FACILITY RENTAL INFORMATION AND POLICIES
Revised January 1, 2020

PICNIC AREA RENTAL RATES AND FEES

<table>
<thead>
<tr>
<th>AREA</th>
<th>TABLES</th>
<th>1-50 people 9am-5pm</th>
<th>51-100 people 9am-5pm</th>
<th>101-200 people 9am-5pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Picnic Area 1</td>
<td>20 tables</td>
<td>$100.00</td>
<td>$125.00</td>
<td>$175.00</td>
</tr>
<tr>
<td>Picnic Area 2</td>
<td>24 tables</td>
<td>$100.00</td>
<td>$125.00</td>
<td>$175.00</td>
</tr>
</tbody>
</table>

PICNIC AREA RENTAL REFUND POLICY
More than 2 weeks before event: 50% Refund
Less than 2 weeks before event: NO REFUND
Picnic Area reservations include a $25.00 non-refundable Reservation Fee.
In case of rain, permit holder will have the choice of either getting a full refund or rescheduling.

BASEBALL DIAMOND & GRASS AREAS RENTAL RATES AND FEES
BASEBALL DIAMOND & GRASS AREA RESERVATIONS MUST BE MADE 14 DAYS PRIOR TO THE EVENT

| Diamonds 1-4: Reservations for weekdays after 7pm and Sundays must be made through Municipal Sports. |
| Diamond 5: NO ADULT TEAM PLAY |

ALL DIAMOND & GRASS AREAS require either a SIGNED WAIVER or INSURANCE APPROVAL at the time of application. Please contact the recreation center for more details on how to obtain this.

<table>
<thead>
<tr>
<th>TYPE</th>
<th>HOURLY FEES</th>
<th>REFUNDABLE DEPOSIT</th>
<th>STAFF FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daytime Use</td>
<td>$35.00/hour</td>
<td>2 hours or less: $50 2 hours or more: $100</td>
<td>Sunday: Add’l $5/hour</td>
</tr>
<tr>
<td>Night Use (with lights)</td>
<td>$45.00/hour</td>
<td>2 hours or less: $50 2 hours or more: $100</td>
<td>N/A</td>
</tr>
</tbody>
</table>

BASEBALL DIAMOND & GRASS AREA RENTAL REFUND POLICY
More than 2 weeks before the event: 50% Refund
Less than 2 weeks before the event: NO REFUND

Due to a lack of availability, Cheviot Hills Recreation Center DOES NOT rent these areas: Indoor Basketball Courts, Outdoor Basketball Courts, Clubrooms for anything other than small meetings, or parking spots.

Recurring and Special permits are handled by the Permit Coordinators only.
This includes youth sports teams, income generating classes or activities, day camps, dog classes and events, cross country meets, casting and special events.
Please contact the Permit Coordinators by phone at (310) 837-5186 or by e-mail at cheviothills.recreationcenter@lacity.org attn: Permit Coordinators.
RESERVATION PROCEDURES:
Reservations for any of Cheviot Hills picnic areas, baseball diamonds or grass areas must be made in person at the recreation center office Monday thru Friday from 9:00am-5:00pm only. At that time, all necessary forms must be filled out and all fees must be paid by Visa/Mastercard (for Picnic Area reservations only), or check/money order made out to “City of Los Angeles.” Please call the Cheviot Hills office at (310) 837-5186 for more information and availability. Availability is determined seasonally due to park activities and recurring permit group priority.

Permits must be signed by the person (18 years or older) in charge of the group. Permittee must be present at the event, and is responsible for the conduct of the group as well as for any damage caused by the group in the park. For groups composed primarily of minors, we suggest proper supervision to ensure safety and enjoyment of all. Permittee and group must observe the limits of their permit, and honor the rights of other park patrons.

REFUND PROCEDURES:
ALL REFUND REQUESTS MUST BE MADE IN PERSON
AT THE CHEVIOT HILLS RECREATION CENTER MAIN OFFICE

REGULATIONS:

SECTION 63.44 LOS ANGELES MUNICIPAL CODE PROHIBITS:
• ALCOHOLIC BEVERAGES IN ANY FORM
• GAMBLING
• LITTERING
• PLAYING AMPLIFIED SOUND
• POSTING OF SIGNS
• UNLEASHED DOGS
• SMOKING

CHEVIOT HILLS RECREATION CENTER PROHIBITS:
• ANIMAL RIDES
• CANOPIES
• DISK JOCKIES
• DUNK TANKS
• GENERATORS
• MOON BOUNCES
• PETTING ZOOS
• PERSONAL BARBEQUES
• FOOD OR GAME TRUCKS

PARKING: There is absolutely NO parking in red/yellow zones, no double parking at any time, no parking in designated staff spaces, and no parking in the tennis court parking lot. Violators will be cited and/or towed.

Staff will be present to monitor group size and conduct. It is the responsibility of the person initiating the reservation to inform all members of the group of these rules and regulations.

ANY VIOLATION OF THE ABOVE STATED RULES MAY RESULT IN CANCELLATION OF PERMIT AND FORFEITURE OF FUTURE PERMIT USE OF PARK AREAS.

I have read and agree to all of the policies listed above.

Permittee Signature: __________________________ Date: _______________

FACILITY RENTAL INFORMATION AND POLICIES LAST UPDATED: January 1, 2020