

APPROVED
JUL 14 2010

REPORT OF GENERAL MANAGER

NO. 10-194

DATE July 14, 2010

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: LINCOLN PARK - GATEWAY (#20488) (W.O. #E1906967) – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams	_____	F. Mok	_____
V. Israel	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>MS</u>
S. Huntley	_____		

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve a proposed Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) and the General Services Department (GSD), for the construction of the Lincoln Park - Gateway (#20488)(W.O. #E1906967) project, subject to the approval of the Proposition 40 funding allocation by the L.A. for Kids Steering Committee and the City Council, and of the City Attorney as to form;
2. Direct the Department's Chief Accounting Employee, subject to the approval of the L.A. for Kids Steering Committee and the City Council of the Proposition 40 fund allocation, to request that the City Administrative Office (CAO) include in the CAO report to the City Council and Mayor, a recommendation that the following appropriations, in the amount of \$550,000 be approved for the construction of the Lincoln Park - Gateway (#20488) (W.O. #E1906967) project;

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From:

<u>FUNDING SOURCE</u>	<u>FUND NO./DEPT. NO./ ACCT. NO.</u>	<u>ENCUMBRANCE AMOUNT</u>
Proposition 40 Per Capita ⁽¹⁾	205/88/TBD	\$466,746
Proposition 40 Per Capita ⁽¹⁾	298/88/TBD	\$ 83,254
TOTAL		\$550,000

NOTE: ⁽¹⁾ These funds will be cash flowed from the Public Works Trust Fund (PWTF) (\$466,746) and Municipal Improvement Corporation of Los Angeles (MICLA) (\$83,254) and these cash flow sources will be reimbursed upon receipt of funds from the State.

To:

Through GSD Account and from there to the appropriate GSD Account, Fund No. 100, Department No. 40, as follows:

1014 – Construction Salaries	\$27,500
1101 – Construction Hiring Hall	\$137,500
1121 – Construction Hiring Hall Fringe Benefits	\$55,000
3180 – Construction Materials and Supplies	<u>\$330,000</u>
TOTAL	\$550,000

and, transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for review and approval as to form; and,
4. Authorize the General Manager to execute the proposed MOU, subsequent to the approvals of the L.A. for Kids Steering Committee and the City Council of the Proposition 40 fund allocation, and of the City Attorney as to form.

SUMMARY:

The Lincoln Park - Gateway (#20488) (W.O. #E1906967) project is located at 3501 East Valley Boulevard, Los Angeles, CA 90031 in Council District 1. The proposed work consists of the restoration of the historic entry gateway and its surrounding elements, including but not limited to, the pilasters, low perimeter walls, lighting, fountain and tile work.

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Staff recommends awarding the Lincoln Park - Gateway (#20488)(W.O. #E1906967) project to GSD in lieu of conducting a competitive bid process due to the following reasons:

- Construction needs to be completed by January 2011 in order to meet the State Proposition 40 Grant deadline of June 30, 2011.
- GSD has shown experience in renovation and restoration work of City's various historic structures.
- Approximately three to four months of bid-and-award time can be saved by having GSD and the pre-approved vendors perform construction. GSD is authorized to perform this work per Los Angeles Administrative Code Section 22.535(a)(5).

BOE will provide project management, construction management, and construction administration services for the projects.

Based on the final plans and specifications prepared by BOE, the construction cost of the Lincoln Park - Gateway (#20488)(W.O. #E1906967) project is estimated at \$500,000, an additional amount of \$50,000 is also recommended for appropriation to GSD for construction contingency funds. GSD shall not utilize any of the construction contingency funds without advanced written approval by BOE Project Manager. Upon approval by the Board and the City Council, the appropriation of funds will be transferred to GSD as follows:

Availability of the project funds is subject to the approvals of the Proposition 40 fund allocation of the L.A. for Kids Steering Committee and the City Council. Upon the approval of the fund allocation, project funds will be available for the construction work in the following fund and accounts:

<u>FUNDING SOURCE</u>	<u>FUND NO./DEPT. NO./ACCT. NO.</u>
Proposition 40 Per Capita	205/88/TBD
Proposition 40 Per Capita	298/88/TBD

The State's Proposition 40 funds will be provided to the City on a reimbursable basis. The GSD appropriation for construction expenditure will be backed by the City's revolving general fund account, which will be promptly reimbursed upon receipt of grant funds from the State.

Upon approval of the fund appropriation and transfer to GSD accounts and the execution of the MOU, GSD shall begin work immediately. Construction completion for both restrooms is estimated to be January 31, 2011.

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In compliance with the California Environmental Quality Act (CEQA), staff has determined that the proposed work under the MOU involves restoration of existing historic features in accordance with the Secretary of Interior Standards for the Treatment of Historic Properties. Therefore, the project is categorically exempt from the provisions of the CEQA pursuant to Article III, Section 1, Class 1 (1) of the City CEQA Guidelines, and Section 15331, Class 31 of the State CEQA Guidelines.

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to the Department's operational and maintenance budget; however, future operations and maintenance costs will be assessed and included in future Departmental annual budget requests.

This report was prepared by Paul Tseng, Project Manager, BOE Architectural Division. Reviewed by Neil Drucker, BOE Recreation and Cultural Facilities Program Manager, Bureau of Engineering; Deborah Weintraub, Chief Deputy City Engineer, BOE. Reviewed by Michael A. Shull, Superintendent, Planning and Construction Division, Department of Recreation and Parks.