

## RECREATION CREDIT - PARK IMPROVEMENTS

City of Los Angeles - Department of Recreation and Parks

**These instructions are only for projects proposing to provide improvements to dedicated park land per LAMC 12.33, Section H.1(b).**

Recreation Credit plans submitted to the Department of Recreation and Parks (Department) shall comply with the following specifications. Additional materials or information may be required according to each type of application. Application forms are available at [www.laparks.org](http://www.laparks.org) and at the Department Public Counter, located at 221 N. Figueroa Street, 4th Floor, Los Angeles, CA 90012 (phone: 213-202-2682).

### 1. **Summary of Improving Dedicated Park Land:**

- *In lieu of paying the park fee or dedicating land, the City may permit improvements to be made to existing public parks.*
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- *Credit shall be granted dollar for dollar for the cost of the proposed improvement, as determined by the Department.*
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- *recreational standards and requirements.*
- *Required materials and services for proposed park and facility improvements may need to be purchased and completed with City approved vendors.*
- *The proposed facilities shall be reasonably adaptable for use for park and recreational purposes, taking into consideration such factors as size, shape, topography, geology, access and location.*
- ***Only the Board of Recreation and Parks Commissioners has the authority to accept (or decline) the proposed improvement to an existing park or facility.***

### 2. **Possible Park and Facilities Improvements Include, but are not limited to:**

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|--|-------------------------------|
| • <i>Playgrounds</i>                             | • <i>Fencing</i>              |
| • <i>Fitness Equipment</i>                       | • <i>Landscaping</i>          |
| • <i>Resurfacing Basketball or Tennis Courts</i> | • <i>Sportsfield Lighting</i> |
| • <i>Reseeding Sports Fields</i>                 |                               |

### 3. **Examples:**

**Installation of a Playground:** The applicant and the Department would work together to identify an existing park, within reasonable distance of the development site, which is in need of a new playground. A conceptual plan for the proposed improvement(s) must be approved by the Board of Recreation and Parks Commissioners. If approved, the applicant would then get a quote or estimate from a City approved vendor. Subsequently, the Board of Recreation and Parks Commissioners would approve the final plans. Once the work has been completed by the City approved vendor, inspected by Department staff, and is deemed compliant with Department standards, the Board of Recreation and Parks Commissioners would then be requested to accept the park improvements. If the park improvements are accepted, the Park Fee would be adjusted accordingly.

**Resurfacing of Basketball or Tennis Courts:** The applicant and the Department would work together to identify an existing park, within reasonable distance of the development site, which is in need of a resurfacing improvements. A conceptual plan for the proposed improvement(s) must be approved by the Board of Recreation and Parks Commissioners. If approved, the applicant would then get a quote or estimate from a City approved vendor. Subsequently, the Board of Recreation and Parks Commissioners would approve the final plans. Once the work has been completed by the City approved vendor, inspected by Department staff, and is deemed compliant with Department standards, the Board of Recreation and Parks Commissioners would then be requested to accept the park improvements. If the park improvements are accepted, the Park Fee would be adjusted accordingly.

4. **Proposed Improvement(s)**

APPLICANT HAS IDENTIFIED A SITE OR IMPROVEMENT(S)

4a. If Yes and the applicant would like to make an improvement to existing parks and facilities in lieu of paying the Park Fee, please fill out the information below.

Proposed Park: \_\_\_\_\_

Proposed Improvement(s):

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APPLICANT HAS **NOT** IDENTIFIED A SITE OR IMPROVEMENT(S)

4b. If the applicant would like to make an improvement to existing parks and facilities in lieu of paying the Park Fee, but has not identified any proposed sites or improvements, contact RAP staff for assistance. RAP staff can provide the applicant with a list of possible park sites, within a reasonable distance of the development site, and suggested improvements for each park. Please contact Department of Recreation and Parks staff at (213) 202-2682 or email [RAP.ParkFees@lacity.org](mailto:RAP.ParkFees@lacity.org).

Following the review of your Recreation Credit Application and Park Fee Calculation Requestion, a staff member from the Department of Recreation and Park will contact the applicant for more informaiton and to review the guidelines and procedures for improving existitng public parks and facilities.

For more information about making improvements to existing public parks and facilities, please call the Department of Recreation and Parks at (213) 202-2682 or email [RAP.ParkFees@lacity.org](mailto:RAP.ParkFees@lacity.org).



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