



Description of Camp

Griffith Park Boys Camp is located in the hills of Griffith Park, next door to the L.A. Zoo. Operated by the City of Los Angeles Department of Recreation and Parks, the camp first opened in 1926 and became an all boys camp in 1951. The facility includes 12 cabins (sleeping 10 people each), restrooms, showers, arts and crafts center, archery range, swimming pool, hiking trails, wilderness/outdoor program, campfire ring, sports field, climbing wall, challenge course, and a historic lodge and dining facility.

Counselors arrive on Monday mornings and go home Friday evenings. The week is filled with theme-based activities and everyday camp activities which include swimming, crafts, games, outdoor cooking, archery and many more.

Griffith Park Boys Camp provides overnight camping experiences and outdoor recreational programs for boys ages 7-17.

Griffith Park Boys Camp has provided Los Angeles with overnight camping experiences for more than 90 years. As a counselor on our staff you will be expected to adhere to all the guidelines set in our camp manual. Every minute of our weeks are planned with fun activities, and all counselors are expected to adhere to those schedules. To ensure that we keep quality staff throughout the season all counselors are subject to weekly performance reviews. In the review process you will be evaluated on things such as: punctuality, enthusiasm, supervision, sound judgement, communication and participation. Employment for the entire summer is not guaranteed. If we feel as though you are not meeting our expectations, or are not actively trying to improve as the summer goes on, you may be given a week or more off to ensure our quality of service is being upheld. Please consider these details when applying for a position at Griffith Park Boys Camp.

Camp Director's Message

Griffith Park Boys Camp has been offering quality programs since 1926. Our most popular program is our overnight summer camp for boys. We also offer parent/child weekends, boy's break weekends, and winter camp. Each spring we hire 15-25 counselors, in addition to support staff for the kitchen, ropes course and swimming pool to help run our programs.

Griffith Park Boys Camp is more than just a summer job. Every member of our staff is important to the success of our program. We are looking for individuals who have the ability to provide a fun, safe, friendly, encouraging environment for our campers.

We respect the unique skills and experiences each staff member brings to camp and welcome new ideas to enhance our traditions. Directors and Senior Staff work closely with Counselors to ensure they will have a positive and meaningful summer with the support and guidance they need.

Serving as a Camp Counselor can be a very challenging but rewarding experience for both the counselor and campers. You will come away from camp having had a variety of experiences, memories and friendships that you will cherish for many years to come.

Thank you again for your interest in at Griffith Park Boys Camp. We look forward to receiving your application.

Sincerely,
Sherri "Elmo" Lindsay
Camp Director



Job: Camp Counselor

Counselor Purpose: A Counselor's purpose is to help create community, help campers build relationships, to be a role model, help campers build self-reliance and provide campers opportunities to learn and master new skills.

Being a counselor means putting campers needs ahead of your own, being organized, timely and reliable with planning and leading activities, providing an emotionally and physically safe cabin environment so campers feel they are taken care of and are at their home away from home, working long hours, sometimes being sleep deprived, giving campers the attention they need to grow and being fun, funny, silly, crazy, goofy, creative and in costume on occasion.

Qualifications

- Must be Male at least 18 years of age (females may apply for our Activity Leader positions)
- Must have High School Diploma or equivalent and preferably one year of college
- Some paid or volunteer experience working with children is desired but not mandatory
- Ability to identify and put campers needs first
- Ability to work as part of a team
- Present a neat and professional appearance
- Ability to teach a variety of activities
- Have an enthusiastic and positive outlook
- Ability to accept supervision and guidance
- Good character, integrity, sound judgment and adaptability
- Desire and ability to live and work in a community environment
- Have a strong desire to make a positive difference in a child's life
- Develop fun and positive relationships with campers and co-workers
- Ability to communicate and work with a variety of ages and skill levels
- Ability to supervise children in an all day and overnight environment
- Ability to speak and perform in front of large groups
- Excellent communication skills
- Ability to be patient, sensitive, understanding and nurturing
- Posses critical thinking skills and techniques to be applied to situations that may arise with campers
- In accordance with the City's Ordinance 187134, all future City employees must be fully vaccinated against COVID-19

General Responsibilities

- Supervise children in an all day and overnight environment
- Responsible for the general wellbeing of campers
- Identify and meet campers needs
- Carry out and follow camp programs
- Provide a safe, friendly, loving, encouraging environment to campers and co-workers
- Camp runs from June 13, 2022 to August 12, 2022. Dates may vary depending on COVID protocols.



Job Description:

Knowledge, Skills, Abilities:

- Ability to ensure the health, safety and well-being of all campers in your group
- Ability to relate to campers of different age groups in a positive manner
- Ability to create, plan and lead a variety of activities
- Ability to relate to and work with peers in a positive manner
- Ability to take direction from supervisors (including constructive criticism)
- Ability to communicate appropriately with campers, co-workers and supervisors
- Ability to speak in front of groups both large and small, lead cabin orientation, activities and all-camp events
- Ability to be punctual to camp and to all activities
- Ability to follow all camps policies, procedures and rules
- Basic CPR, First Aid and AED certification (must obtain certification before 6-12-22)
- Ability to recognize and respond to emotional, physical and personal needs of campers
- Ability to make appropriate decisions based on the training received when it comes to campers, parents and staff

Relationships:

The success of our camp program is dependent on the relationships counselors build with campers and other staff members. It is expected that counselors, when interacting with others, are respectful, friendly and inviting. A counselor's main priority is his campers daily needs. A counselor is also responsible for forging relationships with parents during check-in and check-out, bonding with his campers and being a positive role-model.

