

APPROVED

BOARD OF RECREATION
AND PARK COMMISSIONERS

REPORT OF GENERAL MANAGER

NO. 15-272

DATE December 9, 2015

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10430 – SECTION 1E
(SUBSTITUTE POSITIONS)

R. Barajas
*H. Fujita
V. Israel

K. Regan
N. Williams

Ramon Barajas For
General Manager

Approved

Disapproved

Withdrawn

RECOMMENDATION:

That the Board amend Personnel Resolution No. 10430 effective immediately as follows:

Section 1E – Substitute Positions:

ADD

| <u>No.</u> | <u>Code</u> | <u>Classification & Location</u> |
|------------|-------------|---|
| 1 | 3338 | Building Repair Supervisor - Griffith Observatory |

SUMMARY:

The Griffith Observatory has hosted more than eight (8) million people since it reopened in November 2006 and over three (3) million people have purchased tickets for the Samuel Oschin Planetarium show since then. This level of attendance takes a toll on the physical plant. Management recently reviewed the minor and major repair, refurbishment, and improvement projects undertaken at the Griffith Observatory in recent years to maintain it, and determined that a Building Repair Supervisor is sorely needed to assign, direct, organize, review, and evaluate the work of Building Repairers and part-time staff engaged in the repair and maintenance of the physical facility, grounds, and appurtenant equipment.

Management intends to request a Building Repair Supervisor position be established in regular authority to fully resolve the matter. However, due to pressing need, management wishes to establish a Building Repair Supervisor position in substitute authority in the interim.

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This report has been reviewed by staff of the Office of the City Administrative Officer.

FISCAL IMPACT STATEMENT:

The top annual salary for a Building Repair Supervisor, Code 3338, is currently \$102,270.24. The Griffith Observatory will fund most of the salary for this position through salary savings generated by holding a Communications Electrician, Code 3686, position vacant this fiscal year.

Prepared by Harold T. Fujita, Director, Human Resources Division.