



PERMIT INFORMATION

Procedures/Rules for all Permits

- Permit Applications must be submitted at least 1 month before event.
- Permit Fees must be paid minimum two weeks before event.
- There is a cancellation fee of \$50 if given less than 2 weeks' notice.
- No alcohol is permitted at the park.
- Permits will not be given if the permit conflicts with or takes place during park programs.
- Staff Fees (applied when the facility is normally closed): \$22 per hour
- If insurance is required, you must post your insurance online at <https://kwikcomply.org/>

Field Use

- Field Rate: \$25 per hour during the day,
- **Fee Generating: \$60 per hour during day, \$75 per hour at night
- For Youth Sports Organizations, including LAUSD, a \$10 permit fee will be charged and the rate is \$8
- Permit is for use of field only. We do not line fields nor lend out equipment.

Gymnasium Use

- Gym Rate: -\$50 per hour
- **Fee Generating: Over 100 people: \$500 for the 1st 3 hours , \$150 for each additional hour. Under 100 people: \$275.00 for the 1st 3 hours, \$75 for each additional hour.
- Use of Scoreboard \$20.00 per hour (does not include staff to operate).
- \$100 Refundable Deposit

Community Room Use (Includes Kitchen Use, Limited Tables and Chairs)

- Room Rate: \$100 for the 1st 3 hours, \$40 for each additional hour
- Fee Generating: \$200 for the 1st 3 hours, \$75 for each additional hours
- Use of Tables and Chairs: \$150, Kitchen Use: \$50
- \$100 Refundable Deposit

***Any use of facilities where fees/admissions are charged, or donations are collected, either on-site or off-site by any entity must pay this fee.*

Picnic

- Number of People in Group
1 - 50: \$100.00 51 - 100: \$125.00 101 - 200: \$175.00 201 - 400: \$375.00
- Utility Hook-Up Fee: \$50.00
- Cancellation Fee: 10% of Rental Fees (If not notified 91 Days or more prior to event)

Moon Bounce

- \$20.00 per day

Filming

- For information regarding filming permits, please call the Park Film Office at (323) 644-6220

To Begin the process of a permit, please complete a Permit Application for Use of Facility and submit to our recreation center by email: lakeviewterrace.reccenter@lacity.org or to the Main Office at: 11075 Foothill Blvd., Lake View Terrace, CA 91342.