

SPECIAL MINUTES

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

November 19, 2014

The Board of Recreation and Park Commissioners of the City of Los Angeles convened in special session at the Westwood Recreation Center at 9:42 a.m. Present were President Sylvia Patsaouras and Commissioners Lynn Alvarez, Melba (Mel) Culpepper and Misty M. Sanford. Also present were Michael A. Shull, General Manager and Deputy City Attorney Marcia Gonzales.

The following Department staff was present:

Regina Adams, Executive Officer
Kevin Regan, Assistant General Manager, Operations Branch
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch
Ramon Barajas, Assistant General Manager, Planning, Construction, and Maintenance Branch
Noel Williams, Chief Accounting Employee, Finance Division

INTRODUCTIONS

John Darnell, Senior Field Deputy, District 5, welcomed and presented opening remarks to the Board and the community.

Kevin Regan, Assistant General Manager, Operations Branch, introduced the staff of Westwood Recreation Center.

APPROVAL OF THE MINUTES

It was moved by Commissioner Alvarez and seconded by Commissioner Sanford, that the Minutes of the Meetings of September 19, 2007, October 3, 2007 and November 5, 2014 be approved. There being no objections, the Motion was unanimously approved.

GENERAL MANAGER'S REPORTS

14-281

VARIOUS COMMUNICATIONS

14-282

RESEDA PARK – MANAGEMENT, MAINTENANCE AND
REMEDICATION OF RESEDA PARK LAKE – PERSONAL
SERVICES CONTRACT WITH AQUABIO ENVIRONMENTAL
TECHNOLOGIES, INC.

14-283

PERSHING SQUARE – PLAYGROUND (PRJ20742) PROJECT –
ALLOCATION OF PROPOSITION 1C HOUSING-RELATED PARKS
PROGRAM FUNDS AND EXEMPTION FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT

November 19, 2014

Cathie Santo Domingo, Superintendent, Planning, Construction, Maintenance Branch, amended the report to correct the amount listed in Recommendation No. 1 from \$1,000,00.00 to \$1,000,000.00.

14-284

SOUTHEAST VALLEY ROLLER AND SKATEBOARD RINK – PHASE I (SKATEBOARD RINK/SKATEPARK) (W.O. #E170125D) PROJECT – ACCEPTANCE OF PARTIAL RELEASE OF STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3387

14-285

HOLLYWOOD MUSEUM COLLECTION – AMENDMENT TO LOAN AGREEMENT NUMBER 2386 FOR THE LOAN OF COSTUMES AND TEXTILE ARTIFACTS

14-286

CHATSWORTH PARK SOUTH – REMEDIAL ACTION PLAN PROJECT (PRJ90007) (W.O. #E170331A) – FINAL PLANS AND CALL FOR BIDS

14-287

CENTRAL RECREATION CENTER – POOL AND BATH HOUSE RENOVATION (PRJ20251) (W.O. #E1907620) PROJECT – REVIEW OF BIDS AND AWARD OF CONTRACT

14-288

PERSHING SQUARE BRANDED COFFEE – REQUESTS FOR PROPOSALS

The above items were each separately described and presented to the Board by Department staff, and the Board further discussed the items in detail. Public comment was invited on all items of the agenda. Three requests for public comment were received and such comments were made to the Commission.

It was moved by Commissioner Sanford, and seconded by Commissioner Culpepper, that the General Manager's Reports be approved as amended, and that the Resolutions recommended in the reports be thereby approved. There being no objections, the Motion was unanimously approved.

UNFINISHED BUSINESS

14-278

RUNYON CANYON PARK – MEMORANDUM OF UNDERSTANDING WITH FRIENDS OF RUNYON CANYON FOUNDATION, INC., ESTABLISHING ROLES AND RESPONSIBILITIES FOR FUNDRAISING AND OTHER SUPPORT FOR THE RESTORATION, PRESERVATION AND ENHANCEMENT OF THE PARK

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Joel Alvarez, Senior Management Analyst I, submitted an updated version of the Memorandum of Understanding with the Friends of Runyon Canyon Foundation, Inc., that was on file in the Board Office, based on the comments provided by the Commission at its November 5, 2014 meeting.

The above item was described and presented to the Board by Department staff, and the Board further discussed the item in detail. Public comment was invited on the item. One request for public comment was received and such comment was made to the Commission.

It was moved by Commissioner Culpepper, and seconded by Commissioner Sanford, that General Manager's Report 14-278 be approved, and that the Resolutions recommended in the report be thereby approved. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCES

Commission Task Force on Concessions (Commissioners Alvarez and Zuñiga)

Commissioner Alvarez reported that there were reports on the status of various items and she encouraged staff to move some of the items quickly to the full Board and also requested staff to get a report back on the golf consultant on the timing of the recommendations and what items would be given priority. She also stated that there were discussions on the timing of the Concessions Task Force meetings.

Commission Task Force on Facility Repair and Maintenance (Commissioners Culpepper and Sanford)

Commissioner Sanford reported that the Task Force discussed the Pershing Square Renew project.

PRESENTATIONS

Chris Atencio, Landscape Architect Associate II, gave an oral presentation on the Department of Recreation and Parks Water Saving Strategy.

Noel Williams, Chief Accounting Employee, gave an oral presentation on the Proposed Fiscal Year 2015-16 Department of Recreation and Park Budget.

GENERAL MANAGER'S ORAL REPORT

Michael A. Shull, General Manager, reported on Department activities.

PUBLIC COMMENTS

Public comment was invited. Two requests for public comment were received and such comments were made to the Commission.

FUTURE AGENDA ITEMS

President Patsouras requested that a detailed budget presentation be conducted at the Board's next Retreat.

November 19, 2014

Commissioner Alvarez requested a report on the Department's plan for signage at parks.

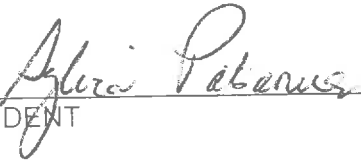
NEXT MEETING

The next scheduled meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, December 10, 2014 at 9:30 a.m., at EXPO Center, Comrie Hall, 3980 S. Bill Robertson Lane, Los Angeles, CA 90037.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned in memory of Deputy City Attorney Arletta Maria Brimsey's father at 11:38 a.m.

ATTEST



PRESIDENT



BOARD SECRETARY