

S P E C I A L    A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, October 19, 2011 at 9:30 a.m.

Penmar Recreation Center  
1341 Lake Street, Venice, CA 90291

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1.    INTRODUCTIONS:

Special Introduction and Opening Remarks by Councilmember Bill Rosendahl, or a Representative of Council District 11

Kevin Regan, Assistant General Manager, Operations Branch, will introduce the Staff of Penmar Recreation Center

2.    APPROVAL OF THE MINUTES:

Approval of the Minutes of the Meetings of September 21, 2011 and October 5, 2011

3.    GENERAL MANAGER'S REPORTS:

11-285      White Point Park Nature Preserve - Amendment to Operating Agreement with the Palos Verdes Peninsula Land Conservancy for Maintenance and Operation

11-286      Griffith Park - Autry National Center of the American West - Proposed Roof and Sprinkler Repairs

11-287      1138 and 1144 St. Andrews Place - Preliminary Authorization to Proceed with the Acquisition of Two Parcels for Development of a Park

11-288      MacArthur Park - Renovation of Planting Area by the Friends of MacArthur Park

October 19, 2011

- 11-289 North Weddington Park - Final Consideration of Plaque Proposal to Commemorate Victims of September 11 Terrorist Attacks
- 11-290 Partnership Division - El Sereno Community Garden - Agreement with Los Angeles Conservation Corps, Inc., for the Operation and Maintenance of the El Sereno Community Garden on Park Property
- 11-291 Proposition K Competitive Grant Program (8<sup>th</sup> Cycle) - Authorization to Release Request for Qualifications
- 11-292 Various Communications

4. UNFINISHED BUSINESS:

- 11-232 Camp High Sierra - Agreement between the Department of Recreation and Parks and Mammoth Mountain Ski Area, LLC, for the Development, Operation, and Maintenance of the Campground
- 11-238 Sherman Village River Greenway Park - Preliminary Authorization to Proceed with the Lease of Property Owned by the County of Los Angeles for the Development of a New Public Park and a Memorandum of Agreement between the Department of Recreation and Parks, the County of Los Angeles, and IMT Capital, LLC, for the Development and Maintenance of the New Public Park

5. NEW BUSINESS:

- MEMORANDUM: Partnership Division - Head Start Program Operations at Four Sites
- MEMORANDUM: Watts Cluster - Crossing and Breaking Down Gang Territories Through Recreation

6. COMMISSION TASK FORCES:

- Commission Task Force on Concessions (Commissioners Stanley and Williams)
- Commission Task Force on Facility Repair and Maintenance (Commissioners Alvarez and Werner)

7. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

October 19, 2011

9. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

10. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, November 2, 2011 at 9:30 a.m., at EXPO Center, Community Hall Room, 3980 S. Bill Robertson Lane (Formerly Menlo Avenue), Los Angeles, CA 90037.

11. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website:  
<http://ita.lacity.org/Residents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

REPORT OF GENERAL MANAGER

NO. 11-285

DATE October 19, 2011

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WHITE POINT PARK NATURE PRESERVE – AMENDMENT TO OPERATING AGREEMENT WITH PALOS VERDES PENINSULA LAND CONSERVANCY FOR MAINTENANCE AND OPERATION

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>mf</i></u>
V. Israel	_____	N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve a proposed Amendment to Operating Agreement, substantially in the form on file in the Board Office, with Palos Verdes Peninsula Land Conservancy for the maintenance and operation of the Department of Recreation and Parks' (RAP) White Point Park Nature Preserve, as described in the Summary of this Report, subject to the approval of the Mayor and City Council, and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Amendment to the Mayor, in accordance with Executive Directive No. 3 and to the City Attorney for review and approval as to form; and,
3. Authorize the Board President and Secretary to execute the Amendment upon receipt of the necessary approvals.

## REPORT OF GENERAL MANAGER

PG. 2                      NO. 11-285

### SUMMARY:

On October 3, 2001, the Board, through Board Report No. 01-371, approved an Operating Agreement with Palos Verdes Peninsula Land Conservancy (PVPLC) for the long-term maintenance and operations of the RAP's White Point Park Nature Preserve (Park). The term of the agreement is twenty-five (25) years. The Agreement was executed on February 22, 2002 and is set to expire on February 21, 2027. With the execution of the agreement, the opportunity to raise both public and private funds for the development and/or restoration of the nature preserve was enhanced.

Recently, RAP applied for and was awarded an \$184,500 grant from the State of California –Habitat Conservation Fund. The purpose of the grant is to provide educational programs at the White Point Park Nature Preserve. Since, PVPLC is the current operator of the Park; RAP intends to transfer the funds to PVPLC for the implementation of the educational programs. However, in the course of this effort, it was discovered that the current agreement did not allow for the transfer of funds from the RAP to PVPLC.

Therefore, staff is recommending that the Operating Agreement be amended to include a provision that allows for the transfer of funds to PVPLC.

### FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund as all the work associated with this particular park site is the responsibility of PVPLC.

