

**APPROVED**  
Sept 04 2025  
BOARD OF RECREATION  
AND PARK COMMISSIONERS

**BOARD REPORT**

NO. 25-153

DATE September 04, 2025

C.D. 2

**BOARD OF RECREATION AND PARK COMMISSIONERS**

SUBJECT: NORTH HOLLYWOOD PARK – SECURITY IMPROVEMENTS (PRJ21881) PROJECT – ALLOCATION OF QUIMBY FEES – CATEGORICALLY EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15301(a) [INTERIOR OR EXTERIOR ALTERATIONS INVOLVING REMODELING OR MINOR CONSTRUCTION WHERE THERE BE NEGLIGIBLE OR NO EXPANSION OF USE] AND SECTION 15301(f) [ADDITION OF SAFETY OR HEALTH PROTECTION DEVICES] OF CALIFORNIA CEQA GUIDELINES AND ARTICLE III, SECTION 1, CLASS 1(1) AND CLASS 1(4) OF CITY CEQA GUIDELINES

|             |       |                       |           |
|-------------|-------|-----------------------|-----------|
| B. Aguirre  | _____ | M. Rudnick            | _____     |
| B. Jones    | _____ | for *C. Santo Domingo | <u>DF</u> |
| C. Stoneham | _____ | N. Williams           | _____     |

  
\_\_\_\_\_  
General Manager

Approved   X   Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

**RECOMMENDATIONS**

1. Approve the scope of work and the total budget of the North Hollywood Park – Security Improvements (PRJ21881) Project (Project), as described in the Summary of this Report;
2. Authorize Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer \$159,965.20 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the North Hollywood Park Account No. 89460K-NO;
3. Approve the allocation of \$160,725.88 in Quimby Fees from the North Hollywood Park Account No. 89460K-NO to the proposed Project;
4. Approve the Project to be bid and constructed through RAP's list of pre-qualified on-call contractors;
5. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;
6. Determine that the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15301(a) [Interior or exterior alterations involving remodeling or minor construction where there be negligible

## BOARD REPORT

PG. 2 NO. 25-153

or no expansion of use] and Section 15301(f) [Addition of safety or health protection devices] of California CEQA Guidelines as well as Article III, Section 1, Class 1(1) and Class 1(4) of City CEQA Guidelines, and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation;

7. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and
8. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

### SUMMARY

North Hollywood Park is located at 5301 Tujunga Avenue in the North Hollywood area of the City. This 55.60-acre park provides a recreation center, swimming pool, children's play area, skate park, walking path, baseball diamonds, multipurpose fields and a roller hockey rink. Due to the facilities, features, programs, and services it provides, North Hollywood Park meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

### PROJECT SCOPE

The scope of work of the proposed Project involves the installation of a new CCTV surveillance system, including camera and supportive infrastructure, near the recreation center.

### PROJECT FUNDING

There is currently \$760.68 in Quimby Fees available in the North Hollywood Park Account No. 89406K-NO. Upon approval of this Report, \$159,965.20 in Quimby Fees can be transferred from Quimby Account No. 89460K-00 to North Hollywood Park Account No. 89460K-NO and allocated to the proposed Project.

The total amount of funding available for the Project is \$160,725.88, which is the total budget including budget contingency.

See below the anticipated pre-qualified on-call contract(s) and budget contingency amount(s) that will be used for the Project:

| <b>On-Call Contract</b> | <b>Contingency Amount</b> |
|-------------------------|---------------------------|
| Electrical Construction | \$27,000.00               |

The Quimby Fees were collected within 5 miles of North Hollywood Park, which is the standard distance for the allocation of Quimby Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

## BOARD REPORT

PG. 3 NO. 25-153

### FUNDING SOURCE MATRIX

| Source       | Fund/Dept/Acct   | Amount       | Percentage |
|--------------|------------------|--------------|------------|
| Quimby Fees  | 302/89/89460K-NO | \$160,725.88 | 100%       |
| <b>Total</b> |                  | \$160,725.88 | 100%       |

### PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project.

See below the anticipated Project schedule:

| Phase             | Duration                      |
|-------------------|-------------------------------|
| Predesign         | N/A                           |
| Design            | N/A                           |
| Bid and Award     | October 2025                  |
| Construction      | November 2025 – February 2026 |
| Post Construction | March 2026 – September 2026   |

### TREES AND SHADE

The proposed Project has no impact on the existing shade and trees at North Hollywood Park.

### ENVIRONMENTAL IMPACT

The proposed Project consists of interior and exterior alterations involving negligible or no expansion of use and addition of safety cameras to existing building, which qualifies as installation safety or health protection devices on existing structures.

According to the parcel profile report retrieved on August 19, 2025, this site is not within a coastal zone, but it is located in a liquefaction and methane zone. The proposed Project is not going to increase the risk of liquefaction and is not likely to expose patrons to methane seepage, so there is no reasonable possibility that the proposed Project may impact on an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of August 19, 2025, the State Department of Toxic Substances Control (DTSC) (Envirostor at [www.envirostor.dtsc.ca.gov](http://www.envirostor.dtsc.ca.gov)) and the State Water Resources Control Board (SWRCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) have not listed the Project site. They listed case T0603702556 near the Project area (within 1,000 feet); this case – which involved a suspected leaking underground storage tank – was closed by the Regional Water Quality Control Board in 2011 after sampling the soil and concluding that the case did not pose a threat. According to the Caltrans Scenic Highway Map, there is no scenic highway located within – or adjacent to – the Project site. The proposed Project is located in a site that Survey LA has classified as eligible to be listed in the National Register of Historic Places and the California Register of Historic Resources and also designated as a Historic Cultural Monument of

## BOARD REPORT

PG. 4 NO. 25-153

the City of Los Angeles as an example of municipal park constructed between 1904 and 1931 to serve residential areas, whose appearance resembles the original appearance and retains sufficient historic integrity to convey its historical association. The installation of indoor and outdoor cameras will not affect the historic characteristics of the site and of the individual buildings.

Based on this information, RAP staff recommends that the Board of Recreation and Park Commissioners (Board) determines that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Sections 15301(a) and 15301(f) of California CEQA Guidelines and Article III Section 1, Class 1(1) and Class 1(4) of City CEQA Guidelines. Staff will file a Notice of Exemption with the Los Angeles County Clerk and the Governor's Office of Land Use and Climate Innovation upon Board's approval.

### FISCAL IMPACT

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees or funding sources other than RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility.

This Report was prepared by David Lee, Management Assistant, Planning, Maintenance and Construction Branch.