

**APPROVED**  
**FEB 15 2012**

REPORT OF GENERAL MANAGER

NO. 12-039

DATE February 15, 2012

BOARD OF RECREATION  
and PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTCHESTER RECREATION CENTER – SKATE PLAZA (PRJ20043)  
PROJECT – FINAL ACCEPTANCE

R. Adams \_\_\_\_\_

K. Regan \_\_\_\_\_

H. Fujita \_\_\_\_\_

\*M. Shull MS

V. Israel \_\_\_\_\_

N. Williams \_\_\_\_\_

[Signature]  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve the final acceptance of work performed under Contract No. 3338 for the Westchester Recreation Center – Skate Plaza (PRJ20043) project, as outlined in the Summary of this Report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3338 for the Westchester Recreation Center – Skate Plaza (PRJ20043) project to California Skateparks, Inc. immediately upon acceptance by the Board; and,
3. Authorize the Board Secretary to furnish California Skateparks, Inc., with a letter of completion.

SUMMARY:

In December 2010, the Department of Recreation and Parks (RAP) began to explore the possibility of putting in a skate plaza and upgrading the play equipment at Westchester Park Recreation Center which is located at 7000 Manchester Avenue, Los Angeles, California 90045. RAP held a series of community meetings with the Park Advisory Board and the Neighborhood Council to get a complete understanding of where best to locate the skate space and what type of skate space and play equipment the community desired. Through this process it was determined that the best place to locate the plaza was in between the recreation center/play area and tennis courts. This was the area where the basketball courts existed. The type of skate space the community wanted was a "Street

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Style” skate plaza and for the play area they wanted the play equipment to have a nautical theme.

On February 2 2011, RAP authorized the acceptance of a gift from the Los Angeles Parks Foundation (LAPF) for the amount of \$125,000 for the design and construction of certain skate plaza improvements (Gift) (Board Report No. 11-046). Along with this, the board approved a sole source construction contract of not to exceed amount of \$225,000 to California Skate Parks for the design and construction of certain skate plaza improvements at Westchester Recreation Center. This sole source contract approval was necessary as it was a condition of the Gift from LAPF (Board Report No. 11-046).

On April 20, 2011, California Skateparks, Inc., began construction on what would become Westchester Skate Plaza. The improvements included poured in place concrete for articulation of such skate elements such as stairs, hubba’s, manny pads, ledges, kickers, bank to flats, and flatwork. Also included were the construction and installation of handrails. The Skate Plaza was opened on July 22, 2011.

RAP accepts the project and has found that the contractor has fulfilled all obligations necessary for the successful completion of the project and that the work produced met and/or exceeded RAP standards for such work. RAP recommends the release of monies that are being held in retention under contract No. 3338 for a total of \$22,500 to the contractor, California Skate Parks, Inc. There were no change orders for this contract.

FISCAL IMPACT STATEMENT:

There is no anticipated fiscal impact to the Department’s General Fund as there was no increase in area requiring maintenance by RAP staff.

This report was prepared by Craig A. Raines, Landscape Architect Assoc III, and reviewed by Michael A. Shull, Superintendent, Planning, Construction, and Maintenance Division, Department of Recreation and Parks.