

HH # \_\_\_\_\_

REGISTRATION RECEIPT # \_\_\_\_\_

**This form must be completed in full for all campers. Please note that camper will not be allowed to attend without this form completed.**

**City of Los Angeles  
Department of Recreation & Parks  
SHATTO RECREATION CENTER  
3191 W. 4<sup>th</sup> St. Los Angeles, CA 90020 Phone: (213) 386-8877 - Fax: (213) 386-4617  
Day Camp Application**

Campers Name: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone. \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone \_\_\_\_\_ Relation \_\_\_\_\_

**Authorized Pick-Up Contact List**

Please give the names of the persons to whom your child may be released: Only people listed on the authorized pick up list will be allowed to sign your child out of camp. Any changes must be made In Person

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

I give permission for my child to sign himself/herself out on the attendance sheet. Initials \_\_\_\_\_

Do you have a court order/legal document restricting a person's access to this child?

Yes \_\_\_\_\_ No \_\_\_\_\_

I understand there will be NO refunds of day camp fees unless the program or activity is cancelled by the Shatto Recreation Day Camp Program. *Initial* \_\_\_\_\_

**MEDICAL INFORMATION**

List any allergies/medical conditions we should be aware of in case of an emergency.

\_\_\_\_\_  
\_\_\_\_\_

I hereby authorize the Day Camp Director to authorize the physician of his/her choice to provide medical care for my child in the event that neither, I nor the family physician can be contacted immediately.

Initial \_\_\_\_\_

Name of Child's physician: \_\_\_\_\_ Office Phone # \_\_\_\_\_

Preferred Hospital: \_\_\_\_\_

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Parental Consent for Field Trips or Leaving the Camp Premises**

I hereby give \_\_\_\_\_ my permission to attend field trips or leave the Day Camp premises for the purpose of attending a program (swimming, field activities, and special events) with the City of Los Angeles Parks and Recreation staff either by van, bus or on foot. I understand that I will be notified of exact times and locations.

In addition, I understand that the City of Los Angeles does NOT carry insurance coverage on its vehicles beyond the required liability amounts. Passengers on local trips do not have any accident or medical insurance coverage for injuries sustained while riding in Departmental vans or buses.

Parent/Legal Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

### **WAIVER RELEASE**

In consideration of the City of Los Angeles acting through its Department of Recreation and Parks granting the below named minor child ("Minor") the opportunity to participate in Shatto Recreation Center Day Camp, I the undersigned parent or legal guardian of the minor, do hereby agree as Follows:

**Video & Photo Policy:** I give \_\_\_\_\_ (camp name) my permission for the public display of any pictures and or video of my child for possible advertisement purposes (brochures, newspaper ads, web sites, etc. - no names will be used)

**I am aware that the City of Los Angeles, Shatto Recreation Center is not responsible for any personal items brought to camp by my child (computer games, bikes, backpacks, etc...)**

**I am aware that there are certain risks of injury and/or damage inherent in program activities.**

**I understand that if my child misbehaves and/or is sick and needs to be sent home, I agree to pick him/her up at the time requested by camp staff.**

**I have carefully read this agreement. I understand what it means and my signature below is my own free act. I intend to be legally binding on Minor and myself. I also acknowledge that I have received the camp rules and agree to the terms and policies described therein.**

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# CAMP SHATTO RULES AND POLICIES



We have posted camp policies so that you can understand our rules when you sign up for camp. Rules are for the protection of your child, our camp staff and you as parents.

1. Neither the Los Angeles City Department of Recreation and Parks nor the Camp carries insurance.
2. No refunds will be issued. All camp deposits/registration fees are non-refundable.
3. No exceptions! There will be no refunds for disciplinary suspensions or expulsions.
4. There will be no make-up for missed days.
5. Campers must meet age requirements (5-12) by the start of camp. Proof of age may be required.
6. For safety purposes, parents must obtain an early release form from the office if camper is to be picked-up and returned to camp. (Doctors visit, lunch, etc.)
7. Written permission must be provided if you wish your child to be released to anyone other than those you have listed on your authorized form.
8. For safety purposes, a camp T-shirt and closed-toe shoes with rubber soles (TENNIS SHOES – NO SANDLES) must be worn daily.
9. L.A. City Dept. of Rec. & Parks, Shatto Recreation Center will not be held responsible for personal items brought to camp.
10. No cell phones or any type of electronics. Shatto is not responsible for any lost or stolen items.
11. There will be a \$10.00 administrative fee for all program changes for day camp.
12. The following actions will be cause for immediate dismissal without refund: using or providing drugs or alcohol, theft, excessive profanity and/or abusive language, fighting, vandalism, sexual contact, disrespecting or refusal to follow staff instructions.
13. **Campers must be picked up by 6:00 pm. There will be a \$1.00 per minute late fee starting at 6:01pm. Children not picked up by 7:00pm will be handed over to LAPD.**
14. Any campers that are disruptive on any field trip will be suspended from attending the next scheduled field trip. Second infraction, camper will be suspended from all field trips.  
**NO EXCEPTIONS!**
15. **Weekly camp fee must be paid every Monday Morning. You may not leave your child at Shatto Day Camp without paying your fees on Monday Morning. They will be a \$10.00 late fee starting Tuesday Morning. You may pay by CASH (Exact Change Only), Money Order or Credit Card.**
16. Each child is expected to partake in all activities in which they are physically able.
17. Please note that we adhere to our rules for your child's safety.
18. We are committed to working with you. The parent (or guardian) should notify the Camp Director about a camp related problem immediately. Should the Camp Director consider it necessary to dismiss your child from camp for behavior or conduct deemed detrimental to the child, other campers, the camp program or the staff, there are no refunds. We reserve the right to refuse service to anyone.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

