REPORT OF GENERAL MANAGER

DATE: May 20, 2009

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS BUDGETARY ADJUSTMENTS IN THE AQUATIC SECTION

R. Adams J. Kolb
H. Fujita F. Mosk
S. Huntley K. Regan
V. Israel M. Shull

Approved Disapproved Withdrawn

RECOMMENDATION:

That the Board:

1. Subject to approval by the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, as follows:

   FROM:   TO:
   Account 3160  Account 3040
   Maintenance Materials  Contractual Services $39,467
   Account 6010  Office Supplies $26,003
   Account 6020  Operating Supplies $ 5,360
   Account 3090  Field Equipment Repair $  500
   Account 4430  Uniforms $  900

   $72,230

2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this report to carry out the intent of the transfer as stated in the summary of this report.
SUMMARY:

Periodic budgetary adjustments are necessary to meet the Department’s workload and mandates. Internal budgetary transfers between accounts are necessary because specific types of expenditures must be made from designated appropriation accounts. The following transfer is requested to meet these needs:

FROM:  
Account 3160 Maintenance Materials $39,467  
Account 6010 Office Supplies $26,003  
Account 6020 Operating Supplies $5,360  
Account 3090 Field Equipment Repair $500  
Account 4430 Uniforms $900  

TO:  
Account 3040 Contractual Services $72,230

The Los Angeles Unified School District’s (LAUSD) Los Angeles Center for Enriched Studies (LACES) is a middle-high school that utilized PROP K funding to build its athletic facility. It was completed over four years ago and the Department (RAP) began programming in 2006. A Joint Use Agreement (JUA) for RAP to provide programming is pending negotiations with LAUSD. A facility use permit was approved for the short term.

In the past, RAP has billed LAUSD for services rendered. However, LAUSD is now seeking to establish a different type of JUA than what was done in the past. LAUSD will also bill RAP for maintenance of the pool and the shared athletic facilities. This creates a dilemma for RAP, since our current budgets are not set up for this type of expenditure. LAUSD has submitted invoices to RAP for $49,582 FY06-07 and $57,696 FY07-08 totaling $107,278. There are still outstanding invoices from RAP for lifeguard services provided to LAUSD totaling $35,048. A balance of $72,230 is due to LAUSD.

Staff has identified line items from current expense accounts that can be reallocated to account 3040 to cover the LAUSD invoice.

FISCAL IMPACT STATEMENT:

This transfer between accounts is for budgetary adjustments and has a net zero impact on the Department’s General Fund.

This report was prepared by Lydia Ritzman, Principal Recreation Supervisor II, West Region.