This Report was prepared by Cid Macaraeg, Sr. Management Analyst II, Real Estate and Asset Management Section; Planning, Construction and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 11-286

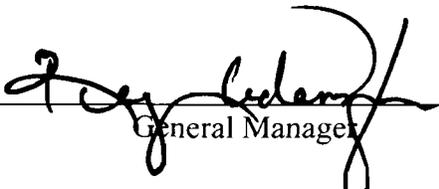
DATE October 19, 2011

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK – AUTRY NATIONAL CENTER OF THE AMERICAN WEST -  
PROPOSED ROOF AND SPRINKLER REPAIRS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve the proposed roof and sprinkler repairs submitted by the Autry National Center of the American West (ANC) as described in the Summary of this Report; and,
2. Authorize the General Manager to issue a letter to the ANC indicating the Board's approval of the proposed repair work.

SUMMARY:

In September of 1986, the Board of Referred Powers (BRP) approved a Land Lease Agreement (Lease) for a term of fifty (50) years with the Gene Autry Western Heritage Museum. The purpose of the Lease was to provide for the construction, operation and maintenance of a museum in Griffith Park. On August 24, 1988, the BRP approved the first amendment to the Lease which redefined the boundary, addressed the construction of an earthen berm, and the placement of the bridle trail outside the leased premises area.

On May 7, 1997, the Board of Recreation and Park Commissioners (Board) approved a second amendment to the Lease. The purpose of the second amendment was to address the following: the relocation of the Zoo's wastewater treatment facility; the renaming of the museum to the Autry Museum of Western Heritage (Autry); the replacement of the legal description of the leased premises; and the need for an emergency access road to the new waste water treatment facility. This amendment was necessary to address the realignment of the premises boundary brought about by the

## REPORT OF GENERAL MANAGER

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relocation of the Zoo's wastewater treatment facility outside of the leased premises area. As a result of the changes to the existing boundary, the legal description of the leased premises was revised. This second amendment also provided for an emergency access roadway to the new wastewater treatment facility through the leased premises area to allow the City to have emergency ingress and egress.

A third amendment was proposed in April, 2009 for the expansion of the museum. However, due to significant community opposition, the proposal was withdrawn. It should be noted that the official name of the Autry was changed to the Autry National Center of the American West. The proposed third amendment was to consider this change. However, this did not occur due to the withdrawal of the report. Staff will present the change to the Board in a future report.

In August, 2011, the Department received a letter from the Autry requesting consideration and approval for two proposed maintenance related repairs at the building housing the museum. The first project involves the repair of the museum's roof after more than twenty (20) years of use. The project is not a roof replacement but rather the completion of a number of repairs in areas where leaks have developed by the application of several new layers of sealant to the existing roof. The work involves the removal of the existing gravel, sealing around all penetrations, installing a layer of urethane foam, and covering that with several layers of elastomeric coating. This work will occur on all section of the flat roof with the tiled areas excluded. It is anticipated that this work will take about three (3) to four (4) weeks depending upon the roof conditions, weather, etc. The work crews will begin their work after 7 a.m. and will not work beyond 7 p.m.

The second project is more limited in scope and involves the replacement of a number of obsolete sprinkler heads throughout the museum building, lowering several sprinklers, and installing missing cover plates. This work is necessary to keep the building's fire and life safety systems maintained in peak condition. The work is strictly internal and will be scheduled with the vendor working between the hours of 8 a.m. and 5 p.m. when the Autry is staffed over a number of weeks this fall to minimize disruption for the staff and visitors.

It is estimated that both projects together will cost approximately \$450,000. All costs related to both projects will be paid for by the Autry.

Department staff has reviewed the proposed projects and find them to be in order. They are recommended for approval by the Board. Section XX. Construction of Lease with the Autry requires that any external modifications with a cost estimate exceeding \$5,000 or internal modifications with a cost estimate exceeding \$25,000 proposed after the completion of the museum building must be approved by the Board in writing. Therefore, it is requested that the Board approve both proposed projects and instruct the General Manager to issue a letter to the Autry indicating its decision.

REPORT OF GENERAL MANAGER

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NO. 11-286

Staff has determined that the project will consist of interior and exterior repairs to an existing structure to meet current standards of public safety in accordance with the terms of an existing lease agreement with no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1, 4) of the City CEQA Guidelines.

FISCAL IMPACT:

There will be no impact to the Department's General Fund as all work associated with the two proposed projects will be paid for by the County.

This report was prepared by Cid Macaraeg, Sr. Management II, Real Estate and Asset Management Section, Planning, Construction and Maintenance Division.

BOARD REPORT OF GENERAL MANAGER

NO. 11-287

DATE October 19, 2011

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 1138 AND 1144 ST. ANDREWS PLACE – PRELIMINARY AUTHORIZATION TO PROCEED WITH THE ACQUISITION OF TWO PARCELS FOR DEVELOPMENT OF A PARK

R. Adams \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
V. Israel \_\_\_\_\_

K. Regan \_\_\_\_\_  
\*M. Shull *MS*  
N. Williams \_\_\_\_\_

*[Signature]*  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks (RAP) to initiate the process for the possible acquisition of two parcels, Assessor’s Parcel Number (APN): 5080-003-001 and 5080-003-002 each parcel is approximately 6,185 square feet or 0.14 acre, located at 1138 and 1144 South St. Andrews Place, Los Angeles, CA 90019 for development of a park; and,
2. Authorize staff to coordinate acquisition activities with the Department of General Services (GSD) including the drafting of a Purchase and Sale Agreement by GSD and the City Attorney’s Office; and for staff to obtain the necessary environmental, and funding clearances, and to expedite the purchase of said property; and,
3. Upon the completion of the preliminary acquisition activities, direct staff to return to the Board of Recreation and Park Commissioners (Board) with a draft Purchase and Sale Agreement, escrow instructions and related documents for the Board’s final approval to purchase the property, contingent on the following conditions:
  - A. Funding will be made available for the acquisition of the property through Quimby Funds or an alternative funding source;
  - B. Appropriate California Environmental Quality Act (CEQA) documentation will have been completed;

## REPORT OF GENERAL MANAGER

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- C. All environmental assessments, Phase I, and Phase II if needed, will have been completed and satisfied prior to close of escrow;
- D. A Class "A" Formal Appraisal will have been completed and reviewed by GSD; and,
- E. The GSD will negotiate a purchase price that is consistent with their professional opinion of market value.

