

# APPROVED

JUNE 18 2020

## BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 20-102

DATE June 18, 2020

C.D. VARIOUS

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: UNITED STATES TENNIS ASSOCIATION (USTA) FACILITY RECOVERY GRANT – APPROVAL OF APPLICATION SUBMITTED FOR ASSISTANCE WITH RE-OPENING TENNIS FACILITIES FOLLOWING COVID-19 PANDEMIC CLOSURES; ACCEPTANCE OF GRANT FUNDS

AP Diaz _____	S. Pina-Cortez _____
H. Fujita _____	C. Santo Domingo _____
*V. Israel _____	N. Williams _____

General Manager

Approved   X   Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

If Approved: Board President \_\_\_\_\_ Board Secretary \_\_\_\_\_

### RECOMMENDATIONS

1. Approve the submission by the Department of Recreation and Parks (RAP) of an application to USTA for a Facility Recovery Grant to receive assistance with the purchase of equipment and cleaning supplies for tennis courts re-opening after COVID-19 Pandemic closures (Grant), which was submitted without prior Mayor or Council approval due to this being a competitive grant with notice of funding availability being published less than 61 days in advance of the application deadline, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
2. Authorize RAP's General Manager or designee to accept and receive the awarded Grant in the total amount of Fifteen Thousand Dollars (\$15,000) from USTA Facility Recovery in support of the purchase of tennis equipment/supplies and cleaning/no-touch/safety items to be utilized at RAP's tennis courts emphasizing youth programs, that have been re-opened after COVID-19 Pandemic closures, subject to the approval of the Mayor and City Council;
3. Direct RAP staff to transmit a copy of the Grant documents to the Mayor in accordance with Executive Directive 3 (Villaraigosa Series), Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and the City Clerk for Council Committee and City Council approval of Grant, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended;
4. Designate RAP's General Manager, Chief Accounting Employee, or Assistant General Manager, as the agent to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the acceptance and use of Grant funds;

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5. Authorize RAP's Chief Accounting Employee or designee to establish the necessary account and/or to appropriate funding received within "Recreation and Parks Grant" Fund 205 to accept the Grant funds in the total amount of Fifteen Thousand Dollars (\$15,000), toward the purchase of tennis equipment and cleaning/no-touch supplies to be utilized at RAP tennis courts that emphasize youth programs; and,
6. Authorize RAP's Chief Accounting Employee or designee to make any technical corrections as necessary to carry out the intent of this Board Report.

### SUMMARY

On May 1, 2020, RAP was made aware of a grant opportunity for a USTA Facility Recovery Grant, which was created to assist facilities defray some of the tennis-related costs associated with re-opening in 2020 if the facility was closed due to the impact of the COVID-19 Pandemic. RAP submitted a grant application to USTA Facility Recovery on May 7, 2020.

RAP received notification on May 12, 2020 from USTA of a facility recovery grant award totaling Fifteen Thousand Dollars (\$15,000). RAP tennis courts re-opened on May 15, 2020 after being closed approximately two months due to the COVID-19 Pandemic. The USTA Facility Grant will assist RAP with the purchase of tennis balls, mini-teaching carts, tennis ball retrievers, no-touch hand soap/sanitizer dispenser systems, and foam hand sanitizer to be utilized at several of RAP's tennis courts emphasizing youth programs. Through this Report, RAP staff requests approval of its submission of the application for the Grant and for the acceptance of awarded Grant funds.

### FISCAL IMPACT

Acceptance of this Grant will provide essential funding to assist with the purchase of cleaning/sanitizing items that are now required to be provided at facilities due to the COVID-19 Pandemic, as well as tennis equipment.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

**Goal No. 1:** Provide safe and accessible parks

**Outcome No. 1:** Safe and welcoming environments at all parks

**Goal No. 3:** Create and maintain world class parks and facilities

**Outcome No. 3:** Increased park maintenance, with a focus on cleanliness

This Report was prepared by Jennifer Sapone, Senior Management Analyst I, Program Grants.