

APPROVED

Oct 16 2025

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 25-178

DATE October 16, 2025

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REVISION OF GOLF TOURNAMENT AND LEAGUE POLICY

*B. Aguirre BA M. Rudnick _____
B. Jones _____ C. Santo Domingo _____
C. Stoneham _____ N. Williams _____


General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the proposed changes to the Golf Tournament and League Policy as set forth in Attachment A to this Report and described in the Summary of this Report, effective immediately upon approval of this Report by the Board of Recreation and Park Commissioners (Board); and
2. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

The Department of Recreation and Parks (RAP) Golf Tournament and League Policy (Tournament Policy) was last revised in May 2022. RAP staff is now proposing changes to the Tournament Policy to better suit current golf market conditions. The proposed revisions to the Tournament Policy are set forth in Attachment A to this Report. Listed below are some of the more significant changes:

1. **General Tournament Information** – Changing general tournament start time to no earlier than 9:00 a.m. on weekdays and no earlier than 10:00 a.m. on weekends, capped at 72 golfers, to create more tee time availability to the general public.
2. **Exempt Groups** – Amending access for LA County Women's Golf Association to provide the same access as Women's Public Links Golf Association.
3. **Special Exemptions** – Changing the Sepulveda Golf Club Special Exemption on the day after Thanksgiving holiday to a Municipal Golf Association (MGA) Invitational such that all City-affiliated golf clubs may participate in this annual event.

BOARD REPORT

PG. 2 NO. 25-178

4. **Affiliate Clubs**

- Removing the affiliate club discount of \$2.00 for 18-hole and \$1.00 for 9-hole weekday affiliate club tournaments.
- Moving the start time to no earlier than 10:00 a.m. for City-affiliated golf clubs who travel away from their home course, to create more tee time availability to the general public.
- Adding MGA “Team Play” opportunities where City-affiliated golf clubs compete against each other.

5. **Junior Golf** – Removing limits on junior golf and high school tournaments at Los Feliz and Rancho Park par-3 courses.

Attachment A is marked to show the changes to the proposed Golf Tournament and League Policy. The Department’s Golf Advisory Committee (GAC) has reviewed and endorsed the revised Policy.

TREES AND SHADE

The approval of this Report will have no impact on existing trees and shade at RAP facilities.

ENVIRONMENTAL IMPACT

The approval of this Report does not require a determination under the California Environmental Quality Act (CEQA).

FISCAL IMPACT

There is no negative impact on RAP’s General Fund, as all revenue and expenses related to the operation of the City’s golf system is deposited to or paid from, the Golf Operations Special Fund.

This Report was prepared by Rick Reinschmidt, Golf Manager, Golf Division

LIST OF ATTACHMENTS/EXHIBITS

- 1) Attachment A – Proposed Golf Tournament and League Policy



GOLF TOURNAMENT & LEAGUE POLICY

TOURNAMENT RESERVATION PRIORITIES

1. L.A. City Golf Championships – Submitted fourteen (14) months in advance.
2. Affiliate Groups – Submitted thirteen (13) months in advance.
3. Exempt Groups, Special Exemptions, Junior Groups – Submitted twelve(12) months in advance.
4. General Public Groups – Submitted twelve (12) months in advance.
5. High Schools and Colleges – Submitted beginning the first working day in November of the previous year.

GENERAL TOURNAMENT INFORMATION

1. Tournaments are allowed, except on the following Holidays:
 - New Year's Day
 - Memorial Day
 - Juneteenth
 - Independence Day
 - Labor Day
 - Thanksgiving Day
 - Friday after Thanksgiving
 - Christmas Day
 - No tournaments will be allowed between December 25 and January 2.
2. Department affiliated and sponsored events are not to be counted as tournaments including affiliated club play days.
3. Spectators and caddies are allowed with the approval of the Golf Manager.
4. Arrangements for refreshments must be made through the individual course food and beverage concessionaire (excludes corporate logo tee prizes handed out at the first tee); location of sponsor's signs, banners, etc., must be approved in advance by course manager.
5. Tournaments are limited to a minimum of 28 players.
6. Weekday Tournaments
 - Allowed at all City golf courses.
 - Maximum of 72 players.
 - Beginning no earlier than 9:00 a.m.
 - Pay the tournament rate stipulated in the Rates and Fees Manual.

ATTACHMENT A

- Senior rates, Lifeline Rates and Junior Rates do not apply.
- Payment and modifications must be made at least ten (10) days prior to day of play through the Golf Tournament office.