### SUMMARY:

RAP, with support from the Councilmember of Council District 10 (CD 10), is considering the acquisition of the two parcels identified by APN: 5080-003-001 and APN: 5080-003-002, located at 1138 and 1144 South St. Andrews Place, Los Angeles, California 90019, at the corner of Country Club Drive and St. Andrews Place. Each property parcel is approximately 6,185 square feet or 0.14 acre. Both parcels are vacant and located in the Wilshire Community Plan Area of Country Club Park.

RAP, along with CD 10, is interested in acquiring the property in the Country Club Park area to expand the recreational activities in the area as part of the Mayor's 50 Park Initiative. The proposed acquisition will provide more recreational space for the surrounding community. GSD will provide a Class "A" estimate of value for the property.

The California Environmental Quality Act (CEQA) and the Phase I Environmental Site Assessment are being processed. Both the CEQA and the Phase I Environmental Site Assessment will be completed and made available for review prior to making a determination on the possibility of acquiring this property.

This project has the support from CD 10. In addition, the Assistant General Manager of Operations Branch, the Superintendent for Planning, Construction and Maintenance Division and the Superintendent for the Metro Region have been consulted and concur with staff's recommendations.

### FISCAL IMPACT STATEMENT:

Acquisition of these two parcels will increase the Department's maintenance cost. Staff will request a budget increase through the standard budget process. Estimate of additional maintenance costs will be provided with final request for approval of acquisition.

This report was prepared by John Barraza, Management Analyst II, Real Estate and Asset Management.

REPORT OF GENERAL MANAGER

NO. 11-288

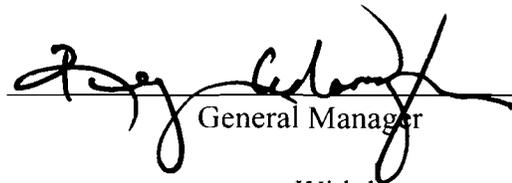
DATE October 19, 2011

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MACARTHUR PARK – RENOVATION OF PLANTING AREA BY THE FRIENDS OF MACARTHUR PARK

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u><i>M. Shull</i></u>
V. Israel	_____	N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve a proposed project in MacArthur Park to renovate an existing hillside planting area adjacent to the children’s playground as described in the Summary of this Report; and,
2. Direct staff to issue a Right-of-Entry Permit for the private contractor, hired by The Friends of MacArthur Park, to enter the park to install the project, provided that proper insurance is filed with the Department of Recreation and Parks (RAP) prior to entering the park.

SUMMARY:

The Friends of MacArthur Park, a community group formed specifically for this project, has been awarded a Community Beautification Grant by the City of Los Angeles, Board of Public Works, Office of Community Beautification for the renovation of an existing planting area in MacArthur Park, located at 2230 West 6<sup>th</sup> Street in the First Council District. The grant award is in the amount of \$9,993.08, and will be used for project installation. Matching funds will pay for the garden design and will be applied toward soil preparation, planting and maintenance. This project is located on an existing terraced hillside adjacent to the children’s playground (Exhibit A).

The proposed hillside area has been prone to erosion caused by overuse by park patrons which has resulted in excessive dust being blown into the adjacent children’s playground. This project will mitigate this dusty situation by planting native ground covers, plants and trees amongst a shredded bark mulch planting area. This project will also be an educational opportunity to learn about California native plants for park visitors. (Concept - Exhibit B).

## REPORT OF GENERAL MANAGER

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The Community Beautification Grant requires The Friends of MacArthur Park to maintain the project area for a period of one (1) year. The Friends of MacArthur Park will water the native plant materials from an existing hose bib and weed the planting area for one year, during which time the native materials will become established and require no further irrigation. No new irrigation system will be necessary in the renovation area. The Friends of MacArthur Park will register with RAP as volunteers prior to performing maintenance work.

### Installation Oversight:

No contribution will be required from Department's General Fund, other than project oversight. The installation of the planting area will be monitored by a landscape architect from RAP's , Planning, Construction and Maintenance Division to ensure that the Department's standards are met.

### Environmental:

Staff has determined that this project will consist solely of the renovation and enhancement of an existing landscaped area in the park. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1d, Class 4, Category 3 of the City CEQA Guidelines.

Staff has discussed the proposed project(s) with the Superintendent of the Metro Region, and the Offices of Councilmember Ed P. Reyes, of the First Council District, and each supports the project and concurs with staff's recommendations. This project has wide community support and Councilmember Reyes has written a letter of support for this project to the General Manager.