Physical Requirements of the job:

- Physical endurance to walk / hike long distances
- Physical ability to participate in activities (some requiring prolonged standing, sitting, and bending)
- Physical ability to participate in activities with campers such as running, swimming, climbing and playing games
- Ability to lift 30 pounds
- Ability to live in a camp setting which requires sharing a cabin with up to 8 campers and 1 counselor
- Ability and willingness to work irregular hours
- Comfort with exposure to animals including dogs, coyotes, mountain lions, bobcats, snakes, bugs, rabbits, and squirrels
- In the presence of campers, ability and willingness to eat food provided by the camp kitchen



Our Ideal Candidate

We are looking for people who have a sincere desire to work and live with children, people who are ready to work an irregular work schedule, people who are caring, nurturing and patient, people who are capable of leading activities, living in a group setting, and people who are truly kids at heart. Our ideal candidate will understand the importance of building relationships, have an outstanding work ethic and believe it is their job to make a positive difference in a child's life.

Hiring Process

1. Fill out an application and submit to: Griffith Park Boys Camp, 4730 Crystal Springs Road, Los Angeles, CA 90027 or email to: gp.boyscamp@lacity.org
2. If your application is selected, you will be contacted for an interview. The interview process could include up to 3 interviews. An interview does not guarantee a position.
3. Applications will be accepted February 7, 2022– April 15, 2022 or until positions are filled.
4. If you are selected to be a camp counselor you must fill-out an official City of Los Angeles hiring application, get a TB test and be fingerprinted at an official City of Los Angeles fingerprinting facility.
5. Once selected to be a camp counselor, you will need to be certified in Infant, Child and Adult CPR, First Aid and AED by the American Heart Association. Classes must be completed in 2022.

Training

Our first mandatory staff meeting is Thursday, June 2, 2022. Our mandatory in-service training is June 13-17, 2022. All dates are mandatory. Dates may need to change depending on COVID protocols. During the training you will be spending the night at camp.

Salary

First year counselors start at \$600 per week. In addition to the weekly salary, all meals and snacks are provided, lodging for Monday through Friday, staff shirts, memories and friendships that will last a lifetime.



Counselor Application

Personal Information

Name: _____
 Permanent Address: _____ City _____ State _____ Zip _____
 Cell Phone (____) _____ Home Phone (____) _____
 Email Address _____

Camp Experience

Have you ever been:	Number of years:	Overnight or day camp:	At what camp:
A camper			
A counselor			

Education

Years	School	Major	Degree Granted

Employment Experience

Employer: _____ Position: _____
 Supervisor Name: _____ Phone #: (____) _____
 Dates Worked: _____ Can we contact? _____ Reason for Leaving _____
 Job Description: _____

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 Supervisor Name: _____ Phone #: (____) _____
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Leadership skills

Please read and evaluate your experience in the following categories according to the scale below:

- 1 = "I've done it."
- 2 = "I've done it, I can try to lead it."
- 3 = "I've done it, I've led it, I am ready to go."

Arts and Crafts

- ___ Leathercraft
- ___ Painting/drawing
- ___ Woodworking
- ___ Animation
- ___ Lanyards/paracord
- ___ Friendship bracelets
- ___ Tie-dye
- ___ Other

Theater/Drama/Music

- ___ Improv
- ___ Acting
- ___ Play writing
- ___ Singing
- ___ Guitar

Sports/Games

- ___ Basketball
- ___ Volleyball
- ___ Soccer
- ___ Archery
- ___ Swimming/Diving

- ___ Water aerobics
- ___ Gymnastics
- ___ Water polo
- ___ Game Leading

Dance/ Exercise

- ___ Jazz
- ___ Ballet
- ___ Hip hop
- ___ Yoga
- ___ Pilates
- ___ Kickboxing
- ___ Karate/martial arts
- ___ Hula hooping
- ___ Zumba
- ___ Line dancing
- ___ Swing dance

Nature

- ___ Hiking
- ___ Environmental awareness
- ___ Geo caching
- ___ Sciences
- ___ Astronomy

- ___ Biology
- ___ Outdoor cooking

Adventure/Challenge

- ___ Challenge/ropes course
- ___ climbing/rappelling

Misc.

- ___ Outdoor living skills
- ___ Orienteering
- ___ Cheerleading
- ___ Newspaper production
- ___ Creative writing
- ___ Poetry
- ___ Puppetry
- ___ Baking/cooking
- ___ Gardening
- ___ Sign language
- ___ Fashion Design
- ___ Other _____
- ___ Other _____
- ___ Other _____

For the following questions, please put some thought into them before answering. These questions will help us get to know you. The more you tell us, the better.

1. Has anyone at Griffith Park Boys Camp recommended you? If so, whom? How do you know him/her?

2. How did you hear about the position?

3. Please list your participation in clubs or groups:



4. Why do you want to be a counselor at Griffith Park Boys Camp?

5. What do you expect or hope to gain from the counselor experience?

6. How can you contribute to the program at Griffith Park Boys Camp?

First Aid Certification: Type _____ Expiration Date: _____

CPR Certification: Type _____ Expiration Date: _____

Summer Dates Available: From: _____ to _____

Please return to: Griffith Park Boys Camp
4730 Crystal Springs Drive
Los Angeles, CA 90027

-OR-

Email to: gp.boyscamp@lacity.org

***This is only an application. It does not guarantee a position as a counselor.**