

APPROVED

AUG 03 2023

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 23-142

DATE August 03, 2023

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA RECREATION CENTER OUTDOOR IMPROVEMENTS PHASE III (PRJ21004) (W.O.# E170122F) (CONTRACT NO. 3597) PROJECT – FINAL ACCEPTANCE

B. Aguirre	_____	M. Rudnick	_____
B. Jones	_____	For C. Santo Domingo	<u>DF</u>
B. Jackson	_____	N. Williams	_____

General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Accept the work performed under Contract No. 3597 for the Sepulveda Recreation Center Outdoor Improvements Phase III (PRJ21004) (W.O. #E170122F) Project (Project) by Chris Kelly Inc. Childs Play (Childs Play), a Department of Recreation and Parks' (RAP) pre-qualified on-call contractor, as outlined in the Summary of this Report;
2. Authorize the RAP Chief Accounting Employee or Designee to release all retention monies held under Contract No. 3597 to Childs Play, within 35 calendar days after acceptance of Childs Play's work for the Project by the Board of Recreation and Park Commissioners (Board);
3. Authorize the Board Secretary to furnish Childs Play with a letter of completion; and,
4. Approve the Change Order Log for this Project as set forth in the Attachment No. 2 of this Report.

SUMMARY

The Project is located at 8801 Kester Avenues, Panorama City, CA 91405, within Council District 6. This facility includes two indoor gymnasiums, a community room, seasonal swimming pool, indoor and outdoor basketball courts, and children's play area. Recreational programs facilitated at the site include basketball, boxing, karate, after school care, summer camp and tutoring.

The Project scope entailed the installation of two bleachers, new drinking fountains, concreted pads, walkways and a new dugout with a shade structure on Field One and Two.

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The Board approved the final plans for the Project on November 6, 2019 (Report No. 19-226, Attachment No. 1), and bids for the work were solicited from RAP's pre-qualified contractors. Three (3) bids were received on February 20, 2020. Childs Play's bid of \$504,189, was determined to be the lowest responsive and responsible bid, and a Notice to Proceed letter was issued to Childs Play on June 5, 2019.

Plans and specifications for the Project were prepared by Department of Public Works, Bureau of Engineering (BOE) Architectural Division. The BOE Construction Division completed the construction management of the Project.

BOE has informed RAP that the Project is complete, and Childs Play has furnished the required permits, drawings, operation and maintenance manuals, warranties and guarantees, and Certificates of Occupancy. RAP took ownership of the Project improvements on January 20, 2021. The breakdown of the total construction cost is as follows:

NTP Amount	Change Order Amount	Change Order Percentage	Final Construction Cost
\$504,189.00	\$5,559.00	1.1%	\$509,748.00

During the course of construction, one (1) change order was issued with a total amount of \$5,559.00 or 1.1% of the base contract amount, which increased the total construction contract to an amount not to exceed \$509,748.00. The single change order issued for an amount of \$5,559.00, addressed the need for an additional 350 sq. ft. of concrete, and was the result of an error in the Bid documents. The Actual Construction Cost is \$509,238.25, a net of 0.01% discount of \$509,748.00.

The table below provides a summary of the change orders and their categories:

Change Order Category	No. of Change Orders	Change Order Amount	Percentage of the Contract Award Amount
Errors and Omissions	1	\$5,559.00	1.1%
TOTAL	1	\$5,559.00	1.1%

A Change Order Log is included in this Report as Attachment No. 2 for reference.

The construction of the Project was fully funded by Proposition K and Quimby funds. The details of the funding sources utilized for this Project were outlined in Board Report No. 19-226.

BOE staff consulted with the Office of Contract Compliance (OCC) of the Department of Public Works, Bureau of Contract Administration, concerning the status of the labor compliance requirements on the Project. OCC reported that Childs Play is in compliance with the labor requirements for the Project.

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TREES AND SHADE

This Project (Phase III) does not require any tree removal. Existing trees near the location of proposed improvements were protected during the construction period. New dugout shade covers were constructed as part of the Project.