### FISCAL IMPACT STATEMENT:

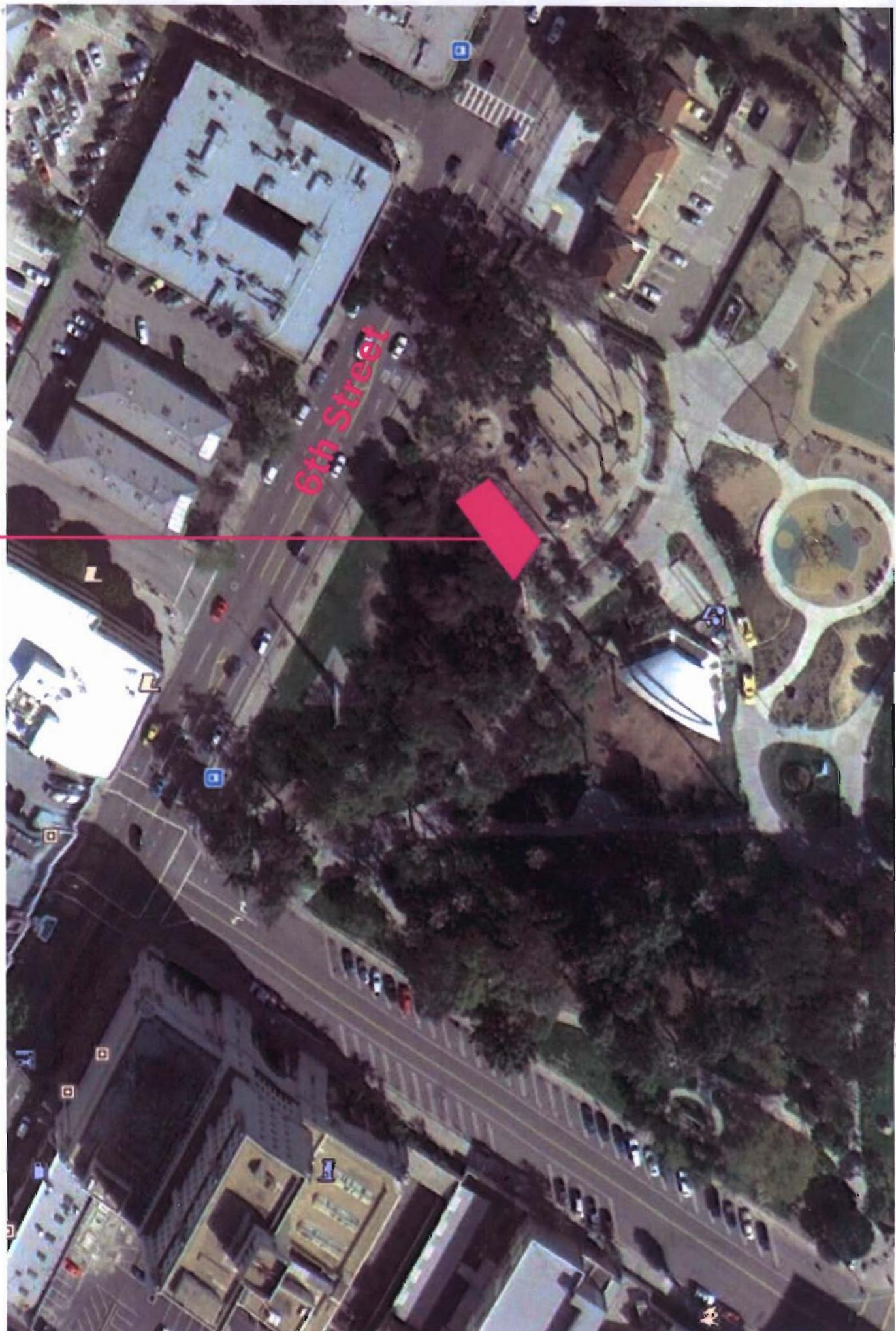
This project should have no fiscal impact on the Department's General Fund, as the costs of the renovation of the planting area will be funded entirely through the Community Beautification Grant and the Friends of MacArthur Park matching funds.

Future maintenance expenses for the Department will be reduced in the first year of the project as the upkeep of the planting area will be performed by the Friends of MacArthur Park. After the first year, maintenance will be performed by staff per their regular schedule.

This report was prepared by Tom Gibson, Landscape Architect I, Planning, Construction and Maintenance Division.

**Project Location  
MacArthur Park**

**Exhibit A**





Prepared for:  
 Playgroup for  
 2230 West 6th Street  
 Los Angeles, CA 90057

Scale: 1/8" = 1'-0"  
 Date: 1 May 10  
 Drawn by: JMK

Sheet No.  
**CONCEPT SKETCH**

Sheet No. **1**

Native Plantings at MacArthur Park Playground

Los Angeles, CA 90057

elemental Landscapes

REPORT OF GENERAL MANAGER

NO. 11-289

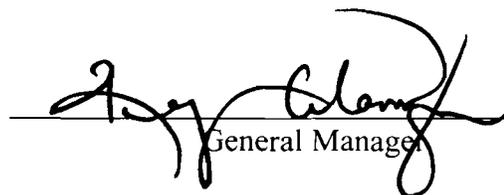
DATE October 19, 2011

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NORTH WEDDINGTON PARK – FINAL CONSIDERATION OF PLAQUE PROPOSAL TO COMMEMORATE VICTIMS OF SEPTEMBER 11 TERRORIST ATTACKS

R. Adams	_____	K. Regan	_____
H. Fujita	_____	*M. Shull	<u>mf</u>
V. Israel	_____	N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Grant final approval for the wording, placement, and installation of a plaque at North Weddington Park, as described in the Summary of this Report; and,
2. Authorize the Department to issue the appropriate Right-of-Entry Permit.

