

APPROVED

REPORT OF GENERAL MANAGER

JUN 02 2010

NO. 10-138

DATE June 2, 2010

BOARD OF RECREATION and PARK COMMISSIONERS

C.D. 1 and 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ELYSIAN PARK – IMPROVEMENTS TO ATHLETIC FIELDS AND TRAILS, ROAD REFURBISHMENT, LIGHTING AND RESTROOMS (W.O. #E170199F) – MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF GENERAL SERVICES

R. Adams _____ F. Mok _____
H. Fujita _____ K. Regan _____
S. Huntley _____ *M. Shull [Signature]
V. Israel _____

[Signature]
General Manager

Approved [Signature]

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

- 1. Approve a Memorandum of Understanding (MOU), substantially in the form on file in the Board Office, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE), and the Department of General Services (GSD) to provide construction services for the Elysian Park – Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting, and Restrooms (W.O. #170199F) project, subject to the approval of the City Attorney as to form;
2. Authorize the Department’s Chief Accounting employee, subject to Mayor and City Council Approval, to request the City Administrative Officer (CAO) to include in the CAO report to the City Council that a transfer of the following appropriation, in the amount of \$800,000 be approved for the construction of the Elysian Park – Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting, and Restrooms (W.O. #E170199F) project;

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From:

<u>FUNDING SOURCE</u>	<u>FUND/DEPT/ACCT NO.</u>	<u>APPROPRIATION AMOUNT</u>
Proposition K Yr 13 ⁽¹⁾	43K/10/F231	\$ 400,000
Proposition K Yr 14 ⁽¹⁾	43K/10/TBD	\$ 100,000
Proposition K Yr 15 ⁽¹⁾	43K/10/TBD	\$ 300,000
Total:		\$ 800,000

Notes:

⁽¹⁾ Availability of funds pending approval by the City Council of the Engineer's Report for Fiscal Year 2010-11, which includes reprogramming and inflation of Proposition K funds for this project.

To:

GSD Account F140 and from there to the appropriate GSD accounts in Fund 100, Department 40, as follows:

1014 – Construction Salaries	\$ 75,000
1101 – Hiring Hall Salaries	\$250,000
1121 – Hiring Hall Fringe Benefits	\$100,000
3180 – Construction Materials and Supplies	\$375,000
Total	\$800,000

and transfer cash to GSD on an as-needed basis, upon review and approval of expenditure reports submitted by GSD and approval of these reports by the BOE Project Manager;

3. Direct the Board Secretary to transmit forthwith the MOU to the City Attorney for expedited review and approval as to form; and,
4. Authorize the General Manager to execute the MOU prior to June 30, 2010, subsequent to the approval of the City Attorney as to form.

SUMMARY:

Elysian Park is located at 835 Academy Road, Los Angeles, California 90012. The project will repair and upgrade restrooms, improve athletic fields, reconstruct and restore trails and roads.

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The deteriorated restroom structure and plumbing fixtures will be reconstructed and brought up to current building codes. The athletic fields will be repaired to improve drainage, irrigation, and field grass. The access road pavement will be repaired and repaved to enhance drainage. The eroded trails will be reconstructed and any overgrown vegetation blocking the path will be cleared out.

The Elysian Park – Improvements to Athletic Fields and Trails, Road Refurbishment, Lighting, and Restrooms (W.O. #170199F) project is a Proposition K specified project. The project was initially funded for construction in Proposition K Year 13 (2009-2010). Due to the suspension of the State grant funds because of the State's cash flow problems, a number of Proposition K projects funded in the current year with State grants funding had to be placed on hold, and the Proposition K funds had to be reprogrammed to a future year. The Elysian Park project design is complete and the project was originally scheduled to go out to bid in the next fiscal year. Since additional projects had to be programmed to the current fiscal year and the Elysian Park project is ready for construction, Proposition K funds were programmed to this project in the current fiscal year to avoid permanent loss of the Proposition K funding.

Due to the reprogramming of Proposition K funds to the current fiscal year, the project must now have the construction contract awarded before the end of the current Fiscal Year 2009-2010 (i.e. by June 30, 2010). There is now insufficient time remaining to proceed through the normal bid and award process. In order to meet the construction award schedule without losing the Proposition K funding, it is recommended that GSD be selected to construct the project, in accordance with Section 22.535(a) (5) of the Los Angeles Administrative Code.

GSD has not prepared a construction cost estimate for the project. The BOE construction cost estimate for the project is \$650,000. A construction contingency in the amount of \$150,000 is also being recommended for appropriation to GSD, however, use of the contingency will require advance written approval by the BOE Project Manager or his designated representative. Upon approval of the Board and the City Council, a total of \$800,000 from Proposition K funds will be requested for appropriation to GSD.

Upon execution of the MOU and the approval of the fund appropriation and transfer to GSD accounts, GSD will begin work immediately. Completion of construction is estimated to take three hundred sixty-five (365) calendar days.

In accordance with the California Environmental Quality Act (CEQA), staff has determined that the proposed improvements to athletic fields and trails, roadways, lighting, and restrooms will not have any significant impact on the environment. The project has been determined to be Categorically Exempt pursuant to Article III, Section 1(a)(1), Class 1, Category 1 of the City CEQA Guidelines.

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Council Districts 1 and 13, the Park Rangers and Metro Region staff support the recommendations as set forth in this report.

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to the Department's General Fund, however, future operations and maintenance costs will be included in future Department budget requests.

This Board Report was prepared by Shashi Bhakta, Recreational and Cultural Facilities Program, Bureau of Engineering, and reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program; Deborah Weintraub, Chief Deputy City Engineer, Bureau of Engineering; and Michael A. Shull, Superintendent, Planning and Development Division, Department of Recreation and Parks.