



40th Lotus Festival Vendor Application



Saturday, July 11th and Sunday, July 12th 2020
Echo Park Lake, 751 Echo Park Ave. Los Angeles, CA 90026
Official festival hours 12:00pm-9:00pm

On behalf of the 2020 Lotus Festival Committee you are invited to participate in the 40th Lotus Festival. This growing family festival represents the people and cultures of Asia and the Pacific Islands. This weekend hosts over 125,000 visitors from all over Southern California.

Enclosed you will find the 2020 Vendor Application and Terms and Conditions. You will need to provide a complete application, photograph, and a complete description of all items to be sold. All applications are subject to approval. Submission of an application does not guarantee acceptance to the Festival. Space is limited and we do not want items sold to be duplicated.

THE FESTIVAL COMMITTEE WILL:

1. Provide a 10'x10' space - including 1 canopy, 2 chairs and 1 table, 1 light, and 1 - 5AMP plug
2. Publicize the event through the Lotus Festival marketing team
3. Provide general security during the Lotus Festival official hours
4. Determine the location of all booths
5. Provide carts to assist in unloading (provided on 1st come 1st serve basis)

Important dates

- Application and photo are due by Friday, April 5, 2020
- Acceptance letters will be sent Friday, May 4, 2020
- If accepted, payment is due by Friday, May 28, 2020
- Loading/Unloading & Parking Passes will be sent Friday, June 14, 2020

If you would like to participate in this year's event, please fully complete and return the application and terms and conditions.

At this time do not send payment until accepted.

For additional information or clarification, please contact us at the information below or at lotus.festival@lacity.org

Thank you for your cooperation and we look forward to hearing from you.

PLEASE RETURN THE APPLICATION TO:

2020 Lotus Festival Headquarters

3900 Chevy Chase Drive
Los Angeles, CA 90039

Leticia Lopez, Chairperson
Leticia.Lopez@lacity.org
(323) 264-5757



40th LOTUS FESTIVAL HEADQUARTERS
3900 Chevy Chase Drive, Los Angeles, CA 90039



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APPLICATION FORM

COMPANY NAME:			
NAME OF CONTACT PERSON:			
ADDRESS, City, State Zip:			
DAY TIME PHONE:		EVENING PHONE:	
SOCIAL MEDIA TAGS: (Username/@/Handle)		Facebook:	Instagram:
EMAIL:		Twitter:	
COMPANY WEBSITE:			
How many years have you participated in the Lotus Festival?			
The Lotus Festival Committee will provide a 10'x10' booth space, 2 chairs, 1 table, and 1- 5AMP. You may also request and pay for an additional items: an adjacent space, if you require a larger area for the display and sales of your product, or extra tables, chairs, or electricity.			
\$500 <input type="checkbox"/>	Business/Vendors with sales or subscriptions	\$500 <input type="checkbox"/>	For Profit Community Service
\$100 <input type="checkbox"/>	Eco-Friendly Agency without Sales	\$100 <input type="checkbox"/>	City/Government Agency without Sales
ADDITIONAL ITEMS			
\$350 <input type="checkbox"/>	Adjacent 10 x 10 Space	\$20.00 <input type="checkbox"/>	1 Table (additional)
\$5.00 <input type="checkbox"/>	1 Chair (additional)	\$20.00 <input type="checkbox"/>	Electrical- 5amp (additional)
\$100 <input type="checkbox"/>	Packaged edible food products in this area requires a health permit.		
Please submit photographs of your booth set-up and describe in detail what you will be providing or selling. Check if photo is attached. <input type="checkbox"/> Check if Seller's Permit is attached. <input type="checkbox"/>			

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 2020 LOTUS FESTIVAL Headquarters
 3900 Chevy Chase Drive, Los Angeles, CA 90039



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TERMS AND CONDITIONS



THE VENDOR WILL:

1. _____ **Submit a completed application with photos prior to, Friday, April 5, 2020**
Applications submitted after the deadline will be placed on a waiting list.
2. _____ Agree **NOT** to sell any items other than those listed on the application and approved by the committee.
3. _____ **NO SALE OF LIVE ANIMALS, WEAPONS OR REPLICAS.**
4. _____ **NO medicinal items or therapeutic services are allowed.**
5. _____ Only the vendor on the application is allowed to sell products in designated booth. Additional vendors and/or subletting is NOT allowed. Both vendors will be asked to leave.
6. _____ Provide all materials and staffing necessary to drop-off; set-up booth; provide sales during festival hours; clean-up; and load-out.
7. _____ **Items must be contained in the designated booth area. NO** items are to be displayed on grounds outside of the booth area. All items including hanging items from the side of the booth must stay within the designated booth area.
8. _____ Remove all equipment and merchandise at the conclusion of each night. **Vendors that leave equipment understand The Lotus Festival, City of Los Angeles, and/or its' staff are not responsible for any lost or stolen items.**
9. _____ Provide a copy of a "seller's permit" and post it in the booth. The State Board of Equalization has assured the Festival Committee they will be on site during the festival. You will **NOT** be allowed to sell without a permit.
10. _____ I understand and agree to the terms and conditions of the Lotus Festival Boutiques. If chosen as a vendor to participate, I understand that any condition broken may result in a penalty fee or removal from Lotus Festival and no refund will be given.

Except for the active negligence or willful misconduct of the City, VENDOR undertakes and agrees to defend, indemnify and hold harmless Los Angeles Lotus Inc., the City of Los Angeles and any and all of City's Boards, Officers, Agents, Employees, Assigns and Successors in Interest, from and against all suits and causes of action, claims, losses, demands and expenses, including but not limited to, attorney's fees and costs of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including VENDOR'S employees and agents, or damage or destruction of any property of either party hereto or of third parties, arising in any manner by reason of, or incident to, the performance of the Agreement on the party of the BOUTIQUE VENDOR or subcontractor of any tier.

Should you elect to relinquish your assigned location for any reason or do not remove items by the end of the festival (Sunday, July 12th at 10pm); the booth space and any articles left will automatically become the property of the Lotus Festival.

I have read the attached application and agree to the conditions stated within. I understand that this commitment is not final until my application is accepted into the 2020 Lotus Festival.

SIGNATURE OF REPRESENTATIVE:

Print Name _____ Applicant Signature _____ Date _____



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