund 100, Department 40, as follows:

1014 – Construction Salaries	\$ 65,393.00
1101 – Construction Salaries Hiring Hall	\$ 96,878.00
1121 – Hiring Hall Fringe Benefits	\$ 33,907.00
3180 – Construction Materials and Supplies	<u>\$130,786.39</u>
TOTAL	\$326,964.39

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering Project Manager;

3. Direct the Board Secretary to transmit the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the Department’s General Manager, or designee, to execute the proposed MOU, subject to approval as to form by the City Attorney.

SUMMARY:

The Seoul International Recreation Center - ADA Improvements (W.O. #E1903926F) project is located at 3250 San Marino Street, Los Angeles, CA 90006. The scope of work consists of Americans with Disabilities Act (ADA) Improvements at the park. The actual scope of the work under the proposed MOU will consist of new ADA compliant paths of travel from an assigned ADA compliant parking space to various park amenities, replacement of drinking fountains with ADA compliant models, and ADA restroom improvements at the recreation center.

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The City of Los Angeles was mandated by the U.S. Department of Justice to implement the ADA requirements at its facilities. As a result, RAP was directed to prepare a two-phase transition plan to provide accessibility to fifty (50) parks. The program was divided into phases to accommodate funding and design schedules. Twelve (12) projects under Phase One were completed by an MOU with GSD; and twelve (12) other projects under Proposition K were completed. Of the twenty-six (26) remaining projects under Phase Two, eighteen (18) have been completed by GSD and accepted by the Board; three (3) have been completed and are presently in post construction, to be presented to the Board for acceptance in the very near future; one (1) is under construction; one (1) under design; two (2) are on hold until funds are identified; and one (1) is the project in question, Seoul International ADA, for which surplus funds have been identified and for which GSD is ready to start construction.

GSD has experience in successfully completing various ADA RAP projects, as stated above, and BOE will provide construction management services.

Approved project funds are available for the construction work in the following fund and accounts:

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TOTAL		\$326,964.39

Staff has determined that the subject MOU for this project will result in the remodeling and minor construction to the existing Seoul International Recreation Center with negligible or no expansion of use, replacement of utility systems, and new landscaping and other accessory structures. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1, 12), Class 2 (3, 5, 6), Class 4 (3), and Class 11 (3, 6) of the City CEQA Guidelines. A Notice of Exemption was filed with the Los Angeles City and County Clerks on April 23, 2002.

Metro region staff supports the recommendations as set forth in this report.

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FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund at this time; however, future operations and maintenance costs will be assessed upon completion of the project.

This report was prepared by Ada Fernandez-DeLaRosa. Reviewed by Neil L Drucker, Program Manager, Bureau of Engineering, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.