REPORT OF GENERAL MANAGER

DATE June 11, 2014

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA GARDEN CENTER – ROOF RENOVATION (PRJ20801) PROJECT – ALLOCATION OF QUIMBY FEES AND EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

R. Adams
R. Barajas
H. Fujita

V. Israel
K. Regan
N. Williams

Approved

Disapproved

Withdrawn

RECOMMENDATIONS:

That the Board:

1. Authorize the Department’s Chief Accounting Employee to transfer $45,000.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Sepulveda Garden Center Account No. 89460K-SI;

2. Approve the allocation $45,000.00 in Quimby Fees from Sepulveda Garden Center Account No. 89460K-SI for the Sepulveda Garden Center – Roof Renovation (PRJ20801) project, as described in the Summary of this Report; and,

3. Find that the actions taken by the Board herein are exempt from the California Environmental Quality Act (CEQA).

SUMMARY:

Sepulveda Garden Center is located at 16633 Magnolia Boulevard in the Encino area of the City. This 24.09 acre facility, which is a part of the Sepulveda Basin Recreation Area, provides a community garden with over 800 garden plots, a community building, and restrooms for the use of the general public and the surrounding community. Due to the size of the park, and the facilities, features, and programs it provides, Sepulveda Garden Center meets the standard for a Community Park, as defined in the City’s Public Recreation Plan.
Department staff has determined improvements to the community building, including renovation of the building’s roof, are necessary and will be of benefit to the user of the park and the surrounding community. It is estimated that these improvements will cost approximately $45,000.00.

Upon approval of this Report, $45,000.00 in Quimby Fees can be transferred from the Quimby Fees Account No. 89460K-00 to the Sepulveda Garden Center Account No. 89460K-SI and allocated to the Sepulveda Garden Center – Roof Renovation (PRJ20801) project.

The total Quimby Fees allocation for the Roof Renovation project at Sepulveda Garden Center is $45,000.00. These Fees were collected within two (2) miles of Sepulveda Garden Center, which is the standard distance for the allocation of Quimby Fees for Community parks.

Staff has determined that the subject project will consist of modifications to existing park facilities involving negligible or no expansion of use. Therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1,4) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on the Department as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility.

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than the Department’s General Fund.

The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance services.

This report was prepared by Darryl Ford, Management Analyst II, Planning, Construction, and Maintenance Branch.