

# APPROVED

SEP 06 2017

BOARD REPORT

BOARD OF RECREATION  
AND PARK COMMISSIONERS

NO. 17-183

DATE September 6, 2017

C.D. All

**BOARD OF RECREATION AND PARK COMMISSIONERS**

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10493 – SECTION 1A  
(REGULAR AUTHORITY POSITIONS)

AP Diaz \_\_\_\_\_  
R. Barajas \_\_\_\_\_  
\*H. Fujita \_\_\_\_\_



V. Israel \_\_\_\_\_  
S. Pina-Cortez \_\_\_\_\_  
N. Williams \_\_\_\_\_



General Manager

Approved

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION

Amend Personnel Resolution No. 10493 effective immediately as follows:

Section 1A – Regular Authority Positions

ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1260	Chief Clerk Personnel	00

DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1253	Chief Clerk	20

SUMMARY

On October 22, 2015, the Board of Civil Service Commissioners allocated one (1) position of Chief Clerk Personnel, Code 1260, in the Department of Recreation and Parks (RAP). This new position replaced an existing position of Chief Clerk, Code 1253, in RAP. Staff, however, did not capture the change in RAP's Personnel Resolution and staff of the Office of the City Administrative Officer (CAO) did not capture the change in RAP's budget. Approval of this Board Report will correct an administrative oversight. This report has been reviewed by CAO staff.

FISCAL IMPACT STATEMENT

The difference in salaries between these positions will be \$3,842.00 or less annually and will be funded this fiscal year by salary savings. Staff will ask CAO staff to ensure the change is captured in RAP's upcoming Fiscal Year 2018-19 budget.

This Report was prepared by Harold T. Fujita, Director, Human Resources Division.