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May 3, 2023

Request for Proposal for the Sherman Oaks Castle Park Arcade and Food & Beverage
Operation and Maintenance
(CON-F23-002)

Addendum No. 1

Please see the attached revised RFP Exhibit B2 checklist which correctly lists references to the RFP's corresponding Exhibits H Pro Forma Template, Exhibit I Financial Form, Exhibit J Terms and Conditions, and Exhibit L Concession Improvements Costs (Offer) Form. All forms are required submissions.

Also attached is a revised copy of Exhibit L Concession Improvement Costs (Offer) Form. This form is revised to include two versions, Exhibit L for Arcade Improvements and Exhibit L2 for Food and Beverage Improvements. This will allow more room for completion. These forms are required for submission.

Attachments



PROPOSAL CHECKLIST

PART I – Additional Items to be submitted with PROPOSAL by ALL proposers

- 1. Cover Letter (Exh. B)
- 2. Proposal Deposit (Exh. B)
- 3. Proposer's Signature Declaration and Affidavit (Exh. C and D)
- 4. Disposition of Proposals (Exh. C and D)
- 5. Nondiscrimination, Equal Employment Practices and Affirmative Action (Exh. C and D, review only)
- 6. Contractor's Responsibility Ordinance Statement (Exh. C and D)
- 7. Equal Benefits Ordinance Statement (EBO)/First Source Hiring Ordinance (FSHO) (Exh. C and D, Complete in RAMP)
- 8. Living Wage Ordinance (LWO)/Service Contractor Worker Retention Ordinance (SCWRO) (Exh. C & D, Exemption Only)
- 9. Business Inclusion Program Requirements (BIP) (Exh. C and D)
- 10. Municipal Lobbying Ordinance/Bidder's Certification – CEC Form 50 (Exh. C and D)
- 11. Prohibited Contributors – CEC Form 55 (Exh. C and D)
- 12. Federal Tax ID Number and Form W-9 (Exh. C and D)
- 13. Iran Contracting Act of 2010 Compliance Affidavit (Exh. C and D)
- 14. Pro-Forma Template (Exh. H)
- 15. Financial Offer Form (Exh. I)
- 16. Terms and Conditions Acceptance Form (Exh. J)
- 17. Concession Improvement Cost (Offer) Form (Exh. L)

PART II - (Additional Items to be submitted ONLY by selected Proposer of the award of the agreement.)

- 18. Americans with Disabilities Act Certification (Exh. C and D)
- 19. Business Tax Registration Certificate (Exh. C and D)
- 20. Certification of Compliance with Child Support Obligations (Exh. C and D)
- 21. Contractor's Responsibility Ordinance Pledge of Compliance (Exh. C and D)
- 22. Los Angeles Residence Information (Exh. C and D)
- 23. LWO/SCWRO – Additional Forms (Exh. C and D)
- 24. Disclosure Ordinance Affidavit (Exh. C and D, Complete in RAMP)
- 25. City-Approved Proof of Insurance (Exh. F)
- 26. Performance Deposit (Exh. B)

REQUEST FOR PROPOSAL
Sherman Oaks Castle Park Arcade and Food & Beverage Concession
(CON-F23-002)

RFP EXHIBIT L

CONCESSION IMPROVEMENT OFFER FORM

ARCADE

Proposer _____

Concession Improvement Offer

1. Proposed Concession Improvement for Leasehold Improvements \$ _____ (A)
(EXCLUSIVE OF ARCHITECTURAL, ENGINEERING, AND IN-HOUSE FEES)

<u>Description</u>	<u>Amount</u>

2. Proposed Concession Improvement for Furniture, Fixtures, and Equipment \$ _____ (B)
(EXCLUSIVE OF ARCHITECTURAL, ENGINEERING, AND IN-HOUSE FEES)

<u>Description</u>	<u>Amount</u>

3. Architectural, engineering, and in-house fees (not to exceed 15%) \$ _____ (C)

Total Concession Improvement Commitment (add A + B + C above) = \$ _____

Total Concession Improvement Commitment \$ _____

Signature of Authorized Person: _____ Date: _____

Printed Name: _____ Title: _____

Note: Please attach additional pages if necessary for description and amounts. This form must be signed by an authorized representative of the proposing entity.

REQUEST FOR PROPOSAL
Sherman Oaks Castle Park Arcade and Food & Beverage Concession
(CON-F23-002)

RFP EXHIBIT L2

CONCESSION IMPROVEMENT OFFER FORM

FOOD AND BEVERAGE

Proposer _____

Concession Improvement Offer

1. Proposed Concession Improvement for Leasehold Improvements \$ _____ (A)
(EXCLUSIVE OF ARCHITECTURAL, ENGINEERING, AND IN-HOUSE FEES)

<u>Description</u>	<u>Amount</u>

2. Proposed Concession Improvement for Furniture, Fixtures, and Equipment \$ _____ (B)
(EXCLUSIVE OF ARCHITECTURAL, ENGINEERING, AND IN-HOUSE FEES)

<u>Description</u>	<u>Amount</u>

3. Architectural, engineering, and in-house fees (not to exceed 15%) \$ _____ (C)

Total Concession Improvement Commitment (add A + B + C above) = \$ _____

Total Concession Improvement Commitment \$ _____

Signature of Authorized Person: _____ Date: _____

Printed Name: _____ Title: _____

Note: Please attach additional pages if necessary for description and amounts. This form must be signed by an authorized representative of the proposing entity.