

APPROVED
JUN 17 2009

REPORT OF GENERAL MANAGER

NO. 09-168

DATE June 17, 2009

**BOARD OF RECREATION
and PARK COMMISSIONERS**

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: IMPERIAL COURTS RECREATION CENTER - FIELD REFURBISHMENT (PRJ#1201S) (W.O. #E170424F) PROJECT - AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING, AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
S. Huntley	_____	K. Regan	_____
V. Israel	_____	*M. Shull	<u><i>[Signature]</i></u>

[Signature]
General Manager

Approved *[Signature]*

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Amendment to the Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) of the Department of Public Works and the Department of General Services (GSD), to expand the scope of work to include the conversion of the existing outdoor basketball court to a picnic area and to increase the total construction funding for the project by \$150,000, for a total not-to-exceed construction cost of \$1,000,000;
2. Authorize the Chief Accounting Employee, subject to City Council and Mayoral approval, to request that staff of the City Administrative Office (CAO) include, in the next Construction Projects Report (CPR) to the City Council, a transfer, at the request of the Bureau of Engineering, of appropriations, in the not-to-exceed amount of \$150,000, in construction funds to GSD, as follows:

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From:

<u>Funding Source</u>	<u>Fund No./Dept. No/ Account No.</u>	<u>Appropriation Amount</u>
Site & Facilities	209/88/C216	<u>\$150,000</u>
Total		\$150,000

To:

Through GSD Account E140, to the appropriate GSD in Funds 100, Dept. 40, listed below:

1101 – Construction Salaries Hiring Hall:	\$ 75,000
1121 - Construction Salaries Hiring Hall Fringe Benefits:	\$ 29,000
3180 - Construction Materials and Supplies:	<u>\$ 46,000</u>
Total:	\$150,000

and transfer funds to GSD on an as-needed basis, upon review and approval of the expenditure reports submitted by GSD and approval of these reports by the Bureau of Engineering's Project Manager;

3. Direct the Board Secretary to transmit the Amendment to the MOU to the City Attorney for review as to form; and,
4. Authorize the General Manager to execute the proposed Amendment, subject to approval as to form by the City Attorney.

SUMMARY:

On June 6, 2007, the Board of Recreation and Park Commissioners (Board) approved an MOU to establish responsibilities between the Department of Recreation and Park (RAP), the Bureau of Engineering of the Department of Public Works (BOE) and the Department of General Services (GSD) of the City of Los Angeles for the construction of the Imperial Courts Recreation Center – Field Refurbishment (PRJ#1201S) (W.O. #E170424F) project for an amount not to exceed \$850,000 (Board Report No. 07-123.) At the time of the MOU, GSD and others did not anticipate the sudden jump in construction material cost due to increases in gasoline prices. Also, there was an added scope to the original design requested by RAP. The additional scope was to convert an existing outdoor basketball court area to a picnic area.

Prior to the start of construction, GSD informed BOE, Council office and RAP that the project construction cost in the original MOU needed to be increased due to above-mentioned changed conditions.

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In order to find funds to complete this project, the Proposition K – L.A. for Kids Steering Committee (January 29, 2009) recommends to Board of Recreation and Park Commissioners to approve additional funds from Sites and Facilities, in the amount of \$150,000, as outlined in the chart below. The \$150,000 from the Site and Facilities funds is intended to cover the increase in project costs due to an increase in the total construction cost.

<u>Funding Source</u>	<u>Fund/Dept/ Acct No.</u>	<u>Funding for Initial MOU (Board Report -No. 07-123)</u>	<u>Funding for Proposed MOU Amendment</u>	<u>Total Project Funding</u>
Proposition K FY 10	43K/10/A583	\$147,500	-	\$147,500
Proposition 40 Murray Hayden	205/89/YW02	\$620,000	-	\$620,000
Proposition 40 2/3 Per Capita	47T/89/TBD	\$ 41,250	-	\$ 41,250
Proposition 40 RZH	47W/89/TBD	\$ 41,250	-	\$ 41,250
Site and Facilities	209/88/C216	-	<u>\$150,000</u>	<u>\$150,000</u>
Total		\$ 850,000	\$150,000	\$1,000,000

FISCAL IMPACT STATEMENT:

The future operation and maintenance costs as a result of the completion of this project have yet to be determined.

This report was prepared by Ejike Mbaruguru, Bureau of Engineering, reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, reviewed by Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering, and Michael A. Shull, Superintendent, Department of Recreation and Parks, Planning and Development Division.