ENVIRONMENTAL IMPACT STATEMENT:

The proposed Board's action consists of the acceptance of a project whose environmental impacts have been assessed on June 2, 2010 (BR 10-154) and on November 6, 2019 (BR 19-226). Staff found that the proposed action does not cause a direct or reasonably indirect physical change in the environment which has not been previously evaluated, therefore, it does not constitute a "project" pursuant to Section 21065 of the California Public Resources Code and is not subject to the California Environmental Quality Act (CEQA). No further CEQA determination is required.

FISCAL IMPACT STATEMENT:

There is no immediate fiscal impact to RAP's General Fund as a result of this Project. Construction of the proposed Phase III was fully funded by Proposition K and Quimby funds. Maintenance funds for the park will be requested as part of the annual City budget process.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 1: Offer Affordable and Equitable Recreational Programming

Outcome No. 1: Improved health and social equity for young Angelenos

This Report was prepared by Ray Araujo, Project Manager, Architectural Division, BOE, Reviewed by, Ohaji K. Abdallah, Contract Administrator, BOE Architecture Division; Steven Fierce, Division Head, BOE Architectural Division; and Darryl Ford, Superintendent, Planning, Construction and Maintenance Branch Department of Recreation Parks.

LIST OF ATTACHMENTS

- 1) Attachment No. 1 - RAP Board Report No.19-226
- 2) Attachment No. 2 - Change Order Log

APPROVED
NOV 06 2019

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 19-226

DATE November 6, 2019

C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA RECREATION CENTER OUTDOOR IMPROVEMENTS (W.O.# E170122F) PROJECT – PHASE III - APPROVAL OF FINAL PLANS; CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 11(3) [INSTALLATION OF ACCESSORY STRUCTURES] OF CITY CEQA GUIDELINES AND ARTICLE 19, SECTION 15311 OF CALIFORNIA CEQA GUIDELINES

AP Diaz	_____	S. Piña-Cortez	_____
H. Fujita	_____	C. Santo Domingo	<u>DP</u>
V. Israel	_____	N. Williams	_____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the final plans and specifications, substantially in the form as attached to this Report, for the proposed Sepulveda Recreation Center Outdoor Improvements (W.O. #E170122F) Project - Phase III (Phase III);
2. Determine that the proposed Phase III is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11(3), of the City CEQA Guidelines and Article 19, Section 15311 of California CEQA Guidelines, and;
3. Authorize the Department of Recreation and Park's (RAP) Chief Accounting Employee or designee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

The Sepulveda Recreation Center Outdoor Improvements Project (Project) is located 8801 Kester Avenue, Panorama City, CA 91405, within Council District 7. The Project scope for the Proposition K – L.A. for Kids Program (Prop K) Specified Grant is, "Outdoor Refurbishment, Improvements to Athletic Fields and Swimming Pool." The Project has been phased based on funding availability, community input and RAP priorities.

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Phase I – Completed

The scope of work for Phase I was comprised of the improvement to the existing swimming pool which was furnished with an Americans with Disabilities Act (ADA) compliant lift. The work was completed on June 30, 2011.

Phase II – Completed

The scope of work for Phase II was comprised of the refurbishment of outdoor athletic fields which included the installation of a smart irrigation system, and refurbishment of the athletic fields. The construction was completed by RAP's construction staff on May 2, 2018.

Phase III

Phase III is the current and final phase of the Project. The proposed Phase III includes the installation of new bleachers, walkways, and drinking fountains as set forth in the attachment to this Report.

The Department of Public Works, Bureau of Engineering (BOE) Architectural Division prepared the plans and specifications.

As required by the Proposition K - L.A. For Kids Program, the proposed Project was presented to the community. Three (3) Local Volunteer Neighborhood Oversight Committee (LVNOC) meetings were conducted on March 15, 2012, April 11, 2012, and July 25, 2012, respectively. Approximately ten (10) community members, including the four (4) LVNOC members attended each of the three (3) LVNOC meetings. The community, LVNOC, and the Office of Council District 7 (CD 7) are in full support of the Project.

After review by RAP and BOE staff, it was determined that the work can be performed by RAP pre-qualified on call contractors. RAP staff recommends the proposed Project be constructed by the on-call contractors and recommends BOE provide construction management services during the construction of these improvements. The City Engineer's estimate for the construction of the proposed Project is Four Hundred Twenty Thousand Dollars (\$420,000).

