BOARD REPORT

DATE: September 6, 2017

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10493 – SECTION 1A (REGULAR AUTHORITY POSITIONS)

AP Diaz
R. Barajas
*H. Fujita
V. Israel
S. Pina-Cortez
N. Williams

Approved

Disapproved

Withdrawn

RECOMMENDATION

Amend Personnel Resolution No. 10493 effective immediately as follows:

Section 1A – Regular Authority Positions

ADD

No. Code Classification MOU
1 1260 Chief Clerk Personnel 00

DELETE

No. Code Classification MOU
1 1253 Chief Clerk 20

SUMMARY

On October 22, 2015, the Board of Civil Service Commissioners allocated one (1) position of Chief Clerk Personnel, Code 1260, in the Department of Recreation and Parks (RAP). This new position replaced an existing position of Chief Clerk, Code 1253, in RAP. Staff, however, did not capture the change in RAP’s Personnel Resolution and staff of the Office of the City Administrative Officer (CAO) did not capture the change in RAP’s budget. Approval of this Board Report will correct an administrative oversight. This report has been reviewed by CAO staff.

FISCAL IMPACT STATEMENT

The difference in salaries between these positions will be $3,842.00 or less annually and will be funded this fiscal year by salary savings. Staff will ask CAO staff to ensure the change is captured in RAP’s upcoming Fiscal Year 2018-19 budget.

This Report was prepared by Harold T. Fujita, Director, Human Resources Division.