BOARD REPORT

DATE March 18, 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: QUEEN ANNE RECREATION CENTER – LIGHTING AND SECURITY CAMERAS (PRJ21339) PROJECT – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(1) [EXTERIOR ALTERATIONS INVOLVING MINOR CONSTRUCTION WHERE THERE BE NEGLIGIBLE OR NO EXPANSION OF USE], CLASS 1(12) [OUTDOOR LIGHTING FOR SECURITY AND OPERATIONS], CLASS 2 [REPLACEMENT OF EXISTING STRUCTURES WHERE THE NEW STRUCTURE WILL BE LOCATED ON THE SAME SITE AS THE STRUCTURE REPLACED AND WILL HAVE SUBSTANTIALLY THE SAME PURPOSE AND CAPACITY] AND CLASS 3(4) [INSTALLATION OF NEW EQUIPMENT INVOLVING NEGLIGIBLE OR NO EXPANSION OF USE IF REQUIRED FOR SAFETY AND THE PUBLIC CONVENIENCE] OF CITY CEQA GUIDELINES AND TO ARTICLE 19, SECTIONS 15301, 15302 AND 15303 OF CALIFORNIA CEQA GUIDELINES

AP Diaz M. Rudnick
H. Fujita C. Santo Domingo
V. Israel N. Williams

Approved X Disapproved Withdrawn

RECOMMENDATIONS

1. Approve the scope of work for the Queen Anne Recreation Center – Lighting and Security Cameras (PRJ21339) Project (Project), as described in the Summary of this Report;

2. Approve the Project to be bid and constructed through the Department of Recreation and Parks (RAP) list of pre-qualified on-call contractors;

3. Approve the authorization of change orders as authorized under Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;

4. Authorize RAP Staff to commit from the following fund and work order number, a maximum of Eight Hundred Fifty Thousand Dollars ($850,000.00) in Park Fees, for the Queen Anne Recreation Center – Lighting and Security Cameras (PRJ21339) Project:
FUNDING SOURCE | FUND/DEPT./ACCT. NO. | WORK ORDER NO.
--- | --- | ---
Park Fees | 302/89/89716H | QT073995

5. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1) [Exterior alterations involving minor construction where there be negligible or no expansion of use], Class 1(12) [Outdoor lighting for security and operations], Class 2 [Replacement of existing structures where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity] and Class 3(4) [Installation of new equipment involving negligible or no expansion of use if required for safety and the public convenience] of City CEQA Guidelines and to Article 19, Sections 15301, 15302 and 15303 of California CEQA Guidelines and direct RAP Staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk;

6. Authorize RAP’s Chief Accounting Employee or designee to prepare a check to the Los Angeles County Clerk in the amount of $75.00 for the purpose of filing a Notice of Exemption (NOE); and,

7. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Queen Anne Recreation Center is located at 1240 West Boulevard in the Mid-City community of the City. This 5.23-acre property includes ball diamonds, a play area, a splash pad, and recreation center. Approximately 6,642 City residents live within one-half mile walking distance of Queen Anne Recreation Center. Due to its facilities and features, and the programs and services provided on site, Queen Anne Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

RAP staff has identified a need to upgrade the existing park, sports court, and field lighting at Queen Anne Recreation Center, and to install new security cameras.

The proposed Queen Anne Recreation Center – Lighting and Security Cameras (PRJ21339) Project includes the following:

- The installation of a camera system and required conduit support system.
- The replacement of ten existing lighting fixtures with Light Emitting Diode (LED) light fixtures.
- The upgrade of parking lot lighting to RAP standards, which requires the demolition of one existing lightweight pole and the addition of two new poles. The overhead line will be removed and the conduit will be placed underground.
The upgrade of tennis court lighting to RAP standards, which requires the changing of light fixtures on existing poles.

The upgrade of basketball lighting to RAP standards, which requires the replacement of one pole and the changing of existing light fixtures.

