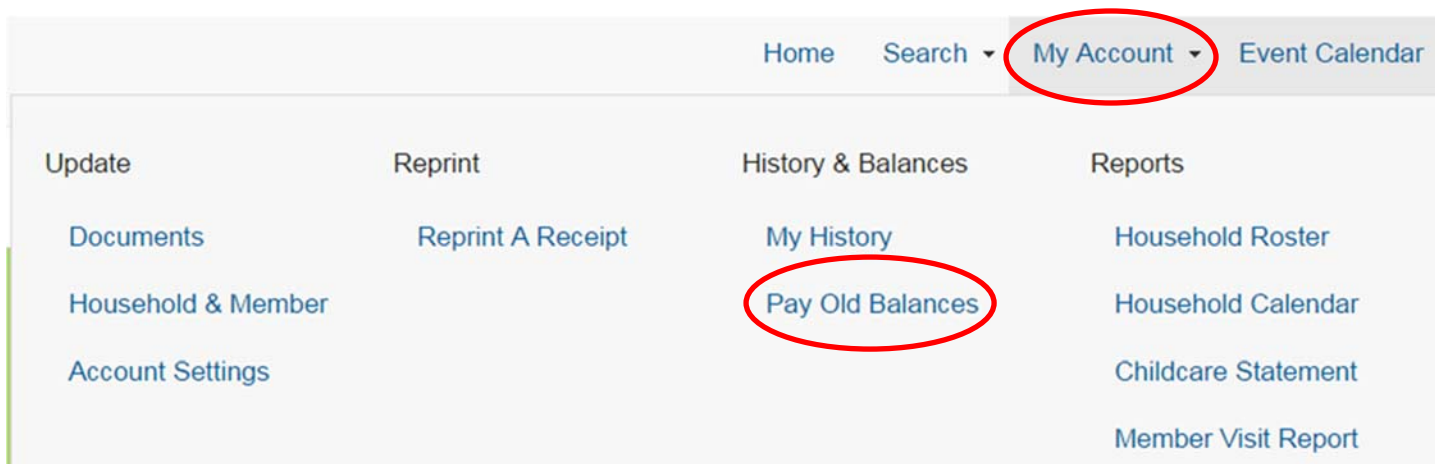


How to Pay the Balance—Granada Hills RC

1. Visit reg.laparks.org and log into your account.
2. Click on “My Account” then “Pay Old Balances.”



3. On the new page, set a range for Transaction or Item dates (generally you can leave this as it is).
4. Make sure the “Module” selected is “Activity Enrollments” then hit “Search.”

The screenshot shows the 'Search Criteria' form with the following fields:

- Begin Transaction Date: 03/07/2016
- End Transaction Date: 12/31/2099
- Sort Option: Date
- Begin Item Date: 03/07/2016
- End Item Date: 12/31/2099
- Sort Order: Ascending
- Module: Activity Enrollments (circled in red)

 At the bottom, there are buttons for 'Search' (circled in red), 'Add To Cart', 'Select All', and 'Deselect All'.

3. Place a checkmark next to the week(s) of camp you wish to pay for then hit “Add to Cart.” If you are ready to pay, click on “Proceed to Checkout” as process as normal.
 - You **MUST** pay the remaining balance as it does not allow any other amounts.