SUMMARY:

North Weddington Park is a 10.21 acre community park located at 10844 Acama Street in the North Hollywood area of the City. This park includes an auditorium, barbeque pits, baseball diamond, basketball courts, community room, handball courts and volleyball courts. This proposal is for the installation of a plaque at the Park that will commemorate thirty-two (32) of the people who were killed in the September 11, 2001 terrorist attacks.

The Department has been contacted by the Greater Toluca Lake Neighborhood Council with a request to install a memorial plaque at North Weddington Park. The plaque would be mounted on a boulder and located within the large entrance triangle to the park, near the memorial grove of thirty-two (32) trees that were planted in the park in 2006, and will list the names of some of those who lost their lives in the September 11, 2001 terrorist attacks. This plaque and memorial grove are part of a larger effort by the Hollywood Beautification Team (HBT) known as "United We Plant". A conceptual approval of this plaque was granted by this Commission at its July 13, 2011 meeting (Board Report No. 11-197).

## REPORT OF GENERAL MANAGER

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“United We Plant” is an effort by HBT to plant one tree for every person killed in the 9/11 terrorist attacks. This effort began in 2002 with the planting of 82 trees in North Hollywood Park honoring all the Californians whose lives were lost. Subsequent to that dedication HBT was approached by several families of victims who were not California natives but who wanted their loved-ones to be similarly remembered. HBT has since committed to not only plant one tree for every victim but also sends the victim’s family the GPS coordinates of the dedicated tree. To date over 2,971 such trees have been planted and dedicated in various locations throughout the City of Los Angeles from the West Side to North Hollywood and into Pasadena.

The proposed plaque would be 18” x 22”, fabricated of bronze, include an anti-graffiti coating, and mounted on a boulder. This plaque proposal has had several opportunities for public input including an April 5, 2011 meeting of the Executive Committee of the Greater Toluca Lake Neighborhood Council and an April 19, 2011 meeting of the entire Greater Toluca Lake Neighborhood Council. Both meetings were duly noticed as per the State required Brown Act notifications.

The cost of the plaque manufacture, installation, and maintenance will be borne by the Greater Toluca Lake Neighborhood Council. A budget of \$2,000 was approved at their April 19, 2011 meeting which is sufficient to cover both the manufacture and the installation of the plaque per the quotes obtained by the Neighborhood Council and provided to the Department for reference. The Hollywood Beautification Team has committed to the maintenance of the plaque including graffiti removal. These issues will be delineated in the right-of-entry permit, which will also provide for the plaque’s removal if it is not maintained to the satisfaction of the Department.

The text of the proposed plaque is attached hereto as Exhibit A. While Department policy specifically forbids any commercial or religious symbols on plaques, the Greater Toluca Lake Neighborhood Council is requesting that the plaque may be adorned with the image of a ribbon, an image which has come to symbolize solidarity after the September 11, 2001 terrorist attacks.

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Article VLL, Section 1, Class 11 (1) of the City CEQA guidelines, which provides for the placement of signs on park property as accessory structures to recreational facilities.

Council District 4 and West Region management and staff support this project at North Weddington Park.

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-289

FISCAL IMPACT STATEMENT:

There should be no fiscal impact as the cost of manufacture, installation, and maintenance shall be borne by the Greater Toluca Lake Neighborhood Council in concert with the Hollywood Beautification Team.

This Report was prepared by Melinda Gejer, City Planning Associate, Planning, Construction, and Maintenance.

## "UNITED WE PLANT"

Hollywood / Los Angeles Beautification Team

*One tree promised and planted for every person loved and lost on 9/11*

Nitin Parandkar

Hardai (Casey) Parham - NYPD

George Paris

Debra (Debbie) Paris

Gye-Hyong Park

Philip L. Parker

Michael A. Parks

Robert Emmett Parks, Jr.

Hasmukhrai Chuckulal Parmar

Diane Marie Moore Parsons

Leobardo Lopez Pascual

Michael J. Pascuma, Jr.

Horace Robert Passananti

Suzanne H. Passaro

Victor Antonio Martinez Pastrana

Dipti Patel

Avnish Ramambhal Patel

Manish K. Patel

Steven B. Paterson

James Matthew Patrick

Manuel Patrocino

Bernard E. Patterson

Cira Marie Patti

James R. Paul

Sharon Cristina Millan Paz

Patrice Paz

Victor Paz-Gutierrez

Stacey L. Peak

Richard Allen Pearlman

Thomas E. Pedicini

Todd D. Pelino

Michel Adrian Pelletier

Trees planted by the community of Toluca Lake

Plaque donated by the Greater Toluca Lake Neighborhood Council

Special thanks:

Councilmember Tom LaBonge, Recreation and Parks Board of Commissioners, City of Los Angeles

REPORT OF GENERAL MANAGER

NO. 11-290

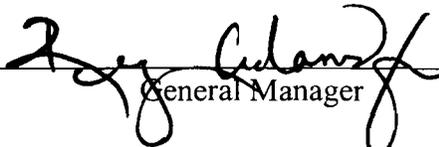
DATE October 19, 2011

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARTNERSHIP DIVISION – EL SERENO COMMUNITY GARDEN – AGREEMENT WITH LOS ANGELES CONSERVATION CORPS, INC., FOR THE OPERATION AND MAINTENANCE OF THE EL SERENO COMMUNITY GARDEN ON PARK PROPERTY