Funding for this proposed Project is available from the following funds and accounts:

FUNDING SOURCE

Prop K – Fiscal Year 14

Quimby

RAP (from Prop K CF 12-1409-S4)

Sites + Facilities (from Prop K CF 18-0829-S2)

FUND/DEP./ACCT. NO.

43K/10/10G609

302/89/89460K

205/88/88JMA5

209/88/88RMEX

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TREES AND SHADE

The proposed Phase III does not require any tree removal. Existing trees near the location of proposed improvements will be protected during the construction period.

ENVIRONMENTAL IMPACT

Phase I and Phase II of the Sepulveda Recreation Center Outdoor Improvements have been previously evaluated for environmental impacts in compliance with the California Environmental Quality Act (CEQA) Guidelines, and a Notice of Exemption (NOE) was filed with the Los Angeles City Clerk on June 3, 2010, and the Los Angeles County Clerk on June 10, 2010. The proposed Phase III scope is a separate project, with a different scope of work which consists of the installation of accessory structures. As such, RAP staff recommends that the Board of Recreation and Park Commissioners (Board) determines that it is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11(3), of City CEQA Guidelines and Article 19, Section 15311 of California CEQA Guidelines. A NOE will be filed with the Los Angeles County Clerk upon Board's approval.

FISCAL IMPACT

Construction of the proposed Phase III is fully funded by Proposition K and Quimby funds. There is no immediate fiscal impact on RAP's General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

Goal No. 3: Create and Maintain World Class Parks and Facilities

Outcome No. 2: Increased park maintenance, with a focus on cleanliness.

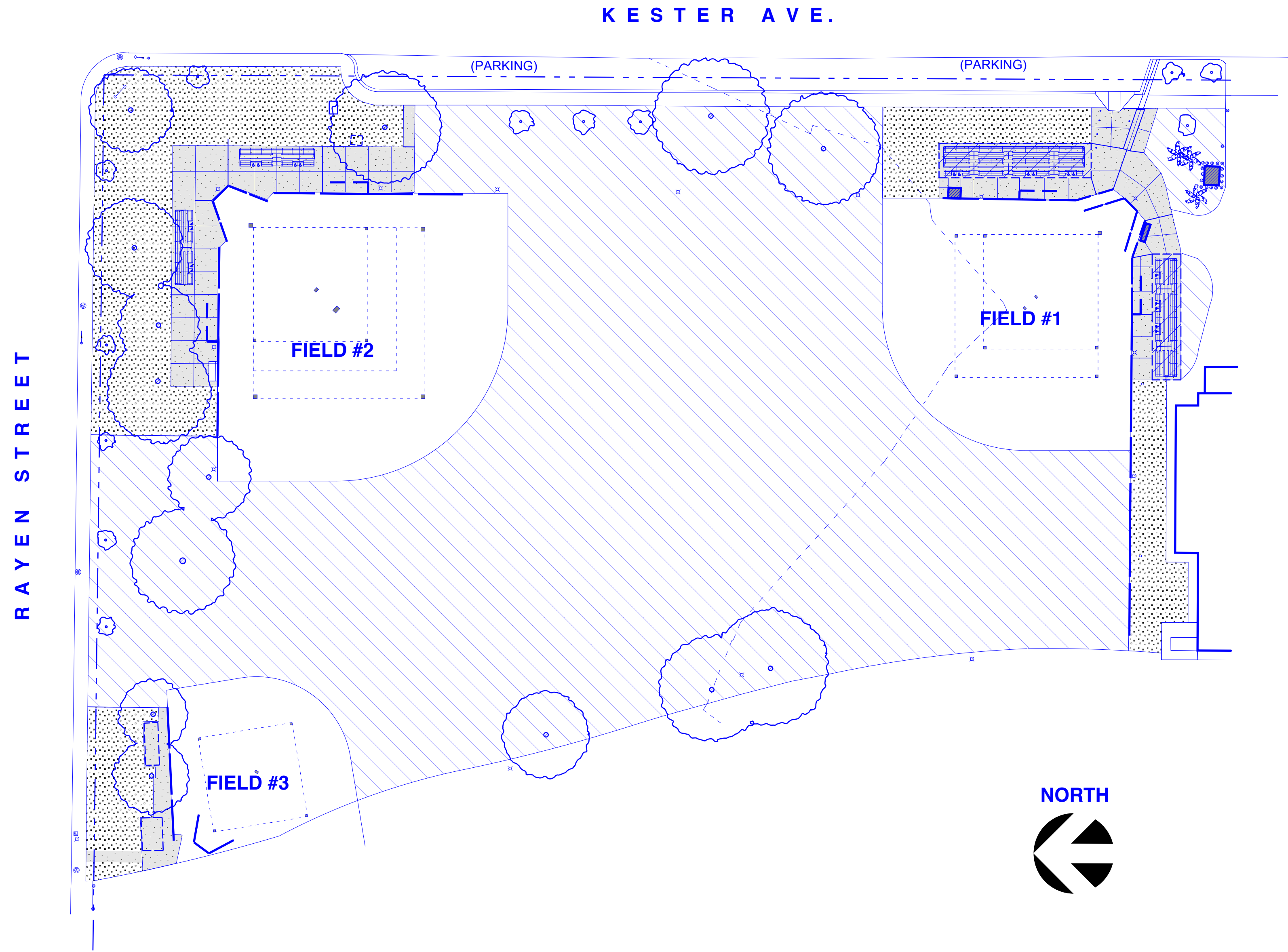
This Report was prepared by Ray Araujo, Project Manager, Architectural Division, Bureau of Engineering (BOE). Reviewed by Neil Drucker, Interim Division Head, Architectural Division, BOE; and Darryl Ford, Superintendent, Planning, Construction and Maintenance Branch.