The upgrade of baseball field lighting to RAP standards, which requires the replacement of the infield poles and changing of light fixtures on outfield poles.

The installation of new bleachers.

The proposed Project will be constructed utilizing RAP’s pre-qualified on call contractors and/or vendors currently under contract with RAP.

PROJECT FUNDING

Upon approval of this Report, Eight Hundred Fifty Thousand Dollars ($850,000.00) in Park Fees can be committed to the proposed Project.

These Park Fees were collected within five (5) miles of Queen Anne Recreation Center, which is the standard distance for the commitment of the Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

The anticipated pre-qualified on-call contracts will be for Electrical Construction and Retrofit. The budget contingency for the Electrical Construction and Retrofit contracts will be Eighty Five Thousand Dollars ($85,000).

FUNDING SOURCE MATRIX

<table>
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<tr>
<th>Source</th>
<th>Fund/Dept/Acct</th>
<th>Amount</th>
<th>Percentage</th>
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<td>Park Fees</td>
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<td>100%</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$850,000.00</td>
<td>100%</td>
</tr>
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</table>

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified and construction of the proposed Project is anticipated to begin in Summer 2021.

TREES AND SHADE

This proposed Project will have no impact on the existing trees and shade at Queen Anne Recreation Center.
ENVIRONMENTAL IMPACT

The proposed Project consists of exterior alterations involving minor construction where there be negligible or no expansion of use; outdoor lighting for security and operations; replacement of existing structures where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity and of installation of new equipment involving negligible or no expansion of use if required for safety and the public convenience. As such, RAP Staff recommends that the Board of Recreation and Park Commissioners (Board) determines that it is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1(1), Class 1(12), Class 2 and Class 3(4) of City CEQA Guidelines and Article 19, Section 15301, 15302 and 15303 of California CEQA Guidelines. RAP Staff will file an NOE with the Los Angeles County Clerk upon the Board’s approval.

FISCAL IMPACT

The approval of this commitment of Park Fees will have no fiscal impact on RAP’s General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Park Fees or funding sources other than the RAP’s General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP’s Strategic Plan by supporting:

**Goal No. 1:** Provide Safe and Accessible Parks  
**Outcome No. 2:** All parks are safe and welcoming

**Result:** The upgrade to existing lighting and installation of security cameras will increase safety and enhance the park users’ experience.

This Report was prepared by Ligaya Khennavong, Management Assistant, Planning, Maintenance and Construction Branch.

LIST OF ATTACHMENTS

1) Project Plans
** QUEEN ANNE PL ST 12 TH WEST BLVD P1  

** THE CITY OF LOS ANGELES  

** PROJECT LANDSCAPE ARCHITECT:  

** PROJECT ENGINEER:  

** AS-BUILTS DRAWN BY:  

** DATE:  

** DEPARTMENT OF RECREATION AND PARKS  

** W.O. NO.  

** SHEET OF SHEETS  

** FILE NO.  

** DRAWING NO.  

** PLAN NAME:  

** SCALE:  

** DRAWN BY:  

** APPROVED BY:  

** ISSUE DATE:  

** REVISIONS:  

** DATE:  

** DEMOLITION PLAN E3.0  

** GENERAL MANAGER: MICHAEL A. SHULL  

** ASSISTANT MANAGER: RAMON BARAJAS  

** SHEET NOTES  

** SYMBOL LEGEND  

** KEY NOTES  

** P#  

** PROJECT NAME:  

** ADDRESS:  

** PROJECT SCOPE  

** POLE ID  

** HEIGHT  

** QTY  

** HID  WATTS  

** PER FIXT  

** TOTAL  WATTS  

** PER POLE  

** 30'  

** POLES  

** REMOVAL SCHEDULE  

** KEY NOTES  

** REMOVAL SCHEDULE  

** BASEBALL  

** DRIVEWAY  

** TENNIS PARKING LOT  

** BASEBALL  

** BASKETBALL  

** AREA/SECURITY  

** PARKING LOT  

** TOTAL: