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**MICHAEL A. SHULL**  
GENERAL MANAGER

October 30, 2014

**REQUEST FOR PROPOSAL (RFP)  
DEPARTMENT OF RECREATION AND PARKS  
OPERATION OF THE  
JOY PICUS CHILD CARE CENTER**

(Operation and Maintenance of a Childcare Center at City Hall South)

**QUESTIONS & ANSWERS**

The Department of Recreation and Parks (RAP) RFP Coordinator received the following question on October 29, 2014, at 6:30p.m., regarding the RFP Business Inclusion Program (BIP) outreach requirements.

RFP Section VII.B.4.g, page 6, Instructions to Proposers, Business Inclusion Program (BIP) Requirements (Section I.G of Exhibit B); and Exhibit B, Section I.G, pages 1 to 16:

1. I have just reviewed the new BAVN out reach requirements and I have a question. Do we still need to meet the out reach requirement if we are not going to use the services. For example we do payroll in-house and will continue to so so therefor why would we need to outreach for pay roll service contractors if we have no intention of using them?

*Yes, the outreach is required regardless if such subcontractor services are not being anticipated. If after the outreach is completed, a Proposer plans to use in-house services, the Proposer should indicate so on the BIP Summary Sheet.*