ATTACHMENT

Final plans and specifications

BUREAU OF ENGINEERING
DEPARTMENT OF PUBLIC WORKS
CITY OF LOS ANGELES

SEPULVEDA RECREATION CENTER - OUTDOOR IMPROVEMENTS



SHEET INDEX:

G001	TITLE SHEET
G002	GENERAL NOTES
L201	DEMOLITION PLAN
L401	LANDSCAPE CONSTRUCTION PLAN, SHEET 1
L402	LANDSCAPE CONSTRUCTION PLAN, SHEET 2
L403	LANDSCAPE CONSTRUCTION DETAILS

PROJECT TEAM

CLIENT: CITY OF LOS ANGELES
DEPARTMENT OF RECREATION & PARKS

MICHAEL A. SHULLL
GENERAL MANAGER

PROJECT MANAGEMENT: BUREAU OF ENGINEERING
RECREATIONAL & CULTURAL FACILITIES PROGRAM

NEIL DRUCKER
PROGRAM MANAGER

RAY AROUJO
PROJECT MANAGER
213-487-4728

ARCHITECTURAL: BUREAU OF ENGINEERING
ARCHITECTURAL DIVISION

NEIL DRUCKER
INTERIM DIVISION MANAGER

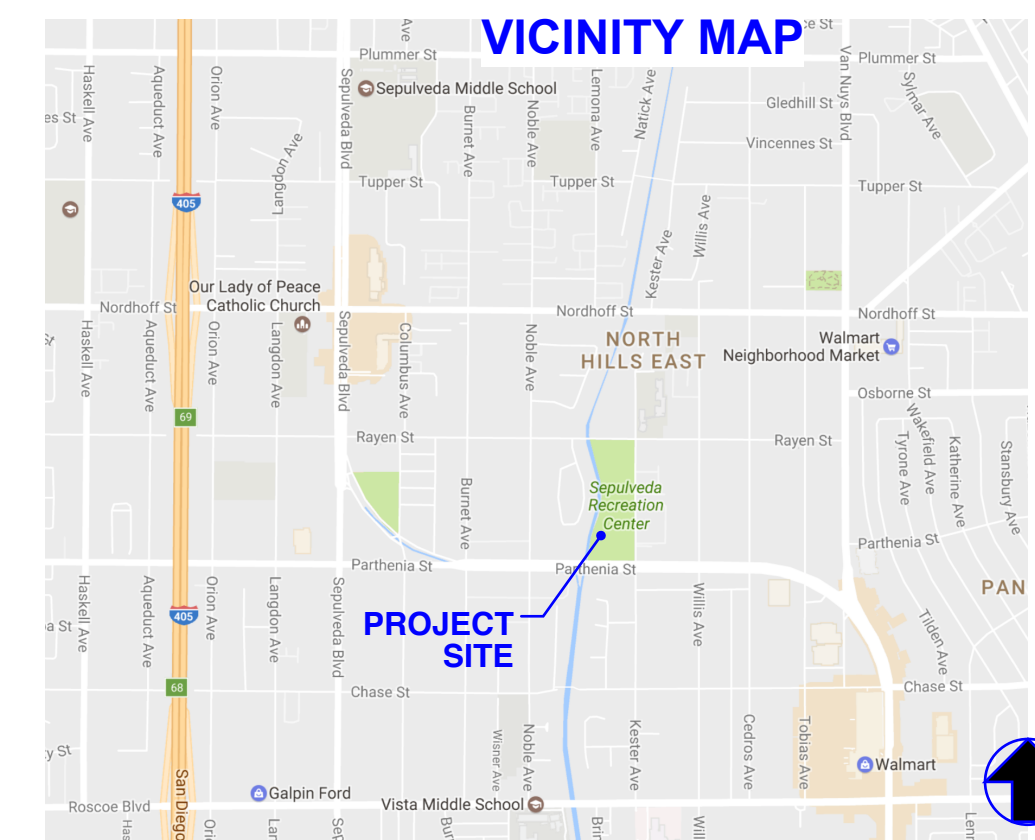
RICHARD FISHER, ASLA
LANDSCAPE ARCHITECT I
213-485-4716

CONSTRUCTION MANAGEMENT: BUREAU OF ENGINEERING
CONSTRUCTION MANAGEMENT DIVISION

JOSE FUENTES, PE CCM
DIVISION ENGINEER

SURVEY: BUREAU OF ENGINEERING
SURVEY DIVISION

JIM LANTRY PLS
CHIEF SURVEYOR



NO.	REVISIONS	DATE	BY
1	MODIFICATIONS TO FINAL BID SET	11/19/17	RWF

BUILDING NO. _____
INDEX NO. _____

DEPARTMENT OF PUBLIC WORKS

ACCEPTED BY:
GARY LEE MOORE, P.E. CITY ENGINEER

DEPUTY CITY ENGINEER/PROGRAM MANAGER
DATE: _____
DATE: _____

SHEET TITLE: TITLE SHEET
PROJECT: SEPULVEDA RECREATION CENTER - OUTDOOR IMPROVEMENTS
