

**Revised As
of 8/16/19**



DEPARTMENT OF RECREATION & PARKS

Metro Region – North District

Yosemite Recreation Center

1840 Yosemite Drive, Los Angeles, CA 90041

(323) 257-1644 (323) 341-7884 FAX

<http://www.laparks.org/reccenter/yosemite>

July 6, 2019

Dear Parents and Guardians of the Afterschool Club Program,

Welcome to Yosemite's Afterschool Club Program for the 2019-2020 school year! Below are a few program details to help make your experience run smoothly.

Payments for the Afterschool Club are due the Saturday before the 1st day of the upcoming session. Payments after the 1st day of the new session will be charged an additional \$15. For the safety of your child, this policy will be strictly enforced. We will not be able to accept your child on the first day if payment is not received. Program fee may be paid with cash (exact amount), Visa, Mastercard, check, or money order.

All checks and money orders are made payable to: CITY OF L.A. DEPARTMENT OF RECREATION AND PARKS.

After School Program dates and fee schedule:

Month	Dates	Holidays	Fee	Payment Due
August	8/20-8/30		\$85	8/17
September	9/3-9/27	9/2	\$165	8/31
October	9/30-10/25	10/14	\$165	9/28
November	10/28-11/22	11/11, 11/25-11/29	\$165	10/26
December	12/2-12/20	12/23, 1/10	\$125	11/30
January	1/13-1/31	1/20	\$125	1/11
February	2/3-2/28	2/17	\$165	2/1
March	3/2-3/27		\$165	2/29
April	3/31-5/1	3/31, 4/6-4/10	\$165	3/28
May	5/4-5/29	5/25	\$165	5/2
June	6/1-6/12		\$85	5/30

Registration is an on-going process until the maximum number of students has been reached. Maximum registration is currently set at 65. We encourage you to enroll early to ensure your spot and no penalties are assessed. You can now register at <http://www.laparks.org> (search Yosemite)

from any computer or smart phone. This is a new system and you can get step-by-step registration information on our homepage by clicking the link [Rectrac Customer Registration Information](#).

Yosemite's After School Program is a licensed exempt childcare facility (CA Health & Safety Code 1596.792), and we provide up to 20 hours of childcare per week during non-school hours. In order to comply with California's H & S Code, please be advised that early dismissal will affect the After School Program's hours of operation. On weeks with early dismissal due to parent conferences we will not have ASC on Friday. If there are any other schedule changes, program parents will be notified.

Also, Yosemite Recreation Center is closed on city holidays. Please note that some city holidays may not be observed by LAUSD. Please look at holiday schedule below to determine if alternate childcare is needed.

Indigenous People's Day	Monday, October 14, 2019
Veteran's Day	Monday, November 11, 2019
Thanksgiving	Thursday-Friday, November 28-29, 2019
Christmas Day	Wednesday, December 25, 2019
New Year's Day	Wednesday, January 1, 2020
Martin Luther King	Monday, January 20, 2020
Presidents Day	Monday, February 17, 2020
Cesar Chavez Day	Friday, April 3, 2020
Memorial Day	Monday, May 25, 2020

Please read through the [Additional After School Information](#) below and feel free to speak to the After School Staff or myself if you have any questions or concerns. Yosemite's regular office hours are Monday thru Friday 10:00 a.m. to 9:00 p.m. and Saturday 9:00 a.m. to 6:00 p.m.

Thank you for choosing Yosemite Afterschool Club Program for your child's care and education. We look forward to a wonderful school year!

Sincerely,

Jennifer Rockwell
Senior Recreation Facility Director I

Additional After School Program Information

Drop off/Pick Up

There is a sign-in sheet on which you are to sign-in your child when bringing him/her to class and sign-out when picking up your child. We are responsible, if your child is not signed in or out. If someone other than yourself is picking up your child, their name must be on the authorized pick up list and they will be required to present a valid picture ID.

Birthdays

You are welcome to share a special treat with the class on designated birthday celebration days. Check with ASC staff at the beginning of the month for specific dates. Please let us know, in advance, if you will be doing something special for your child on his/her birthday so that we can plan our activities around it. Non-candy treats are preferred.

Parking

Please **DO NOT PARK in spaces marked STAFF**, handicap, or along the red painted area. Even though you will not be long, we need to have those spaces available for our staff, handicap patrons, and emergency vehicles. We appreciate everyone's help in this matter.

Special Events

During different holidays, we will do crafts, songs, games, etc., that relate to the holiday's theme. If for any reason you do not wish your child to participate in these activities, please inform the class staff. If your child is not going to participate in our planned holiday activities, you are responsible to provide something appropriate in its place.

Absences

Please call the office if your child is going to be absent.

Discipline

If your child misbehaves, we will talk to your child and explain why that behavior is not acceptable. The second time your child misbehaves, a TIME OUT procedure is used. If your child's behavior is such that another child's safety is threatened, we will talk to you and give your child an opportunity to correct his/her behavior. If correction does not occur, your child could be dismissed from the class. We reserve the right to discharge a child from our program, if after a reasonable observation period, we feel the child's behavior is a disruption to the class as a whole or if we feel a child is not ready emotionally or socially for our program.

Injuries

Minor injuries will be cared for by the staff; soap, water, Band-Aid and ice packs will be the extent of first aid treatments. The parent/guardian will be notified in case of severe bumps, cuts, etc. 9-1-1 will be called in the case of an extreme injury.

Allergies

Allergies of any kind should be noted on the child's registration form and brought to the attention of the ASC staff.

Clothing

LABEL ALL CLOTHES AND BACK PACKS WITH CHILD'S FIRST AND LAST NAME, ESPECIALLY SWEATERS AND JACKETS. We are not responsible for lost or stolen items. For safety, we recommend your child's footwear should fit properly and have good tread. We prefer that children wear tennis or running shoes.