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August 4, 2025

REQUEST FOR PROPOSAL
THE CITYWIDE SEASONAL HOLIDAY EVENTS CONCESSION
(RFP# CON-M25-006)

QUESTIONS & ANSWERS #1

1. Q: Can the Pro Forma be edited if Concessionaire is not offering Food and Beverage to something that the Concessionaire will be selling such as tickets and merchandise?

A: Yes, the Pro Forma may be edited as appropriate.

2. Q: "Proposal Documents" section – Total Proposal Amount Clarification
Could you please clarify what is meant by the "total amount" in the proposal section? Should this reflect the full cost for us to build and operate the project, or is it only applicable if we are requesting funding from the City? Additionally, Is this where I would upload the Proposal?

A: Funding for this project from the City is NOT AVAILABLE TO ANYONE. YOU are responsible for all costs associated with putting on the event. The TOTAL AMOUNT is for YOU to build and operate the project.

*****THE PROPOSAL UPLOAD INSTRUCTIONS ARE EXPLICITLY STATED IN ATTACHMENT ONE TO THE RFP. Please refer to the RFP in RAMP then go to Attachment One which should be on Page 16 of 100 "PROPOSAL SUBMISSION AND MEETING ATTENDANCE INSTRUCTIONS". Instructions on where to send the proposal are stated.**

3. Q: Applicability of Ordinances (If Not Requesting Funding) If we are not requesting financial support from the City, can you confirm whether the following requirements still apply to our proposal submission? Equal Benefits Ordinance (EBO), First Source Hiring Ordinance (FSHO), Disclosure Ordinances, Executive Directive 35 Compliance

If so, where on Ramp can I find these documents to either sign online or download to sign?



A: Yes, these requirements are for ALL proposers. Please refer to Attachment 2 of the rfp located on page 18 of 100 "PROPOSAL CHECKLIST" for what needs to be submitted WITH the proposal. Some of these require a hardcopy submission as the form requires a wet signature and notarization (Proposers signature declaration and affidavit as an example) while the others are done on RAMP itself. For the following: Equal Benefits Ordinance (EBO), First Source Hiring Ordinance (FSHO), Disclosure Ordinances, Executive Directive 35 Compliance these are done by the Proposer in their Company profile. Please refer to <https://www.rampla.org/s/support> and scroll down to the bottom where you will see "USER MANUAL DOWNLOAD". Under that, you can click on "SUBMIT COMPANY COMPLIANCE DOCUMENTS ON RAMP", "ED 35 PROCEDURE ON RAMP" and "CERTIFICATIONS ON RAMP" to get step by step instructions with screenshots for you to complete the various submissions required on the PROPOSAL CHECKLIST attachment 2 referenced to above.

IMPORTANT MAKE SURE YOU GO DOWN EACH LISTED ITEM IN THE PROPOSAL CHECKLIST ATTACHMENT 2, TO MAKE SURE YOU HAVE COMPLETED EACH REQUISITE ON RAMP OR SUBMITTING IT WITH YOUR PROPOSAL.