

APPROVED
Sept 07, 2023
**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 23-154

DATE September 07, 2023

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

B. Aguirre _____

M. Rudnick _____

B. Jones _____

*C. Santo Domingo _____

B. Jackson _____

N. Williams NDW



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the transfer of appropriations within Recreation and Parks Fund 302, Department 88 as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB) \$1,650,000.00

TO:

Account 1090 – Overtime, General \$ 1,500,000.00

Account 9401 – SNL-Vendor Only \$ 150,000.00

TOTAL \$ 1,650,000.00

2. Authorize the Department of Recreation and Park's (RAP) General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

RAP anticipates additional appropriations are needed for the following accounts in the following amounts: Overtime, General (\$1,500,000.00) and SNL-Vendor Only (\$150,000.00).

A transfer to Overtime, General account is needed to pay overtime cost incurred by RAP to

BOARD REPORT

PG. 2 NO. 23-154

support seasonal programming (e.g. Swim LA, Summer Camp) and to react promptly to unforeseen events (e.g. extreme weather, arrival of asylum seekers). Due to lack of sufficient part time staff and unfilled full-time positions, there was a higher than usual need for overtime staffing.

A transfer to SNL-Vendor Only is needed to pay for services provided by specialized artists/instructors for the Summer Night Lights (SNL) program and related activities in fiscal year 2023-24. RAP has played a supportive role in the implementation of the SNL program as developed and overseen by the Office of the Mayor (Mayor). SNL provides enhanced programming for economically disadvantaged neighborhoods during the summer months. RAP has largely provided maintenance services, opened up its facilities for use by SNL, and performed other supportive tasks. In preparation for the SNL program during the summer of 2015, the Mayor requested that RAP assume the duties of “the Fiscal Agent” for SNL. This involved assisting in hiring and paying all the part-time staff to be used for SNL, purchasing of materials, and procuring the services of specialized artists/instructors to offer classes to patrons at SNL sites.

FISCAL IMPACT

The transfers between accounts within Fund 302 are for budgetary adjustments that have a net zero impact on RAP’s General Fund.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP’s Strategic Plan by supporting:

Goal No. 2: Offer Affordable and Equitable Recreational Programming

Outcome No. 1: Improved health and social equity for young Angelenos

Key Metric: Number of youth participants in sports and fitness programs

Result: Increased participation in youth sports, fitness and aquatics programs by removing barriers to enrollment, specifically in low income communities of color

Goal No. 6: Build Financial Strength & Innovative Partnerships

Outcome No. 1: RAP’s operating budget meets the needs of the park system for all Angelenos

This Report was prepared by Ray Tadrissi, Senior Management Analyst I, Finance Division.

ATTACHMENT:

1) Resolution

RESOLUTION NO. _____

WHEREAS, the Department of Recreation and Parks (RAP) anticipates additional appropriations are needed for Overtime, General and SNL-Vendor Only accounts; and

WHEREAS, the requested appropriations will be from the Unreserved and Undesignated Fund Balance (UUFB); and

WHEREAS, a transfer to Overtime, General account is needed to pay overtime cost incurred by RAP to support seasonal programming (e.g. Swim LA, Summer Camp) and to react promptly to unforeseen events (e.g. extreme weather, arrival of asylum seekers), and due to lack of sufficient part time staff and unfilled full-time positions, there was a higher than usual need for overtime staffing; and

WHEREAS, a transfer to SNL-Vendor Only is needed to pay for services provided by specialized artists/instructors for the Summer Night Lights (SNL) program and related activities in fiscal year 23-24.

WHEREAS, RAP has played a supportive role in the implementation of the SNL as developed and overseen by the Office of the Mayor (Mayor) and SNL provides enhanced programming for economically disadvantaged neighborhoods during the summer months.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Parks Commissioners (Board) authorizes the appropriation from Fund 302, Department 88 as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB)

TO:

Account 1090 – Overtime, General	\$1,500,000.00
Account 9401 – SNL-Vendor Only.....	<u>\$ 150,000.00</u>
Total	\$1,650,000.00

BE IT FURTHER RESOLVED, that the Board authorizes RAP’s General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to those transactions referenced herein to carry out the intent of these resolutions.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on September 7, 2023 (Board Report No. _____).

TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. _____