

CHEVIOT HILLS RECREATION CENTER

2551 Motor Avenue Los Angeles, CA 90064

(310) 837-5186 ~ cheviothills.recreationcenter@lacity.org

FACILITY RENTAL INFORMATION AND POLICIES

Revised September 29, 2021

ALL RESERVATIONS MUST BE MADE AT LEAST 3 WEEKS PRIOR TO THE EVENT

PICNIC AREA RENTAL RATES AND FEES					
AREA	TABLES	1-50 people 9am-5pm	51-100 people 9am-5pm	101-200 people 9am-5pm	Add'l Sunday Staff Fee
Picnic Area 1	20 tables	\$100.00	\$125.00	\$175.00	\$240.00
Picnic Area 2	24 tables	\$100.00	\$125.00	\$175.00	\$240.00

PICNIC AREA RENTAL REFUND POLICY

More than 2 weeks before event: 50% Refund / Less than 2 weeks before event: NO REFUND
 Picnic Area reservations include a \$25.00 non-refundable Reservation Fee.
 In case of rain, permit holder will have the choice of either getting a full refund or rescheduling.

BASEBALL DIAMOND & GRASS AREAS RENTAL RATES AND FEES			
BASEBALL DIAMOND & GRASS AREA RESERVATIONS MUST BE MADE AT LEAST 3 WEEKS PRIOR TO THE EVENT			
<p>Diamonds 1-4: Reservations for weekdays after 7pm and Sundays must be made through Municipal Sports. Diamond 5: NO ADULT TEAM PLAY</p> <p>Please be aware that permits for DIAMOND & GRASS AREAS often require INSURANCE APPROVAL and/or signed waivers from all participants at the time of application.</p>			
TYPE	HOURLY FEES	REFUNDABLE DEPOSIT	STAFF FEE
Daytime Use	\$35.00/hour	2 hours or less: \$50 2 hours or more: \$100	When Closed: \$30/hour
Night Use (with lights)	\$45.00/hour	2 hours or less: \$50 2 hours or more: \$100	N/A
BASEBALL DIAMOND & GRASS AREA RENTAL REFUND POLICY			
. More than 2 weeks before the event: 50% Refund Less than 2 weeks before the event: NO REFUND			

Due to a lack of availability, Cheviot Hills Recreation Center DOES NOT rent these areas:
 Indoor Basketball Courts, Outdoor Basketball Courts,
 Clubrooms for anything other than small meetings, or parking spots.

Recurring and Special permits are handled by the Permit Coordinators only.
 This includes youth sports teams, income generating classes or activities, day camps, dog classes and events, cross country meets, casting and special events. Please contact the Permit Coordinator(s) by e-mail at amy.farkas@lacity.org to inquire.

RESERVATION PROCEDURES:

Once you have worked with the permit coordinator(s) to submit your application, get approval and fill out any additional paperwork required, they will contact you about payment.

Once your application has been received in full, it will be reviewed by the Recreation Center. Once approved, you will be contacted by our permit coordinator(s) to pay by phone. We accept Visa or Mastercard.

Availability is determined seasonally due to park activities and recurring permit group priority. Permits must be signed by the person (18 years or older) in charge of the group. Permittee must be present at the event, and is responsible for the conduct of the group as well as for any damage caused by the group in the park. For groups composed primarily of minors, we suggest proper supervision to ensure safety and enjoyment of all. Permittee and group must observe the limits of their permit, and honor the rights of other park patrons.

REFUND PROCEDURES:

More than 2 weeks before event: 50% Refund / **Less than 2 weeks before event:** NO REFUND

If you need to request a refund, please email the permit coordinator(s) at amy.farkas@lacity.org for instructions on how to proceed.

REGULATIONS:

SECTION 63.44 LOS ANGELES MUNICIPAL CODE PROHIBITS:

- ALCOHOLIC BEVERAGES IN ANY FORM
- GAMBLING
- LITTERING
- PLAYING AMPLIFIED SOUND
- POSTING OF SIGNS
- UNLEASHED DOGS
- SMOKING

CHEVIOT HILLS RECREATION CENTER PROHIBITS:

- ANIMAL RIDES
- CANOPIES
- DISK JOCKIES
- DUNK TANKS
- GENERATORS
- MOON BOUNCES
- PETTING ZOOS
- PERSONAL BARBEQUES
- FOOD OR GAME TRUCKS

PARKING: There is absolutely NO parking in red/yellow zones, no double parking at any time, no parking in designated staff spaces, and no parking in the tennis court parking lot. Violators will be cited and/or towed. Staff will be present to monitor group size and conduct. It is the responsibility of the person initiating the reservation to inform all members of the group of these rules and regulations.

ANY VIOLATION OF THE ABOVE STATED RULES MAY RESULT IN CANCELLATION OF PERMIT AND FORFEITURE OF FUTURE PERMIT USE OF PARK AREAS.

I have read and agree to all of the policies listed above.

Permittee Signature: _____ Date: _____

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