7. Weekend Tournaments

- Allowed at all City golf courses.
- Beginning at 10:00 a.m.
- Maximum of 72 players.
- Pay the tournament rate stipulated in the Rates and Fees Manual.
- Payment must be made at least ten (10) days prior to day of play through the Golf Tournament office.

8. Summer Golf Leagues

- May 1 through August 31
- Weekdays only beginning at 4:00 p.m.
- Super Twilight fees apply at 18 hole courses
- Twilight fees apply at 9 hole courses
- 32 player minimum
- Modifications to the number of players must be at least 3 days in advance through our tournament office
- Single payment directly to the golf starter prior to the start of each day's league play

The Department of Recreation and Parks Golf Manager will have the authority to schedule additional tournaments, with required fees, to maximize the use of the golf courses. The Department's Golf Manager will report periodically to the Board of Recreation and Park Commissioners any exceptions to tournament scheduling.

EXEMPT GROUPS

1. Exempt Groups

- Women's Public Links Golf Association of Southern California (WPLGA)
- Los Angeles County Women's Golf Association (LACWGA)
- Southern California Golf Association (SCGA)

2. General Information

- Exempted tournament groups permitted are allowed a stipulated number of tournaments.
- All exempted tournaments pay the 18 hole rate for that course and for the appropriate day of the week.
- Minimum of 28 players; maximum of 120 players.

3. Women's Public Links Golf Association of Southern California (WPLGA)

ATTACHMENT A

- Seven (7) weekday tournaments per calendar year.
 - One Thursday tournament at each of the seven 18-hole City courses.
 - Five matches
 - Mondays only, at one specified course, each calendar year.
 - Limited to 48 players per match.
 - Team playoff championship
 - One per calendar year.
 - Non-holiday Mondays only.
 - Maximum of 64 players.
 - Fees
 - Regular 18 hole rates.
 - Pay individual green fees at the course on the day of play a minimum of 15 minutes prior to individual tee times.
4. Los Angeles County Women's Golf Association (LACWGA)
- Seven (7) weekday tournaments per calendar year..
 - One Thursday tournament at each of the seven 18-hole City courses.
 - Regular 18 hole rates.
 - Pay individual green fees at the course on the day of play a minimum of 15 minutes prior to individual tee times.
5. Southern California Golf Association (SCGA)
- Weekend Tournaments
 - Six (6) tournaments per calendar year.
 - Limited to 128 players per event.
 - Pays the 18 hole rate.
 - Fees will be paid with one check, credit card, cash, or gift card on the day of play, a minimum of 15 minutes prior to the first tee time.
 - Weekday Shotgun Tournaments
 - Two (2) per calendar year.
 - 18 hole rates apply.
 - Electric carts are required.
 - Minimum of 128 players.
 - Payment for the shotgun will be made ten (10) days in advance of the scheduled tournament for the required 128 player minimum, additional players may be added and paid for on the day of play 15 minutes in advance of tee time.
 - Team Play
 - Participation in the SCGA Team Play Competition with any club that maintains membership in the SCGA
 - Total number of participants in any one event will not exceed 160 players.
 - Maximum of six (6) 36-player competitions are allowed in a calendar year.
 - 18 hole rates apply.
 - Adjustment in the number of players must be made with the Tournament Office a minimum of ten (10) days prior to day of play.

ATTACHMENT A

- Payment will be by one check, credit card, cash, or gift card a minimum of 15 minutes before the first tee time.

SPECIAL EXEMPTIONS

1. U.S. Army Corps of Engineers
 - Eight (8) tournaments per calendar year.
 - Limited to 60 players per tournament.
 - 18 hole rates apply.
 - Full payment must be made by check, credit card, cash, or gift card, to the Golf Tournament office at least ten (10) days prior to the day of play.
2. MGA Invitational
 - Balboa or Encino Golf Course on the Friday after Thanksgiving.
 - MGA to organize tournament format and invite members of all Affiliate Golf Clubs.
 - Limited to 120 players.
 - 18 hole rates apply.

