Registering for an Activity

After logging into WebTrac, patrons will be taken to the WebTrac homepage.

1. To register for an activity, click on the search tab and select Activity Search.
2. After selecting “Activity Search” the activity search criteria window will appear:

3. Add an activity or multiple activities, simply click on the symbol.

4. Select Add to Cart at the bottom left hand corner of your screen.
5. When ready to pay, read and sign waivers and continue

Then proceed to checkout

### Waivers

**PARENT/LEGAL GUARDIAN CONSENT:** I, the Parent/Legal Guardian of the above named minor, hereby grant permission for my child(ren) to participate in the above named City of Los Angeles, Department of Recreation and Parks program and all activities therein. I affirm and recognize that there are risks, hazards and dangers that are inherent to recreational activities and outdoor environments. I understand the nature of the activities and the minor’s experience and capabilities and believe the minor to be qualified, in good health and in proper physical condition to participate in such activities. I agree to relieve the CITY, its Boards, Officers, Agents, Employees, Assigns, and Successors from any liability for injury to me or my child(ren) resulting from and/or in connection with the activities in this program. I further agree to release and forever discharge the City from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with my child(ren)’s participation. I understand that the CITY CARRIES NO INSURANCE. Medical bills, any subsequent treatment or care, including prescription drugs, will be the responsibility of the Parent or Legal Guardian. I affirm that I am the lawful parent/legal guardian of the above named minor and I understand and agree to the provisions of this consent and release as described in the preceding paragraph.

**Signature of Parent/Guardian**

**Date**

**Photo Release:** The City of Los Angeles Department of Recreation and Parks or its assigned agents has my permission to use images (digital, film, tape or video) of my child for promotion of City of Los Angeles Department of Recreation and Parks’ programs.

**Signature of Parent/Guardian**

* I agree with the above *

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**Continue**  **One Click To Finish**  **Cancel**

**Then proceed to checkout**

### Shopping Cart

**Showing 1 To 6**

<table>
<thead>
<tr>
<th>Description</th>
<th>Name</th>
<th>Total Fees</th>
<th>Grand Total Fees Due</th>
<th>Total Old Balances Not In Shopping Cart</th>
</tr>
</thead>
<tbody>
<tr>
<td>July Karate (115121501-01) (Enrolled)</td>
<td>Cynthia</td>
<td>$25.00</td>
<td>$150.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>July Karate (115121501-01) (Enrolled)</td>
<td>Jane</td>
<td>$25.00</td>
<td>$150.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>July Karate (115121501-01) (Enrolled)</td>
<td>Jude</td>
<td>$25.00</td>
<td>$150.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>September Karate (115121501-03) (Enrolled)</td>
<td>Cynthia</td>
<td>$25.00</td>
<td>$150.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>September Karate (115121501-03) (Enrolled)</td>
<td>Jane</td>
<td>$25.00</td>
<td>$150.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>September Karate (115121501-03) (Enrolled)</td>
<td>Jude</td>
<td>$25.00</td>
<td>$150.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**Total Results:**

**Proceed To Checkout**  **Continue Shopping**  **Pay Old Balances**
A payment screen will appear; process the payment by including credit card information.

6. Fill out all the necessary information and submit the payment. A receipt will be sent to the patron’s e-mail.