

APPROVED

Oct 16 2025

BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 25-172

DATE October 16, 2025

C.D. #

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CALIFORNIA DEPARTMENT OF EDUCATION 2026-27 CALIFORNIA STATE
PRESCHOOL PROGRAM – APPROVAL OF SUBMISSION OF A CONTINUED
FUNDING APPLICATION FOR CONTRACT RENEWAL; ADOPT RESOLUTION:
ACCEPT AWARD

B. Aguirre	_____	M. Rudnick	_____
B. Jones	_____	C. Santo Domingo	_____
C. Stoneham	C.S	N. Williams	_____



General Manager

Approved X

Disapproved

Withdrawn

RECOMMENDATIONS

1. Approve the submission by the Department of Recreation and Parks (RAP) of a Continued Funding Application (CFA) to the California Department of Education (CDE) for subsidized preschool services at RAP's licensed preschools through the California State Preschool Program (CSPP) for Fiscal Year (FY) 2026-27;
2. Authorize RAP's General Manager or designee to execute and submit the CFA in the form substantially as attached to this Report as Attachment 1;
3. Adopt the Resolution, attached to this Report as Attachment 2, as required for the submission of the CFA;
4. Direct RAP staff to transmit a copy of the aforementioned CFA documents to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst (CLA), and to the City Clerk for Committee and City Council approval before accepting and receiving any grant awards, pursuant to Los Angeles Administrative Code Section 14.6 et seq. as may be amended; and,
5. Authorize RAP's Chief Accounting Employee or designee to make any technical changes, as may be necessary to effectuate the intent of this Report.

SUMMARY

RAP has been receiving funding from CDE for over 39 years to provide licensed preschool services at Jim Gilliam Child Care Center, which has a capacity to serve 45 children in a high-

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need area, and for the last ten years at Ralph M. Parsons Preschool, which has a capacity to serve up to 90 children. Since 2022-23, RAP has received licensing for nine additional preschools: Branford Child Care Center, Victory Valley Child Care Center, Hubert Humphrey Child Care Center, Van Ness Child Care Center, Ira C. Massey Child Care Center, Echo Park Child Care Center, South Park Child Care Center, Downey Child Care Center, and Evergreen Child Care Center. RAP is still in the process of obtaining licensing for another preschool: Banning Child Care Center. CSPP provides funding for subsidized care for pre-kindergarteners. This grant assists with serving children of families with incomes at or below 75% of the State median income level.

Studies have shown that preschool programming helps children develop academic, cognitive, and behavioral skills that have proven to increase their chances for future success. The full-day services also give participant's parents, who would otherwise be unable to afford these services, the opportunity to seek employment, or return to school in hopes of creating better economic opportunities for their families.

RAP intends to apply for continued CSPP funding from CDE for FY 2026-27 to be utilized at any of RAP's current or pending licensed preschools. The Continued Funding Application is an agreement to enter an automatic contract renewal with CDE. The CFA, in the form substantially attached hereto as Attachment 1, requires the Board of Recreation and Parks Commissioners (Board) to adopt a resolution, attached hereto as Attachment 2. CDE intends to distribute the terms and conditions of the FY 2026-27 CSPP grant no later than June 1, 2026, at which time RAP has the option of rejecting the terms of the contract before July 1, 2026, otherwise the contract will be automatically renewed with no further action required.

FISCAL IMPACT

Submitting a CFA for the CSPP grant from CDE does not impact RAP's General Fund. If awarded and accepted, this grant would provide funding to continue the subsidized preschool programs at the Jim Gilliam Child Care Center and Ralph M. Parsons Preschool within EXPO Center, and any of the nine new and one pending licensed preschools.

This Report was prepared by Elizabeth Narvaez, Management Analyst, Recreation Services Branch

LIST OF ATTACHMENTS/EXHIBITS

- 1) Form of CDE CSPP Continued Funding Application
- 2) Resolution for CSPP CFA

Fiscal Year 2026–27 Continued Funding Application
DUE DATE: 5:00p.m. November 14, 2025

Contractors holding a current California State Preschool Program (CSPP) contract, and if applicable a Prekindergarten and Family Literacy Support (CPKS) contract, who wish to be considered for continued funding, for fiscal year (FY) 2026–27 must complete this application for continued funding. The FY 2026–27 CFA Overview and Instructions may be accessed on the [CFA web page](#). Contractors are strongly encouraged to review the CFA Overview and Instructions before and after completion of the CFA and associated documents to confirm that the application and forms submitted for their agency have been completed in accordance with all applicable instructions.

