

APPROVED

Oct 02 2025

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 25-164

DATE October 02, 2025

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: QUEEN ANNE RECREATION CENTER – TENNIS COURT REFURBISHMENT (PRJ21661) (PRJ21654) PROJECT – FINAL ACCEPTANCE – REALLOCATION OF QUIMBY FEES – DECOMMITMENT OF PARK FEES

B. Aguirre _____ M. Rudnick _____
B. Jones _____ for *C. Santo Domingo DF
C. Stoneham _____ N. Williams _____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Accept the work performed for the Queen Anne Recreation Center – Tennis Court Refurbishment (PRJ21661) (PRJ21654) Project (Project), constructed by on-call contractors and/or RAP construction forces, as outlined in the Summary of this Report;
2. Approve the reallocation of \$572,753.30 in Quimby Fees from the Project to the Queen Anne Recreation Center Account No. 89460K-QA;
3. Authorize the RAP's Chief Accounting Employee to transfer of \$568,776.44 in Quimby Fees from the Queen Anne Recreation Center Account No. 89460K-QA to the Quimby Account No. 89460K-00; and,
4. Approve the de-commitment of \$76,875.82 in Park Fees from the Project.

SUMMARY

Queen Anne Recreation Center is located at 1240 South West Boulevard in the mid-Wilshire community of the City. This 5.23-acre facility provides a play area, benches, baseball fields, tennis courts and a recreation center for the surrounding community. Due to the facility's size, features, programs and services it provides, Queen Anne Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

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Previously, the Board of Recreation and Park Commissioners (Board) approved the allocation and commitment of \$1,135,989.52 in Quimby Fees and Park Fees for the Tennis Court Refurbishment Project at Queen Anne Recreation Center, which included the following scope of work (Report No. 22-266):

- Tennis Courts (#1 and #2):
 - Renovate concrete through repairs
 - Replace Acrylics, resurface and stripping
 - Install new fence on three sides
 - Install new windscreens
- Tennis Courts (#3 and #4):
 - Demolish and replace concrete courts with acrylics and stripping
 - Install new fence on three sides
 - Install new windscreens
 - Install new tennis net hardware
 - Install new upgraded lighting.

The Project was completed in January 2023 using City forces, City contract vendors, and hiring hall staff. The Project expended a total of \$486,360.40.

The lighting portion of the Project was completed as part of the Queen Anne Recreation Center – Lighting and Security Cameras (PRJ21339) Project, which was paid for by Deferred Maintenance Funds (Report No. 21-049).

Upon approval of this Report, \$568,776.44 in Quimby Fees can be reallocated from the Project and transferred from the Queen Anne Recreation Center Account No. 89460K-QA to the Quimby Account No. 89460K-00 in order to be made available for future projects. An additional \$3,976.86 in Quimby Fees can also be reallocated from the Project to Queen Anne Recreation Center Account 89460K-QA to be made available for future projects.

Upon approval of this Report, \$76,875.82 in Park Fees can be decommitted from the Project in order to be made available for future projects.

ENVIRONMENTAL IMPACT

The proposed Board's action consists of the acceptance of a project that the Board has already approved and exempted from the California Environmental Quality Act (CEQA) and the reallocation of funding. Since the reallocation of funds is not tied to any specific project, no potential impacts to the environment can be expected from this action, staff recommends that the Board take no further CEQA action.

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FISCAL IMPACT

There is no fiscal impact to RAP's General Fund. The maintenance of the park improvements is being performed by current staff with no overall impact to existing maintenance services.

This Report was prepared by David Lee, Management Assistant, Planning, Maintenance and Construction Branch.