

APPROVED

June 15 2023

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 23-119

DATE June 15, 2023

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

B. Aguirre _____
B. Jackson _____
M. Rudnick _____

C. Santo Domingo _____
* N. Williams NDW



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriations in the amount of One Million Two Hundred Thousand Dollars (\$1,200,000.00) from Recreation and Parks Fund 302, Department 88 as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB) \$1,200,000.00

TO:

Account 3160 – Maintenance materials and Supplies	\$400,000.00
Account 6020 – Operating Supplies	<u>800,000.00</u>
Total	<u>\$1,200,000.00</u>

2. Authorize the Department of Recreation and Parks' (RAP) General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, closing of inactive accounts, etc.

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UUFB funds are generally used to meet urgent and/or unforeseen funding needs, or are re-appropriated in the current FY for uses that were authorized in a prior year. The Board of Recreation and Parks Commissioners (Board) authorizes appropriations from the UUFB for a variety of purposes in accordance with Charter Section 343(b). The following appropriations are being recommended to meet current operational needs in FY 2022-23.

Maintenance Materials and Supplies - \$400,000

RAP anticipates additional appropriations needed in the Maintenance Materials and Supplies account in the amount of \$400,000 to supply cleaning supplies such as toilet paper, trash bags, etc. for parks Citywide this summer season. These expenditures will take place prior to the end of the current fiscal year.

Operating Supplies - \$800,000

RAP anticipates additional appropriations needed in the Operating Supplies account in the amount of \$800,000 as these appropriations are needed due to upcoming seasonal programming which includes summer recreational and aquatic programming (e.g. preparation for RAP's summer 2023 pool operation), summer camps, and other special recreational programming. These operating supplies will be purchased prior to the end of the current fiscal year.

FISCAL IMPACT

The appropriation of \$1,200,000 is needed in FY 2022-23 to support RAP's operations.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 6: Build Financial Strength & Innovative Partnerships

Outcome No. 1: RAP's operating budget meets the needs of the park system for all Angelenos

This Report was prepared by Charles Wilkie, Senior Management Analyst I, Finance Division.

ATTACHMENT:

1) Resolution

RESOLUTION NO. _____

WHEREAS, the Department of Recreation and Parks (RAP) anticipates additional appropriations needed in its Maintenance Materials and Supplies account in the amount of \$400,000 to supply cleaning supplies such as toilet paper, trash bags, etc. for parks Citywide this summer season, such to take place prior to the end of fiscal year 2023; and

WHEREAS, RAP anticipates additional appropriations needed in its Operating Supplies account in the amount of \$800,000 as these appropriations are needed due to upcoming seasonal programming which includes summer recreational and aquatic programming (e.g. preparation for RAP's summer 2023 pool operation), summer camps, and other special recreational programming, such operating supplies to be purchased prior to the end of fiscal year 2023; and

WHEREAS, the requested appropriations from the Unreserved and Undesignated Fund Balance (UUFB) are needed to provide the funding for the upcoming summer season;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Parks Commissioners (Board), subject to approval by the Mayor, authorizes the appropriation from Fund 302, Department 88 to various accounts as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)	\$1,200,000.00
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TO:

Account 3160 – Maintenance Materials and Supplies	\$400,000.00
Account 6020 – Operating Supplies	<u>800,000.00</u>
Total	\$1,200,000.00

BE IT FURTHER RESOLVED, that the Board authorizes RAP's General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to those transactions referenced herein to carry out the intent of the transfer.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Parks Commissioners of the City of Los Angeles at its Regular Meeting held on June 15, 2023 (Board Report No. _____).

TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. _____