R. Adams	_____	K. Regan	_____
H. Fujita	_____	M. Shull	_____
*V. Israel		N. Williams	_____

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve a proposed three (3) year agreement (Agreement), substantially in the form on file in the Board Office, between the City of Los Angeles and Los Angeles Conservation Corps, Inc., setting forth the terms and conditions for the operation and maintenance of the El Sereno Community Garden, subject to the approval of the Mayor, and of the City Attorney as to form;
2. Direct the Board Secretary to transmit the proposed Agreement, to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review and approval as to form;
3. Authorize the Board President and Secretary to execute the Agreement upon receipt of the necessary approvals; and,
4. Direct the Department's Chief Accounting Employee to deposit fees and utility and other cost recovery reimbursements received from the Los Angeles Conservation Corps, Inc., in the account and subaccount established in Fund 302 Dept 89 for such purpose.

## REPORT OF GENERAL MANAGER

PG. 2

NO. 11-290

### SUMMARY:

On May 4, 2011, the Board approved the Policy on Community Operated Open Spaces, Operating Guidelines for Self-Operated Community Gardens and various recommendations for each of the Department's community garden facilities including those community gardens operated by an outside group or organization (Board Report No. 11-121).

On June 15, 2011, the Board approved the establishment of an account and subaccounts for the deposit of annual fees and utility reimbursements received from organizations which operate community gardens independently pursuant to permits or agreements with the Department, and in conformance with the Schedule of Rates and Fees (Board Report No. 11-190).

One recommendation included in Report No. 11-121 was to direct staff to transition the outside group or organization to an agreement for the operation and maintenance of the community garden facility in accordance with the Board's Policy on Partnerships and in conformance to the Community Operated Open Space Policy. Another recommendation was to direct staff to return to the Board for final authorization to execute the agreements.

Subsequently, the Partnership Division initiated discussions with Los Angeles Conservation Corps (Organization), which currently operates the El Sereno Community Garden (Garden), and the parties have agreed to come to mutually acceptable terms and conditions for the operation and maintenance of the Garden through the proposed Agreement. As part of the proposed Agreement, Organization will be responsible, at its sole cost and expense, for all utility, maintenance, and repair costs related to the operation of the Garden. Organization currently pays their utility fees directly to the provider, as this community garden has its own designated utility meter.

In accordance with the Department's Policy on Community Operated Open Space (No. 11-121), during the term of agreement, Organization shall pay an annual Community Garden Use Fee to Department of \$100.00.

The Garden is located at 5644 Huntington Drive in Council District 14, on a 1.5 acre site and contains 50 community garden plots.

The El Sereno Community Garden is dedicated for community residents to plant organic fruit and vegetables for their families. It is their goal to encourage families and community to eat healthy foods while enjoying gardening. The garden has a section of fruit trees and an area for gardeners who love to grow flowers and succulent plants. There is also an open plaza area that is dedicated to three (3) community events, meetings, workshops, and space for recreation.

REPORT OF GENERAL MANAGER

PG. 3

NO. 11-290

Staff has determined that the execution of the proposed Agreement is for the operation and maintenance of a community garden at an existing park facility involving negligible or no expansion of use and, therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (14) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The proposed Agreement will have no impact on the Department's General Fund, as all costs associated with the operations and maintenance of the garden will be paid by Organization, at no cost to the City.

This report was prepared by Deanne A. Dedmon, Recreation Supervisor, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 11-291

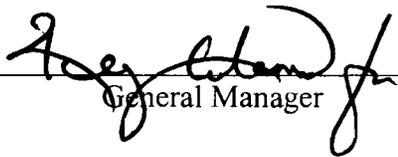
DATE October 19, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PROPOSITION K COMPETITIVE GRANT PROGRAM (8<sup>TH</sup> CYCLE) –  
AUTHORIZATION TO RELEASE REQUEST FOR QUALIFICATIONS

R. Adams _____	K. Regan _____
H. Fujita _____	M. Shull _____
*V. Israel <u>VS</u>	N. Williams _____

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve the Request for Qualifications (RFQ), substantially in the form on file in the Board Office, for professional grant writing services needed to compete for Proposition K funds, subject to the review and approval as to form by the City Attorney;
2. Find that the Department does not have available in its employ personnel with sufficient time and expertise to undertake this specialized professional task in a timely manner and that it is more feasible, economical, and in the City's best interest to secure these services by contract;
3. Direct staff to advertise the RFQ and conduct the RFQ evaluation process for the selection of grant writers for the Proposition K Competitive Grant Program (8<sup>th</sup> Cycle);
4. Approve the appropriation of \$90,000 from Department 88, Fund No. 302, Account No. 3040, for grant writing services to assist with the development of grant applications for the Proposition K Competitive Grant Program (8<sup>th</sup> Cycle); and,
5. Authorize the General Manager to execute on behalf of the Department agreements with the selected grant writers, subject to review and approval of the City Attorney as to form.