AFFILIATE CLUBS

1. Department Affiliate Clubs
 - Department Golf Clubs
 - Department Women's Clubs
 - Department Senior Clubs
2. General Information
 - Affiliate Golf Clubs must be members in good standing of the Municipal Golf Association (MGA). Club membership in the MGA is a condition of operation at any Los Angeles City golf facility. Affiliated golf clubs are governed by the rules, policies, and bylaws established by the MGA. Clubs must ensure that their operations, tournaments, membership practices, and code of conduct align with the MGA guidelines at all times.
 - Affiliated tournament groups allowed a stipulated number of tournaments.
 - A tournament booking confirmation is required for all Golf Club and Senior Club events.
 - A tournament booking confirmation is required for all Women's Club events not held on regular Tuesday tournaments.
 - Maximum group size for non-shotgun tournaments is 160 players.
 - A club may increase maximum group size for one weekday home tournament per calendar year.
 - A club may increase the maximum group size at away courses to 200, one time per calendar year.
 - If the club's home course is not available due to closure, the club may choose to play another City course as a temporary home course with the approval of the Golf Manager.

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- All affiliated tournaments and play days are allowed four (4) individual no-shows. Affiliated tournaments are responsible for payment of all additional tee times left unused during their reserved play.
 - Spectators and caddies are allowed with the approval of the Golf Manager.

 - Golf Clubs and Senior Clubs must cancel or modify their events at least five (5) days in advance with the tournament office.
 - Golf Clubs and Senior Clubs must provide a pairing sheet with senior Player Card members and numbers identified.
 - Women's Clubs must cancel or modify their play days by the Friday before each play day with their golf course operations supervisor via email.
 - Modified Shotguns – a modified shotgun will be allowed if the number of players is fewer than required for a full shotgun. The starting time of the modified shotgun will be determined by the Golf Manager based on time of year and number of players.
3. Fees
- All affiliated golf clubs pay the 18 hole rate at 18 hole courses or 9 hole rate at 9 hole courses.
 - Senior, Junior and Lifeline rates apply for weekday non-holiday club tournaments and play days.
 - Women's Clubs may pay individually a minimum of 15 minutes prior to individual tee times.
 - Golf clubs and Senior Clubs will pay by check, credit card, cash, or gift card on the day of play a minimum of 15 minutes prior to the first tee time.
4. Golf Clubs
- Weekend Tournaments
 - Maximum of twelve (12) per calendar year on its home course at the 18 hole rate.
 - May be on consecutive days on one weekend, but not on consecutive weekends.
 - Weekend tournaments to begin no earlier than 8:00 a.m.
 - Maximum of 128 players.
 - Clubs at 9-hole courses may substitute their weekend tournament for a weekday tournament.
 - Clubs may substitute one of its weekend events for an away event up to three (3) times per calendar year beginning no earlier than 10:00 a.m.;
 - Weekday Tournaments
 - One (1) per month on home course.
 - Eight (8) away weekday tournaments on other City courses, playing each course only once in a calendar year beginning no earlier than 10:00 a.m.
 - May substitute one of its weekday monthly tournaments as a shotgun start at its home course only.
 - Shotgun Starts – tee time will be no later than 7:30 a.m.
 - Must pay the 18 hole rate, with the required minimum of 128 players.

ATTACHMENT A

- Additional players may be added on the day of play to a maximum of 144 players; payment for additional players must be made before the scheduled start time.
- No refunds for having fewer than the required 128 players.
- Electric carts are required.

5. Women's Clubs

- Every non-holiday Tuesday on its home course.
 - Required to obtain a tournament booking confirmation except for Tuesday tournaments.
 - Women's clubs are allowed to substitute up to six (6) weekday tournaments to conduct up to six (6) weekend tournaments on their home course no earlier than 8:00 a.m. The fee for weekend tournaments is the weekend rate.
 - Each Women's Club is allowed six (6) additional weekend tournaments per calendar year starting no earlier than 8:00 a.m. at their home course and no earlier than 10:00 a.m. at another City course.

6. Senior Clubs

- Age 50 to participate in club events.
- Weekday tournaments only.
 - Two (2) per month at home course.
 - Substitute one (1) per month at different course; to play once per City facility no earlier than 10:00 a.m.
 - Mondays or Wednesdays.
 - May have both monthly events in the same week twice per calendar year.
 - Booking confirmation required.
 - Senior and Lifeline Discounts will apply.

7. LA City Golf Championships

- All City Championship tournaments will pay the same rate as the affiliate Golf Clubs.
- The Golf Division is responsible for payment of the green fees for the LA City Junior Championship tournament at the regular weekend junior rate.
- No maximum group size for annual LA City Golf Championships.
- Spectators and caddies are allowed during annual LA City Golf Championships.