Contractors who apply for and are approved for continued funding do not need to sign a contract with the California Department of Education (CDE) to provide CSPP and CPKS services for FY 2026–27. Contracts will be automatically renewed in accordance with all applicable federal and state laws and contract terms and conditions (CT&C). By signing this CFA, the contractor is indicating that it wishes to automatically renew its contract(s) for FY 2026–27 and accepts all of the terms and conditions of the 2026–27 CSPP contract, and if applicable the 2026–27 CPKS contract, which will be provided to the contractor no later than June 1, 2026.

Upon completion of this CFA, the CDE will review the application and may contact your agency seeking additional information. If the CFA is returned to the CDE in a timely manner but is not fully and accurately completed, funding for FY 2026–27, if approved, may be delayed.

Please also note that contractors have no vested right to a subsequent contract. Completion of this CFA does not guarantee a renewal of funding. If the CDE determines your agency will not be renewed for a subsequent contract year, you will be notified in writing no later than April 7, 2026, pursuant to the *California Code of Regulations*, Title 5 (5 CCR) Section 17828.

Contractors that wish to reject the terms of the FY 2026–27 CSPP and/or CPKS contract must provide the CDE with written notice that the terms of the contract(s) are rejected by emailing EarlyEducationContracts@cde.ca.gov on or before June 30, 2026. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2026–27 CSPP and, as applicable, the CPKS contract are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract will not have contract(s) in effect for FY 2026–27. Contractors cannot reject their CSPP contract and still receive funding under a CPKS contract since CPKS funding is tied to having a CSPP contract. If no notice of rejection is sent to the CDE and the CFA is approved, the contract will be automatically renewed, and no further action will be required from the contractor.

If a contractor wishes to terminate the contract for any reason during the FY 2026–27 contract term, the contractor shall notify the CDE of its intent to terminate the contract at least 90 calendar days in advance of contract termination and shall follow 5 CCR 17795.

If you have any questions regarding the CFA, please contact CFA@cde.ca.gov.

Section I – Contractor Information
Contractor Legal Name: City of Los Angeles Department of Recreation and Parks
Contractor “Doing Business As” (DBA) Name:
Vendor Number: 2182
Headquartered County: Los Angeles
Legal Business Address: 221 North Figueroa Street, Suite 350, Los Angeles, 90012
Mailing Address (if different from above):
Executive Director Name: Jimmy Kim
Executive Director Telephone: (213)202-2633
Executive Director Email Address: jimmy.kim@lacity.org

To update Contractor Information above, [log in to the Child Development Management Information System \(CDMIS\)](#) and follow these instructions: [Update Agency Information](#).

Section II – Contract and Program Type
Contractor agrees to continue to administer the following programs with funds provided by the California Department of Education (CDE) for Fiscal Year 2026–27.
Contract Type(s): CSPP
Program Type(s): Full-Day/Full-Year
Minimum Days of Operation (MDO): 246
Subcontractor(s): No
License Exemption: No

To request a change to Program Type(s), MDO, or other programmatic details, download and complete the [Program Narrative Change](#) form and return it with this CFA.

Subcontractors and License Exemption must be renewed annually, if applicable.

Section III – Contractor Certification

Under penalty of perjury, I certify the following statements as true and correct to the best of my knowledge:

- I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All staff employed by the contractor for the provision of preschool services are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the Early Education Division.
- I am authorized by the contractor's Board of Directors or other governing authority to execute this CFA, signifying their intent to automatically renew the current CSPP contract, and CPKS contract if applicable, for FY 2026–27, under new terms and conditions to be established by the CDE, unless rejected in writing prior to the effective date of the new contract(s) on June 30, 2026.
- On behalf of the contractor and its governing authority, I understand that some information requested in this CFA is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used, reviewed, or considered by the CDE until after the contract has expired, if ever. Therefore, the contractor further understands that the information (and any underlying transactions) disclosed by this CFA shall not be considered properly noticed to the CDE, nor approved, accepted, or authorized by the CDE, even if the contractor's request for continued funding by the CDE is subsequently approved.
- The governing board members or persons with governing authority have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.
- As the signer of this CFA, I have supervisory authority over the CSPP and have knowledge of the information provided in this CFA. I am familiar with and will ensure that the contractor complies with all applicable program statutes and regulations in effect for FY 2026–27, including but not limited to:
 - Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 CCR. I certify that any contractual arrangement(s) with subcontractors are made in adherence to the required subcontract provisions contained in the *California Education Code (EC)*, 5 CCR, and the CT&C. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term and that the contractor is ultimately responsible for the actions of any subcontractor.
 - Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in *EC*.
 - Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount

<p>and other provisions in 5 CCR, and accounting and reporting requirements in 5 CCR.</p> <ul style="list-style-type: none"> ○ Operational and programmatic requirements. ○ Personnel requirements as stipulated in EC 5 CCR, and the CT&C. <ul style="list-style-type: none"> ● As the authorized representative of the CSPP contractor named in this application, I certify that: <ul style="list-style-type: none"> ○ I have reviewed all information for my agency and, to the best of my knowledge, the information on the CDMIS website reflects accurate information for my agency as of the date this certification is signed. ○ I understand my obligation as a CSPP contractor to ensure the accuracy of information in CDMIS on an ongoing basis and will update the information in CDMIS as needed throughout the contract period. 	
<p>By signing this CFA, the contractor is indicating that it wishes to automatically renew the current contract for FY 2026–27 and, if approved, is willing to, and does accept, all terms and conditions of the CSPP contract, which will be provided to the contractor no later than June 1, 2026.</p> <p>The contractor may reject the FY 2026–27 contract by providing the CDE with a written notice of rejection no later than June 30, 2026. Contractors that wish to reject the terms of the FY 2026–27 contract must provide written notice that the terms of the contract are rejected by emailing EarlyEducationContracts@cde.ca.gov on or before June 30, 2026. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2026–27 CSPP contract, and CPKS contract if applicable, are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract(s) will not have a contract(s) in effect for FY 2026–27. I understand that failure to timely reject the terms of the contract means that the contract may be automatically renewed for FY 2026–27 starting on July 1, 2026.</p> <p>As the authorized representative of the contractor named in this application, I certify that I have reviewed all the information provided in this application, and in all accompanying forms, and I hereby attest that the information provided is true and correct to the best of my knowledge as of the date this certification is signed.</p>	
Printed Name of the Contractor's Authorized Representative:	
Title of the Contractor's Authorized Representative:	
Signature of the Contractor's Authorized Representative:	
Date of Signature:	

Required Attachments	Public Agency	Non-Public Agency	Check if Included
CSPP Program Calendar(s) (EED 9730)	Yes	Yes	<input type="checkbox"/>
California Civil Rights Laws Certification (CO-005)	Yes	Yes	<input type="checkbox"/>
Contractor Certification Clauses (CCC)	Yes	Yes	<input type="checkbox"/>
Federal Certification (CO.8)	Yes	Yes	<input type="checkbox"/>
CDMIS Agency Information Certification	Yes	Yes	<input type="checkbox"/>
State of California, Payee Data Record (STD. 204)	No	Yes	<input type="checkbox"/>
Payee Data Record Supplement (STD. 205)	No	Required only if payment address differs from mailing address on STD. 204	<input type="checkbox"/>
Secretary of State certification or search results	No	Yes	<input type="checkbox"/>
Verification of LEA Name and Address: Information page printed from California School Directory web page or California Community College Chancellor's web page, as applicable	LEAs only	No	<input type="checkbox"/>
Program Narrative Change (EED 3704A)	Required only if requesting changes	Required only if requesting changes	<input type="checkbox"/>
Subcontract Certification (EED 3704B)	Required only if subcontracting	Required only if subcontracting	<input type="checkbox"/>
Contractor's Officers and Board of Directors Information	No	Yes	<input type="checkbox"/>
Authorizing Board Resolution	Yes	As applicable	<input type="checkbox"/>
Application for License Exemption	Required only from LEAs applying to renew exemption from licensure pursuant to <i>Health & Safety Code</i> Section 1596.792(o).	No	<input type="checkbox"/>

RESOLUTION AUTHORIZING CONTINUED FUNDING APPLICATION

This resolution is adopted to certify approval of the Governing Board to submit the Continued Funding Application (CFA) to the California Department of Education (CDE). If the CFA is approved by the CDE, the agency's current California State Preschool Program contract and Prekindergarten and Family Literacy Support contract, if applicable, will be automatically renewed for fiscal year (FY) 2026–27. This resolution further authorizes the designated representative(s) below to sign the CFA and all related FY 2026–27 contract documents.

RESOLUTION

BE IT RESOLVED that the Governing Board of Recreation and Parks Commissioners of City of Los Angeles Dept. of Rec and Parks authorizes the person/s listed below to sign the FY 2026–27 CFA and all related contract documents for the Governing Board.

NAME/S OF AUTHORIZED REPRESENTATIVE/S	TITLE/S
Jimmy Kim	General Manager
Chinyere Stoneham	Assistant General Manager
Noel Williams	Chief Financial Officer

PASSED AND ADOPTED THIS DATE, _____, by the Governing Board of _____ of _____ County, in the State of California.

I, _____, Clerk of the Governing Board, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)