ADDRESS: 8825 KESTER AVE, PANORAMA CITY, CA 91402

WORK ORDER NO. E170122
FILE NO. 830
DRAWING NO. G001
SHEET 1 OF 6 SHEETS
PLOTTED: 8/6/19, 8:05 AM

THE CITY OF LOS ANGELES OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF THIS PLAN SHEET.

**City of Los Angeles - Department of Public Works - Bureau of Engineering
 Sepulveda Recreation Center Outdoor Improvements
 W.O. No. E170122F**

CHANGE ORDER LOG

CO No.	COR No.	Subject	Payment Type	CO Cat.	COIN Date	COIN Est. (\$)	PCO ECO T&M Date	Not to Exceed (\$)	GC Proposal (\$)	GC Proposal Date	City Estimate (\$)	Agreed Amount (\$)	Agreed Date	CO Status	CO Date	Time Ext. Cal. Days	Comments
001	001-R0	Additional Concrete Work	LS	E	08/03/20	\$10,000.00	08/24/20		\$5,756.64	08/25/20	\$6,332.00	\$5,559.00	08/26/20	EXEC	09/09/20	0	
Original Contract \$504,189.00 Original Contingency \$50,419.00 Revised Contingency --			Time Extension 0 CD's Approved Comp. CD's 0 Approved Non Comp. CD's 0			Payment Type: LS: Lump Sum TM: Time & Material CAN: Canceled			CO Category: U: Unforeseen 0 E: Errors & Omissions 1 \$5,559.00 S: Change in Scope 0 \$0.00								
Executed COs & UCOs \$5,559.00 CO Percentage 1.10% Revised Contract \$509,748.00 Remaining Contingency \$44,860.00						CO Status: EXEC: Executed NEG: Negotiated UNR: Unresolved CAN: Canceled			Executed COs 1 \$5,559.00 Executed UCOs 0 \$0.00 Forecasted COs 0 \$0.00 Canceled COs 0 --								