

**DEPARTMENT OF RECREATION
AND PARKS**

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ASSISTANT GENERAL MANAGER

SOPHIA PIÑA-CORTEZ
ASSISTANT GENERAL MANAGER
(213) 202-2633 FAX (213) 202-2614

December 20, 2017

REQUEST FOR PROPOSAL
GREEK THEATRE VENUE AND CONCESSIONS MANAGEMENT
(RFP #CON-M17-008)

QUESTIONS & ANSWERS NO. 2

Pursuant to a request RAP is releasing the following information:

1. 2018 Capital budget: \$1,578,715
2. Titles of all current employees:
 - General Manager
 - Director of Finance
 - Box Office Manager
 - Marketing Manager
 - Director of Event Services
 - Production/Operations Manager
 - Receptionist
 - Human Resources Manager

RAP Staff:

- Community Liaison Principal Supervisor
- Administrative Clerk

Posted as separate pdf files:

3. Detailed financial statements from the past 3 operating years.
4. List of deferred maintenance issues.
5. List of City-owned equipment.

Additional documents may be posted at a later date.