## REPORT OF GENERAL MANAGER

PG. 2      NO. 11-291

### SUMMARY:

The Proposition K Competitive Grant Program (8<sup>th</sup> Cycle) Request for Proposals is anticipated to be released in January 2012. The Department is requesting authority to secure contractors with grant writing expertise to assist with the development of approximately 30 competitive grant proposals. To allow adequate time to assist with researching the proposed projects and developing the grant proposals, the Department would like to have the contractors in place with executed agreements by December, 2011. The deadline for grant proposal submission is anticipated to be in April, 2012.

Grant writing services are typically utilized to assist with the development of multiple proposals during a particular grant cycle since there is insufficient staff available to adequately conduct the necessary research involved in each project and develop in-depth and well thought out responses to the complex grant proposal questions. The Department's Grants Administration Division will coordinate the preparation and submission of the final grant proposal packages.

The RFQ seeks to select qualified and experienced grant writers that will meet or exceed the City's expectations for developing a quality product.

### FISCAL IMPACT STATEMENT:

The Department is anticipating two project proposals per Council District at \$3,000 per proposal. The fiscal impact is estimated to be \$90,000 to cover the costs for grant writing services.

This report was prepared by Leonor Palangio, Management Analyst II, Grants Administration Division.

REPORT OF GENERAL MANAGER

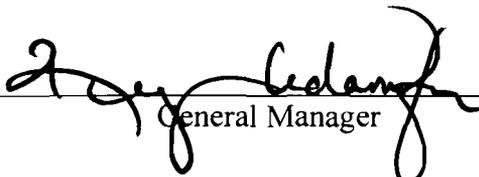
NO. 11-292

DATE October 19, 2011

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

The following communications have been received by the Board and recommended action thereon is presented.

From:

1) City Clerk, relative to the reorganization of City Council Committees.

Recommendation:

Note and file.

2) City Clerk, relative to authorizing the Department to use the Tom Bradley Room for a special meeting.

Note and file.

3) Chief Legislative Analyst, forwarding the Legislative Report for the weeks ending September 9, and September 16, 2011.

Note and file.

4) Rosemary Jenkins, Chair, Green Committee, Sylmar Neighborhood Council, relative to their project at the Sylmar Public Library.

Note and file.

5) Pammela Jackson, President, Mar Vista Park Advisory Board, relative to maintenance and landscaping of the park.

Refer to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 11-292

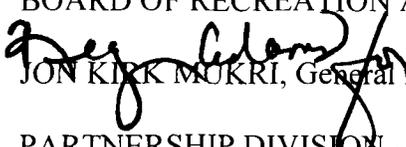
- 6) Mike Bauer, LJB manufacturing, relative to their services as a machine shop for trains. Refer to General Manager.
- 7) Steve Hodge, Team Hodge Consulting, relative to his services as a public speaker. Refer to General Manager.
- 8) Two Communicants, relative to a proposed ordinance concerning Venice Beach Boardwalk. Refer to General Manager.
- 9) Gail Melville, relative to the Los Angeles Municipal Art Gallery in Barnsdall Park. Refer to General Manager.
- 10) Ulysses J. Neri, to Panorama Recreation Center, relative to the state of the tennis courts there. Refer to General Manager.
- 11) John A. Henning, Jr., representing the Venice Stakeholders Association, to the City Attorney, relative to Ocean Front Walk being used as a campground. Refer to General Manager.

This report was prepared by Paul Liles, Clerk Typist, Commission Office.

FOR INFORMATION ONLY

CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS

October 19, 2011

TO: BOARD OF RECREATION AND PARK COMMISSIONERS  
FROM:  JON KIRK MOKRI, General Manager  
SUBJECT: PARTNERSHIP DIVISION - HEAD START PROGRAM OPERATIONS AT  
FOUR SITES

Federally funded Pre-School Head Start Programs are free preschool educational services provided to children ages 3 and 4 from low income families. Head Start Programs not only help prepare these children for success in school and meet the needs of special populations, including children with disabilities, but also provide comprehensive social services to their families. Head Start Programs are required to be operated under the California Childcare Center General Licensing requirements.

The Partnership Division has identified nine (9) Pre-School Head Start Programs that have been operating on park property at the following recreation centers for many years: Ross Snyder, Green Meadows, Jackie Tatum/Harvard, Algin Sutton, Valley Plaza, Monsignor Ramon P.Garcia, State Street, Boyle Heights, and Highland Park.

In April 2011, the Department received notices that four (4) Preschool Head Start Programs located on park property would be closing:

- Delta Sigma Theta - Head Start - Ross Snyder Recreation Center
- Los Angeles Urban League - Green Meadows Recreation Center
- Los Angeles Urban League - Jackie Tatum/Harvard Recreation Center
- Los Angeles Urban League - Algin Sutton Recreation Center

Both Delta Sigma Theta and the Los Angeles Urban League delivered preschool services for over 30 years at these sites. However, the lease agreements with Delta Sigma Theta and the Los Angeles Urban League for the use of Department property have long since expired.

The Los Angeles County Office of Education (L.A.C.O.E.) as the grantee for federal funding for operations and maintenance of all four of the closed Head Start Programs served as an oversight and pass-through function.

L.A.C.O.E. allocates National Head Start grant money to delegate organizations to run Head Start Programs throughout the City and County of Los Angeles. Additionally, L.A.C.O.E. monitors these delegate organizations to ensure that they adhere to program standards and health and safety regulations. Earlier this year, L.A.C.O.E. terminated its funding to Delta Sigma Theta for one site and the Los Angeles Urban League for the other three sites, due to non-compliance.

