

## LEADERSHIP PROGRAM

Camp Cheviot's Leadership Program provides teens ages 13-17 with the opportunity to assist our Camp Staff in a creative and fun environment while learning team building and initiative-taking skills. Community Service hours available upon request. Please inquire via email at cheviothills.recreationcenter@lacity.org.



# **EPACT FORM**

You will receive an email from EPACT, our online registration form site. Please follow the link to create an account and fill out all information for participants enrolled in our program. All campers must have this registration form on file before being allowed to sign into camp, as this form contains information such as authorized pickup persons, emergency contacts, health information and participation waivers.



### CAMP CHEVIOT HANDBOOK

The Parent/Guardian handbook is available to all participants online. This provides information to help campers have a successful experience. Please read it over carefully with your camper to familiarize yourself with our policies and procedures.

To view, scan below or visit: **bit.ly/campcheviothandbook** 



# **REFUND POLICY**

- ALL REFUND REQUESTS MUST BE SUBMITTED VIA EMAIL ON A CHRC REFUND REQUEST FORM.
- REFUND REQUESTS FOR CAMP MUST BE SUBMITTED TWO WEEKS (14 DAYS) PRIOR TO THE CAMP WEEK BEGINNING.
- THERE ARE NO REFUNDS OR CREDITS FOR MISSED DAYS.
- A 15% ADMINISTRATIVE FEE WILL BE ASSESSED BY THE CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS FOR ANY PATRON GRANTED A REFUND.
- NO FULL REFUNDS WILL BE ISSUED UNLESS THE PROGRAM IS CANCELLED BY THE RECREATION CENTER.

## **ACCESSIBILITY**

If you are a person with a disability and require accommodation to pairticipate in a City of Los Angeles Department of Recreation and Parks program, service, or activity, requests may be made by calling the facility (310) 837-5186 or 711 for CA Relay, ten days in advance of the event. We will do our best to fulfill requests with less than ten business days' notice. If a participant requires a one to one aide, requests will be fulfilled within seven business days of receiving required paperwork and documentation needed to issue a Right of Entry Permit to the agency providing the aide.