8. MGA Team Play

- May play four (4) times maximum per year at each 18 hole golf course.
- Start time no earlier than 11:00 a.m.
- May not play on both courses at a 36 hole facility on the same day.
- Three (3) additional matches for playoffs (2 in October and 1 in November)

JUNIOR GOLF

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1. Junior Golfer Definition
 - Eighteen (18) years or younger (junior rates apply until September 1 of year of high school graduation or 19th birthday, whichever comes first).
2. General Information/Fees
 - Non-Department Junior tournaments pay the junior tournament rate.
 - Non-holidays only.
 - A junior group is allowed one (1) tournament per course per calendar year.
 - No limit on tournaments at Los Feliz or Rancho Park par-3 golf courses.
 - Junior tournaments will not be allowed at Rancho Park and Wilson Golf Courses.
 - Maximum group size is 120 players.
 - Tee off no earlier than 10:00 a.m.
 - Tournaments are to be conducted in a competent, professional manner, with adequate supervision to ensure smooth operation of the tournament. Facility staff will evaluate junior golf tournaments to ensure compliance. A poor evaluation of the tournament may result in loss of future reservation privileges.
 - Caddies are not allowed during junior tournaments. Spectators must be approved by the Golf Manager before going onto the course.
 - No refreshments, coolers, or merchandise may be brought onto the golf course. Arrangements for refreshments and/or merchandise must be made through the course food and beverage concessionaire and/or the golf shop (excludes corporate logo tee prizes handed out at the first tee).
 - The Department Junior Golf Program is exempt from tournament policy and fees.

HIGH SCHOOLS AND COLLEGES

1. High School and Colleges
 - Requests for play reservations by high schools and colleges must be submitted to the Golf Tournament office.
 - A high school or college is allowed one (1) reservation per week per course, except during playoffs (Los Feliz and Rancho Park par-3 excluded).
 - Each course is limited to two (2) high school or college reservations per day.
 - High school or college play days do not count as tournaments.
 - No caddies or spectators are allowed, unless approved by the Golf Division.
2. High School Play Days
 - Limited to weekdays, after 11:00 a.m., except during league playoffs.
 - Junior participants will be charged the junior rate. All others will be charged the 18 hole rate at 18 hole golf courses or the 9 hole rate at 9 hole golf courses. League finals will pay the junior tournament rate.
 - The total number of high school players per day per course is 40.

ATTACHMENT A

- Payment may be made with a school check, credit card, cash, gift card, or a combination of school check, credit card, cash, or gift card; however, no change will be given for a school check written more than the amount of the green fees, and players will not be allowed to pay individually.
- Adult coach or adult representative must pick up the reservation at least 20 minutes in advance of the first scheduled tee off time.
- To cancel or change the number of players, the coach or school representative must notify the Tournament Office by 8:00 a.m. on the day of play, including days of inclement weather. If a school class does not notify the Tournament Office by 8:00 a.m., the coach will be notified, and future reservations may be canceled.
- Adequate adult supervision must be provided and will include monitoring the pace of play.
- If adequate, responsible supervision, adult coach or school representative is not present, the reservation will be canceled.

3. College Play Days

- Limited to weekdays, after 11:00 a.m., except during playoffs when start times may vary to accommodate the number of participants.
- The number of college players per reservation will be limited to 48.
- Players will be charged the regular posted rate.
- Payment may be made with a check, credit card, cash, or gift card, or a combination of check, credit card, cash, or gift card; however, no change will be given for a check written more than the amount of the green fees, and players will not be allowed to pay individually.
- Colleges must have a designated school representative at each play day.
- To cancel or change the number of players, the coach or school representative must notify the Tournament Office by 8:00 a.m. on the day of play, including days of possible inclement weather. If a school class does not notify the Tournament Office by 8:00 a.m., the coach will be notified and future reservations may be canceled.

SHOTGUN TOURNAMENTS

1. Shotgun Tournaments

- Allowed at all City golf courses.
- Electric carts are required for all shotgun tournaments where carts are available.
- Shotgun tournaments that commence by 8:00 a.m. will be charged regular shotgun rate.
- Shotgun tournaments that commence after 8:00 a.m. will be charged the premium shotgun rate.
- Shotgun tournaments are required to pay for a minimum of 128 participants at the shotgun tournament rate.

ATTACHMENT A

- Modified shotgun – Permitted with approval by the Golf Manager based on time of year and number of players.
- The fee for a modified shotgun will be the regular shotgun rate.
- Shotgun tournaments are required to pay ten (10) days in advance.
- Spectators and caddies are not allowed.
- No refreshments, coolers, or merchandise may be brought onto the golf course (excludes corporate logo tee prizes handed out at the first tee).

Exemption from this Tournament Policy may be granted by the General Manager of the Department of Recreation and Parks or by their designee, the Golf Manager.