Each of the Head Start sites has 1-2 classrooms in pre-fabricated structures, with an outside area complete with playground equipment in a gated and enclosed area. L.A.C.O.E. purchased the classrooms and playground equipment with Federal funds and had them installed on Department property. Pursuant to their contract with L.A.C.O.E., the delegate Head Start organizations are responsible to maintain the classrooms and playground equipment with the Federal grant funds.

While L.A.C.O.E. ceased funding to Delta Sigma Theta and the Los Angeles Urban League for their Head Start operations at these specific sites, L.A.C.O.E. desired to have Head Start program services continue at these four sites. The Department concurred with L.A.C.O.E. that the continued provision of Head Start services at the four sites would be beneficial to the respective communities.

L.A.C.O.E. completed a Request for Proposal process and selected the Pacific Asian Consortium in Employment (P.A.C.E.) to continue the Head Start program at Ross Synder Recreation Center.

L.A.C.O.E. formally released its jurisdiction over the three sites vacated by Los Angeles Urban League, reverting these Head Start services and their respective responsibilities back to National Head Start. National Head Start selected Community Development Institute (C.D.I.) to act as the interim Head Start service provider at Green Meadows, Jackie Tatum/Harvard, and Algin Sutton Recreation Centers until other delegate organizations can be identified and selected.

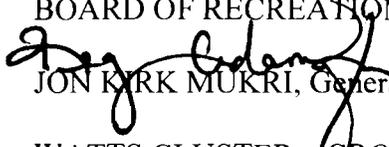
The Partnership Division has issued temporary Right of Entry Permits to P.A.C.E. and C.D.I. for the four (4) sites in order to allow these organizations temporary and limited use of Department property to provide Head Start preschool services beginning September 1, 2011, until formal Agreements are executed. The Partnership Division is awaiting the City Attorney Office's completion of their review of a childcare-related "template" agreement. Once reviewed and approved by the City Attorney, this template will be used as the basis for all formal agreements with Head Start delegates and other organizations operating pre-school, cooperative nursery school related activities/programs on or adjacent to park property, and shall be presented to the Board for approval at that time.

This report was prepared by Leslie Richter, Senior Recreation Director, Partnership Division.

FOR INFORMATION ONLY

CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS

October 19, 2011

TO: BOARD OF RECREATION AND PARK COMMISSIONERS  
FROM:  JON KIRK MUKRI, General Manager  
SUBJECT: WATTS CLUSTER – CROSSING AND BREAKING DOWN GANG TERRITORIES THROUGH RECREATION

In 2008, two very dedicated and passionate Department of Recreation and Parks (RAP) employees, Karl Stephens and Gregory Thomas created a character building program to combat gang violence in three Watts Housing Developments, Nickerson Gardens, Imperial Courts, and Jordan Downs, by providing recreational activities for youth ages 11-15. The goals of the program are to improve and enhance recreational opportunities for at-risk youth; build critical thinking and ethical decision making skills; teach the value of community service, and instill a sense of unity among the youth by breaking down gang territory alliances. Each housing project is home to a street gang and the stereotype of gang membership follows every youth living within these complexes. The “Watts Cluster” Program breaks down that stereotype by encouraging friendships between the youth and allowing them to cross gang territories through recreational activities.

The Watts Cluster Program combats gang violence by allowing at-risk youth to safely cross gang territories through recreational activities. The success of a gang prevention program does not always rely on just keeping youth active. A truly successful prevention program should bring communities together in unity, friendship, and recreation.

Through a collaborative partnership between RAP and People For Parks, known as the South Los Angeles Initiative, the submission of the Watts Cluster sports programs to the 2011 Governor’s Council on Physical Fitness and Sports brought home the GOLD MEDAL and a \$10,000 prize to honor the positive and active recreational sports programs.

A powerpoint presentation, Crossing and Breaking Down Gang Territories Through Recreation, will be presented at the National Recreation and Parks Association (NRPA) 2011 Congress in Atlanta on November 2, 2011.

This report was prepared by Vicki Israel, Assistant General Manager, Partnership and Revenue Branch.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY</u>	<u>PLACED</u>	
<u>PLACED ON</u>	<u>ON MATTERS</u>	<u>DEEMED</u>
<u>BOARD AGENDA</u>	<u>PENDING</u>	<u>WITHDRAWN</u>

<u>02/18/11</u>	<u>06/01/11</u>	<u>12/01/11</u>
11-029	Baldwin Hills Recreation Center - Conceptual Approval for Naming of the Outdoor Basketball Courts and the Installation of Appropriate Signage	

BIDS TO BE RECEIVED:

10/25/11 Southeast Valley Roller and Skateboard Rink - Phase I (Skateboard Rink/Skate Park) (W.O.#E170125F) - REBID

PROPOSALS TO BE RECEIVED:

10/25/11 Consultant to Conduct a Best Business Practice Study of the Greek Theatre RFP

11/22/11 Operation and Maintenance of the Fern Dell Refreshment Stand Concession (Food and Beverage Service) at the Fern Dell Refreshment Stand RFP

TBD Film Production Instruction (CLASS Parks)

ON HOLD Hansen Dam Golf Course Professional Concession

ON HOLD Hansen Dam Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Restaurant Concession

ON HOLD Woodley Lakes Golf Course Professional Concession